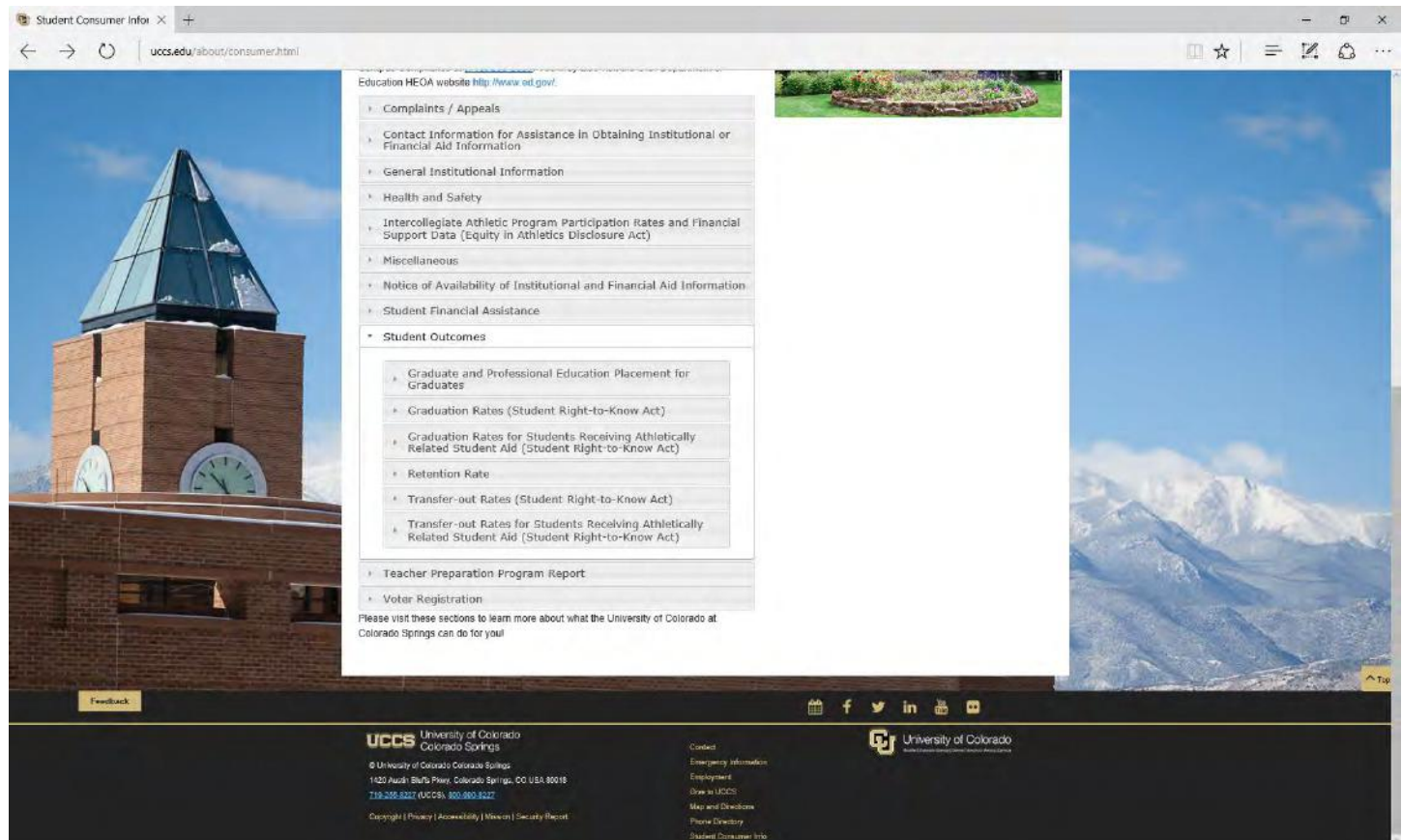


Student Outcomes



Student Consumer Info x

uccs.edu/about/consumer.html

Education HEOA website <http://www.ed.gov/>

- Complaints / Appeals
- Contact Information for Assistance in Obtaining Institutional or Financial Aid Information
- General Institutional Information
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 - Retention Rate
 - Transfer-out Rates (Student Right-to-Know Act)
 - Transfer-out Rates for Students Receiving Athletically Related Student Aid (Student Right-to-Know Act)
- Teacher Preparation Program Report
- Voter Registration

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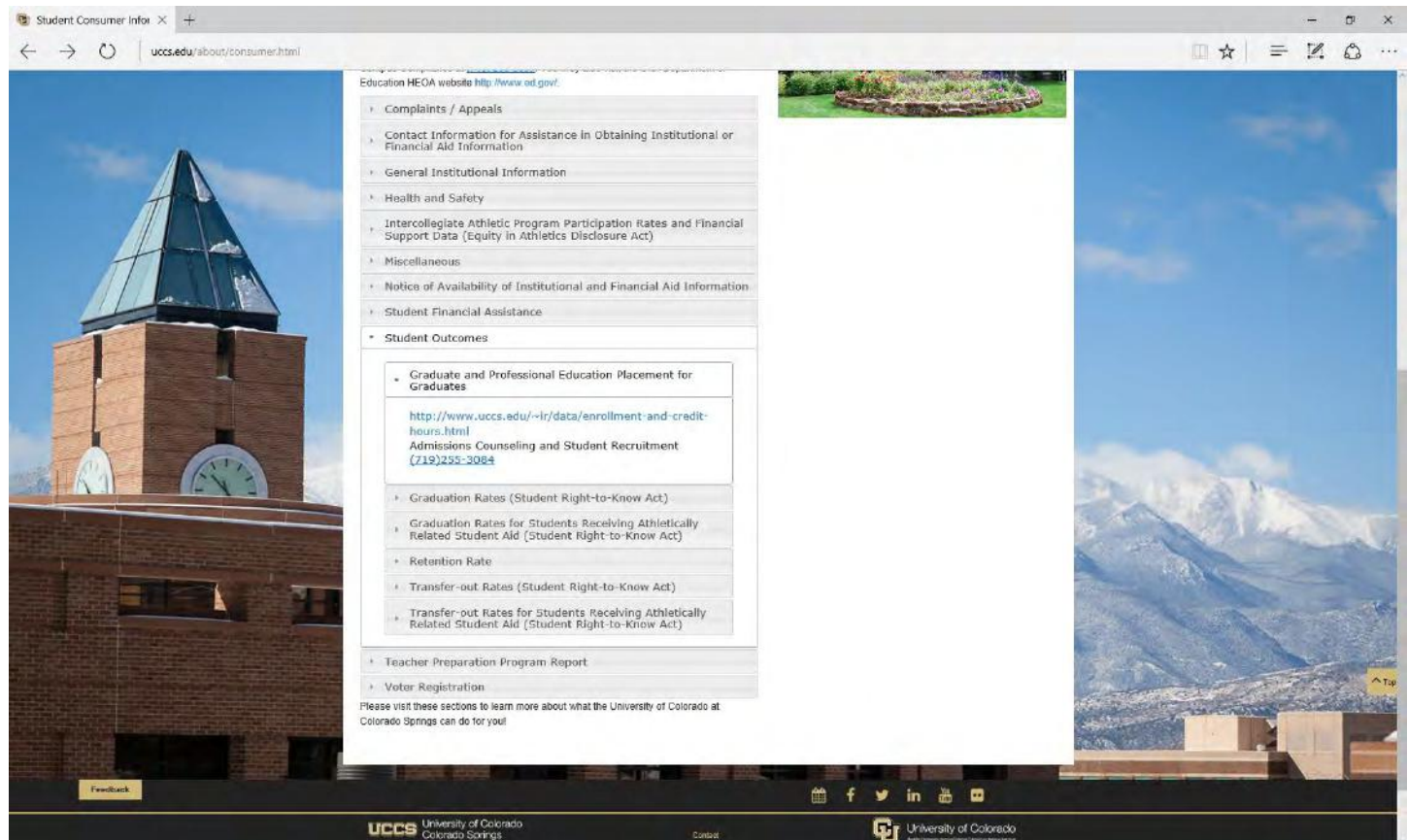
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Graduate and Professional Education for Graduates



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uccs.edu/about/consumer.html

Education HEOA website <http://www.ed.gov/>

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- Miscellaneous
- Notice of Availability of Institutional and Financial Aid Information
- Student Financial Assistance
- Student Outcomes**
 - Graduate and Professional Education for Graduates**
 - <http://www.uccs.edu/~lr/data/enrollment-and-credit-hours.html>
 - Admissions Counseling and Student Recruitment
(719)255-3084
 - Graduation Rates (Student Right-to-Know Act)
 - Graduation Rates for Students Receiving Athletically Related Student Aid (Student Right-to-Know Act)
 - Retention Rate
 - Transfer-out Rates (Student Right-to-Know Act)
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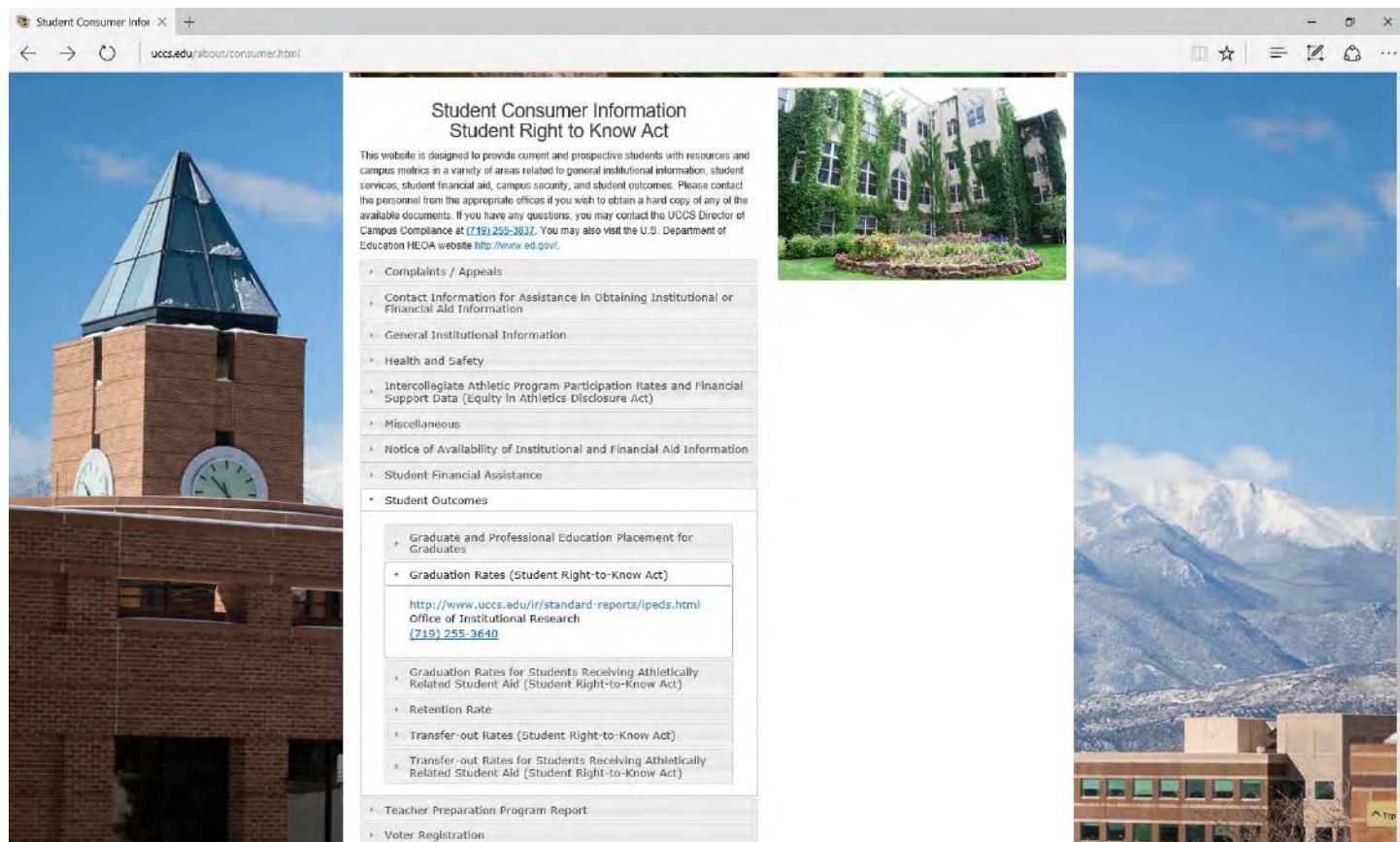
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Graduation Rates



The screenshot shows the UCCS Institutional Research website. The header includes the UCCS logo and navigation links. The main content area is titled "Institutional Research" and features a sidebar with a menu of links. The main content area displays the IPEDS section, which includes a description of IPEDS, a link to the IPEDS Data Center, and a table of IPEDS Data Submittals.

UCCS University of Colorado Colorado Springs

Institutional Research

IPEDS

IPEDS is the Integrated Postsecondary Education Data System, a nationwide database of statistics managed by the National Center for Education Statistics of the U.S. Dept. of Education.

[About IPEDS](#)
[IPEDS Data Center](#)

IPEDS Feedback Reports with Peer Comparisons

IPEDS Data Submittals

	2015	2014	2013	2012	2011	2010	2009	2008	2007
Admissions	2015								
Degree Completions	2010	2011	2012	2013	2014	2015			
Full Enrollment	2010	2011	2012	2013	2014	2015			
Financials	2010	2011	2012	2013	2014				
Financial Aid	2010	2011	2012	2013	2014	2015			
Graduation Rate	2010	2011	2012	2013	2014	2015			
Graduation Rate 200%	2010	2011	2012	2013	2014	2015			
Human Resources	2010	2011	2012	2013	2014	2015			
Institutional Characteristics	2010	2011	2012	2013	2014	2015			
Library					2014	2015			
Outcomes						2015			
12 Month Enrollment	2010	2011	2012	2013	2014	2015			

The screenshot shows the first page of the IPEDS 2015 Graduation Rates report. The header includes the UCCS logo and navigation links. The main content area is titled "Graduation Rates 2015-16" and includes a table of contents, an overview, and a list of resources.

Graduation Rates 2015-16

Institution: University of Colorado Colorado Springs (126580)
User ID: P1265801

Overview

Graduation Rates Overview

Welcome to the IPEDS Graduation Rates (GR) survey component. The GR component collects data on the cohort of full-time, first-time degree/certificate-seeking undergraduate students and tracks their completion status at 150% of the normal time to complete all requirements of their program of study. This information is collected to assist institutions in complying with the requirements of the Student Right-to-Know Act.

Data Reporting Reminders

Once a student is in the cohort, they remain in the cohort, even if their status changes to part-time or they drop out or transfer out of the institution. However, adjustments can be made to the cohort for allowable exclusions, which include the death of a student, permanent disability, military deployment, or service on an official church mission or with a foreign aid service of the Federal government.

When reporting award levels for sub-baccalaureate certificates, determine program length by the number of credit or contact hours, NOT the academic year length in parentheses. The academic year length is meant only to provide context.

Resources:

The survey materials package for this component can be downloaded using the following link: [Survey Materials](#)
To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

Graduation Rates for Students Receiving Athletically Related Student Aid

Student Consumer Information | uccs.edu/about/consumer.html

Education HEOA website <http://www.ed.gov/>:

- Complaints / Appeals
- Contact Information for Assistance in Obtaining Institutional or Financial Aid Information
- General Institutional Information
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- Miscellaneous
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- Student Outcomes
 - Graduate and Professional Education Placement for Graduates
 - Graduation Rates (Student Right-to-Know Act)
 - Graduation Rates for Students Receiving Athletically Related Student Aid (Student Right-to-Know Act)
 - <http://www.uccs.edu/~ir/data/enrollment.html>
 - Office of Institutional Research (719) 255-3640
 - Retention Rate
 - Transfer-out Rates (Student Right-to-Know Act)
 - Transfer-out Rates for Students Receiving Athletically Related Student Aid (Student Right-to-Know Act)
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Content Emergency Information

University of Colorado

Institutional Research Website <http://www.uccs.edu/ir/data/enrollment.html>

Enrollment - Institutional | uccs.edu/ir/data/enrollment.html

UCCS University of Colorado Colorado Springs

UCCS Home | Calendar | Map | A-Z
Search UCCS

Institutional Research

Institutional Research / Data / Enrollment

Enrollment & Credit Hours

- Fall Databook
- Spring Databook
- Fall Enrollment Chart since 1995
- Enrollment Projection
- UCCS Diversity Report
- CU Annual Diversity Report
- UCCS Diversity Report
- CU Annual Diversity Report

Student FTE & Residency:

The FTE Report includes enrollment, credit hours, and FTE by Career and Residency. Also see residency detail since 1993 for the fall term.

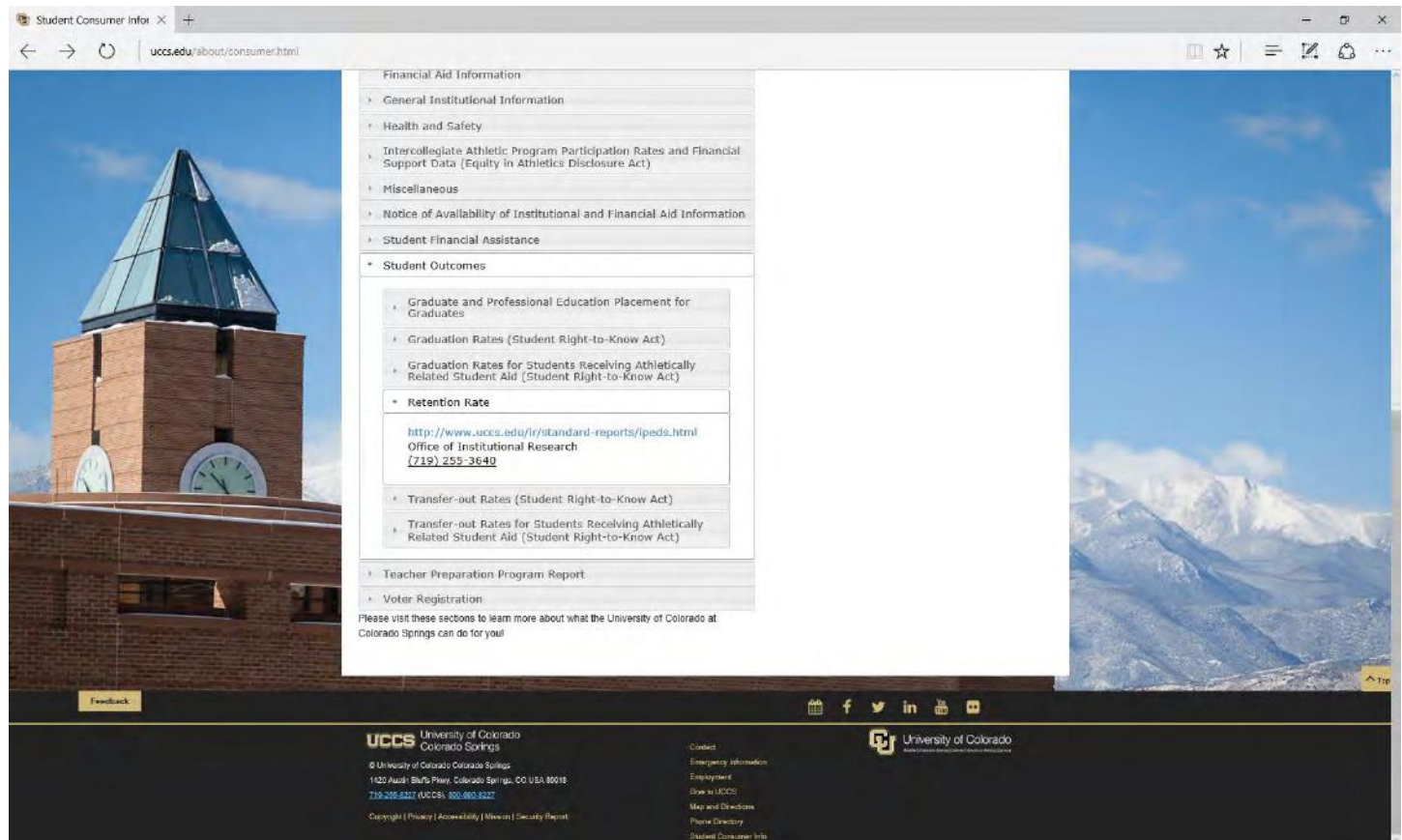
Credit Hours Taught:

- Fall Census by College and Subject
- Spring Census by College and Subject
- End of Term (all terms) by College and Subject
- Fiscal Year with Course Level
- Extended Studies Credit Hours
- Credit Hour College Matrix: Hours Taken by Hours Delivered (see Fall Databook)
- Credit Hours Taught by Faculty Type (Fall terms): 2011 | 2012 | 2013 | 2014 | 2015

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Retention Rate



Student Consumer Information

Financial Aid Information

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 - Graduation Rates for Students Receiving Athletically Related Student Aid (Student Right-to-Know Act)
 - Retention Rate**
 - <http://www.uccs.edu/ir/standard-reports/ipeds.html>
 - Office of Institutional Research (719) 255-3640
 - Transfer-out Rates (Student Right-to-Know Act)
 - Transfer-out Rates for Students Receiving Athletically Related Student Aid (Student Right-to-Know Act)
- Teacher Preparation Program Report
- Voter Registration

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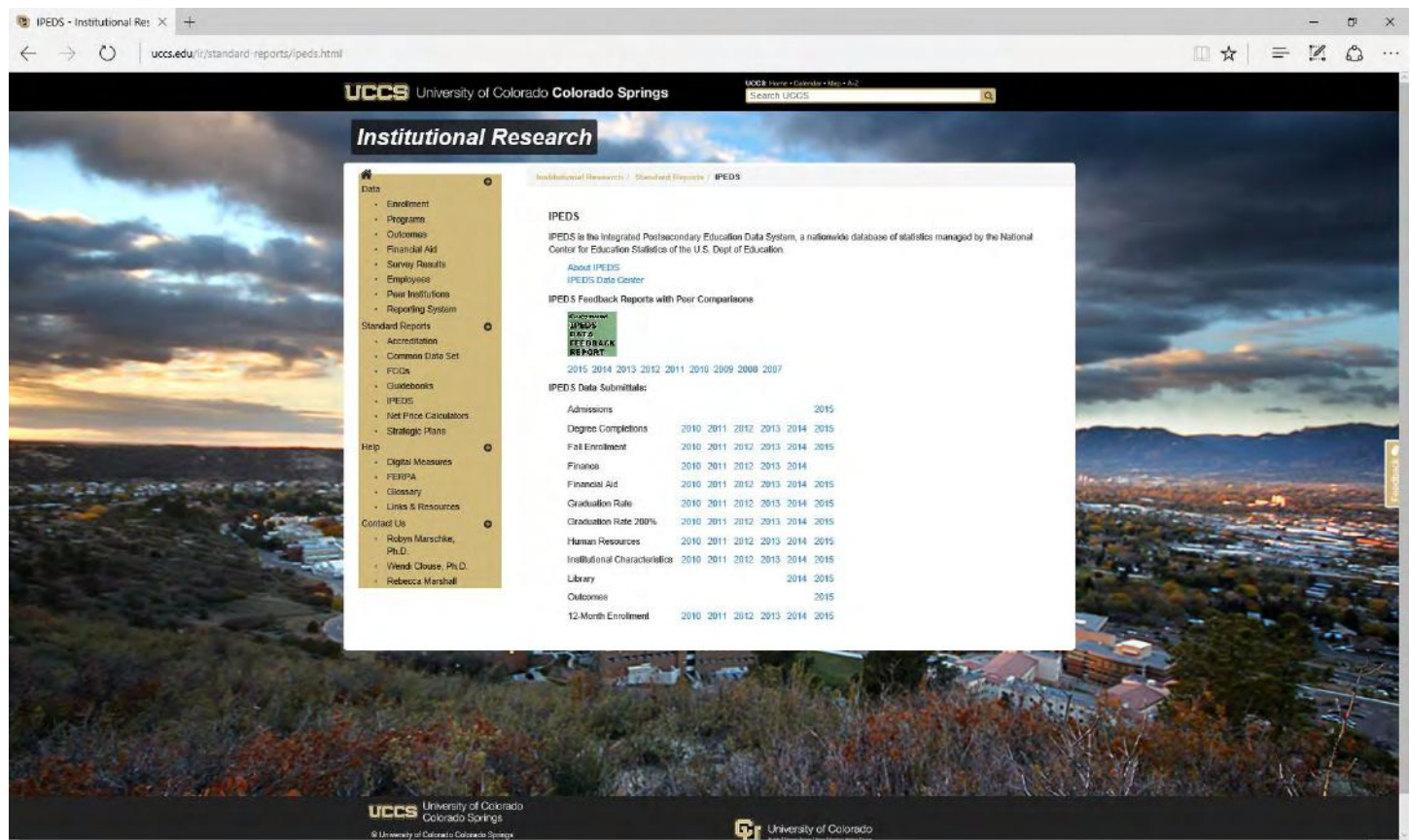
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Institutional Research Website <http://www.uccs.edu/ir/standard-reports/ipeds.html>



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IPEDS

IPEDS is the Integrated Postsecondary Education Data System, a nationwide database of statistics managed by the National Center for Education Statistics of the U.S. Dept of Education.

About IPEDS
IPEDS Data Center

IPEDS Feedback Reports with Peer Comparisons

IPEDS Data Submitter

Admissions	2015
Degree Completions	2010 2011 2012 2013 2014 2015
Full Enrollment	2010 2011 2012 2013 2014 2015
Financial Aid	2010 2011 2012 2013 2014 2015
Graduation Rate	2010 2011 2012 2013 2014 2015
Graduation Rate 200%	2010 2011 2012 2013 2014 2015
Human Resources	2010 2011 2012 2013 2014 2015
Institutional Characteristics	2010 2011 2012 2013 2014 2015
Library	2014 2015
Outcomes	2015
12 Month Enrollment	2010 2011 2012 2013 2014 2015

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Transfer-out Rates (Student Right-to-Know Act)

Student Consumer Information

Education HEOA website <http://www.ed.gov/>

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 - <http://www.uccs.edu/~ir/data/enrollment.html>
 - Office of Institutional Research (719) 255-3640
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Enrollment - Institutional

[uccs.edu/ir/data/enrollment.html](http://www.uccs.edu/ir/data/enrollment.html)

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Institutional Research

Institutional Research / Data / Enrollment

Enrollment & Credit Hours

Fall Databook

Spring Databook

Fall Enrollment Chart since 1965

Enrollment Projection

UCCS Diversity Report

CU Annual Diversity Report

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Transfer-out Rates for Students Receiving Athletically Related Student Aid (Student Right-to-Know Act)

Education HEOA website <http://www.ed.gov/>:

- Complaints / Appeals
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- General Institutional Information
- Health and Safety
- Intercollegiate Athletic Program Participation Rates and Financial Support Data (Equity in Athletics Disclosure Act)
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 - Retention Rate
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 - <http://www.uccs.edu/ir/data/enrollment.html>
Office of Institutional Research
(719) 255-3640
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Institutional Research Website <http://www.uccs.edu/ir/data/enrollment.html>

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Institutional Research

Enrollment & Credit Hours

Fall Database: [Fall Database](#)
Spring Database: [Spring Database](#)

Fall Enrollment Chart since 1995
Enrollment Projection

UCCS Diversity Report
CU Annual Diversity Report

<forthcoming>

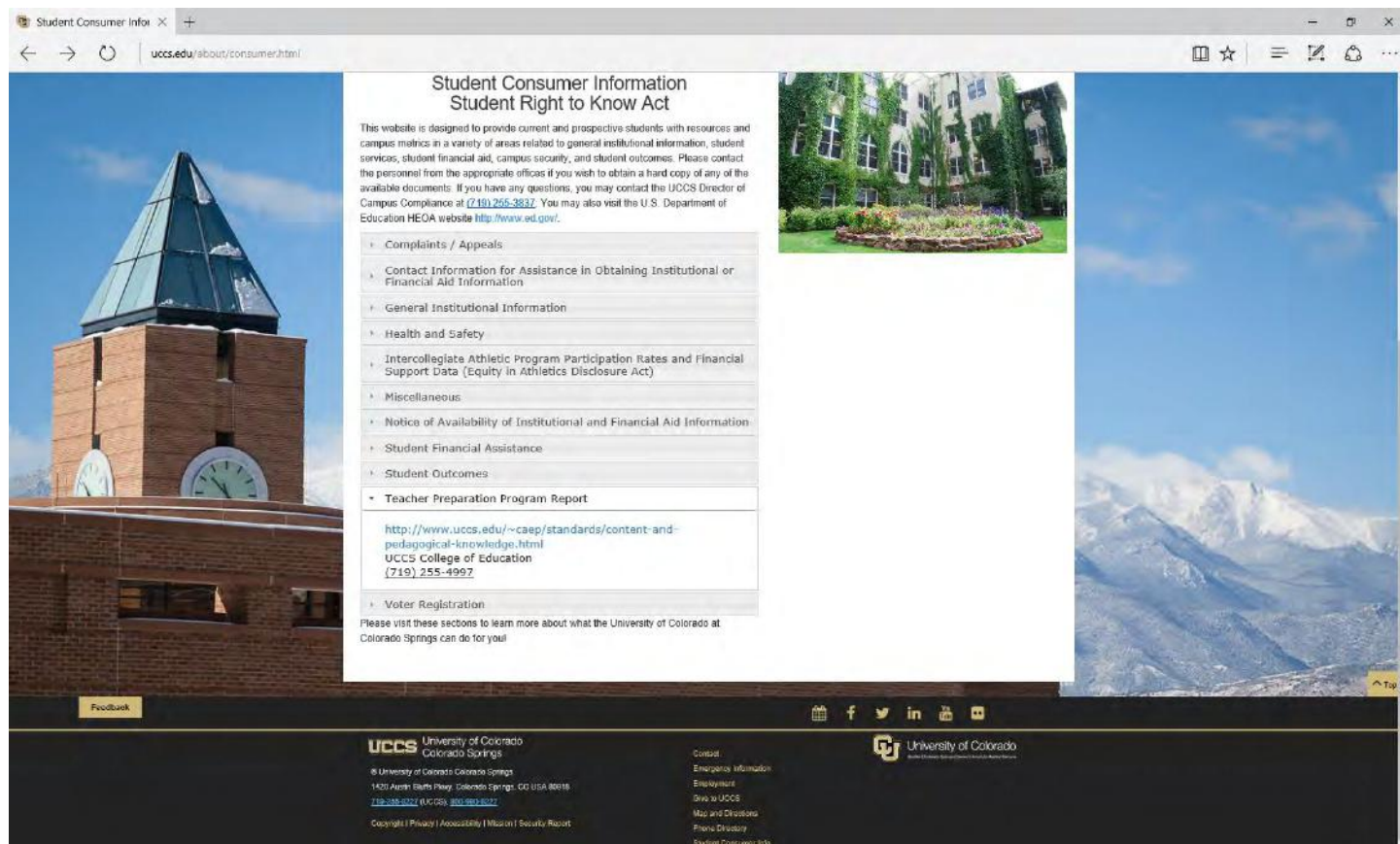
Student FTE & Residency:
The FTE Report includes enrollment, credit hours, and FTE by Career and Residency. Also see residency detail since 1993 for the fall terms.

Credit Hours Taught:
Fall Census by College and Subject
Spring Census by College and Subject
End of Term (all terms) by College and Subject
Fiscal Year with Course Level
Extended Studies Credit Hours
Credit Hour College Matrix: Hours Taken by Hours Delivered (see Fall Database)
Credit Hours Taught by Faculty Type (Fall terms): 2011 | 2012 | 2013 | 2014 | 2015

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Teacher Preparation Program Report



Student Consumer Information
Student Right to Know Act

This website is designed to provide current and prospective students with resources and campus malices in a variety of areas related to general institutional information, student services, student financial aid, campus security, and student outcomes. Please contact the personnel from the appropriate offices if you wish to obtain a hard copy of any of the available documents. If you have any questions, you may contact the UCSS Director of Campus Compliance at (719) 255-3837. You may also visit the U.S. Department of Education HEOA website <http://www.ed.gov/>.

- Complaints / Appeals
- Contact Information for Assistance in Obtaining Institutional or Financial Aid Information
- General Institutional Information
- Health and Safety
- Intercollegiate Athletic Program Participation Rates and Financial Support Data (Equity in Athletics Disclosure Act)
- Miscellaneous
- Notice of Availability of Institutional and Financial Aid Information
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- Student Outcomes
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<http://www.uccs.edu/~caep/standards/content-and-pedagogical-knowledge.html>
UCSS College of Education
(719) 255-4997

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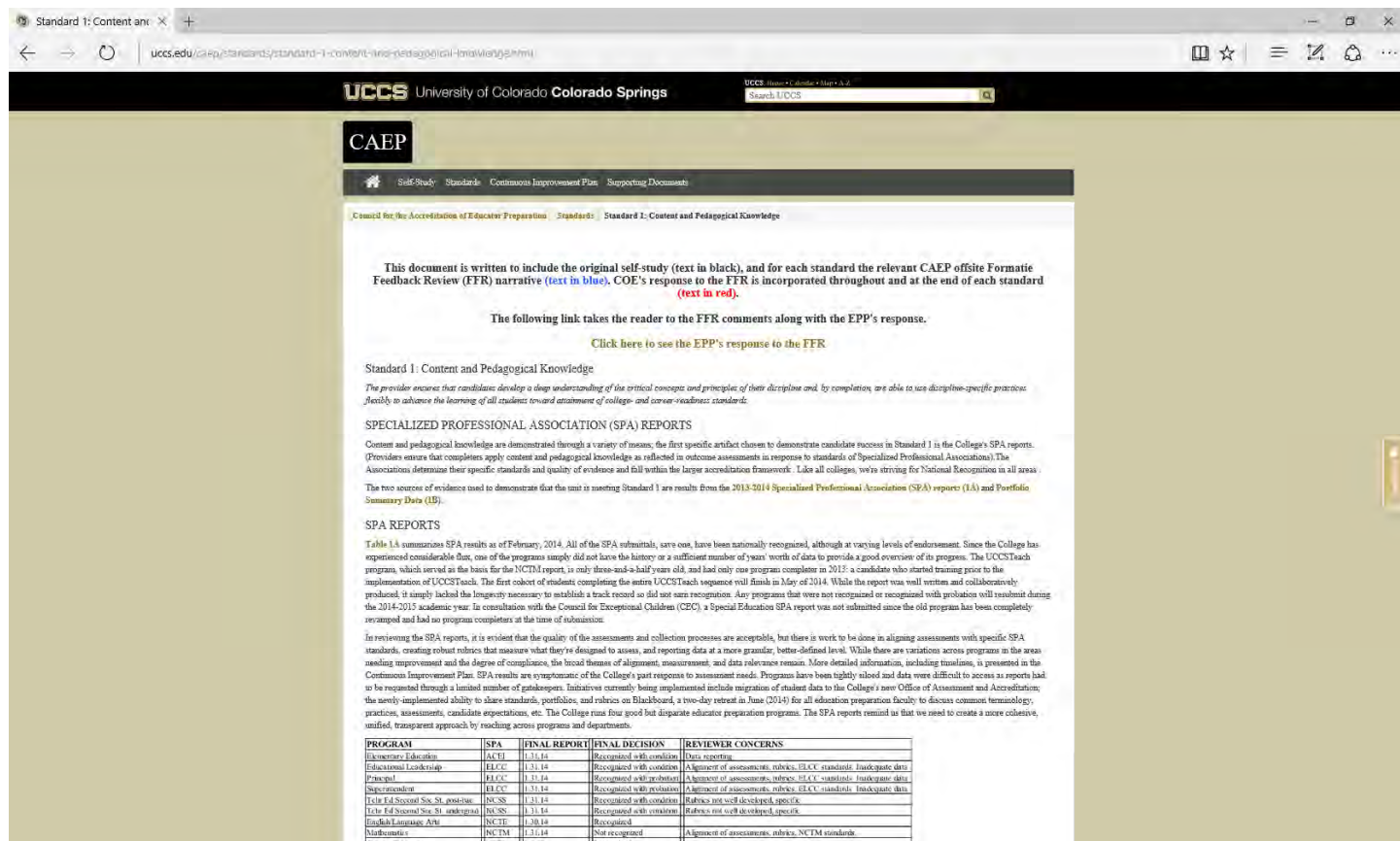
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CAEP Website <http://www.uccs.edu/caep/standards/standard-1-content-and-pedagogical-knowledge.html>



CAEP

Standard 1: Content and Pedagogical Knowledge

This document is written to include the original self-study (text in black), and for each standard the relevant CAEP offsite Formative Feedback Review (FFR) narrative (text in blue), COE's response to the FFR is incorporated throughout and at the end of each standard (text in red).

The following link takes the reader to the FFR comments along with the EPP's response.

[Click here to see the EPP's response to the FFR.](#)

Standard 1: Content and Pedagogical Knowledge

The provider ensures that candidates develop a deep understanding of the critical concepts and principles of their discipline and, by completion, are able to use discipline-specific practices flexibly to advance the learning of all students toward attainment of college- and career-readiness standards.

SPECIALIZED PROFESSIONAL ASSOCIATION (SPA) REPORTS

Content and pedagogical knowledge are demonstrated through a variety of means; the first specific artifact chosen to demonstrate candidate success in Standard 1 is the College's SPA reports. (Providers ensure that candidates apply content and pedagogical knowledge as reflected in outcome assessments in response to standards of Specialized Professional Associations.) The Association determines their specific standards and quality of evidence and fall within the larger accreditation framework. Like all colleges, we're striving for National Recognition in all areas.

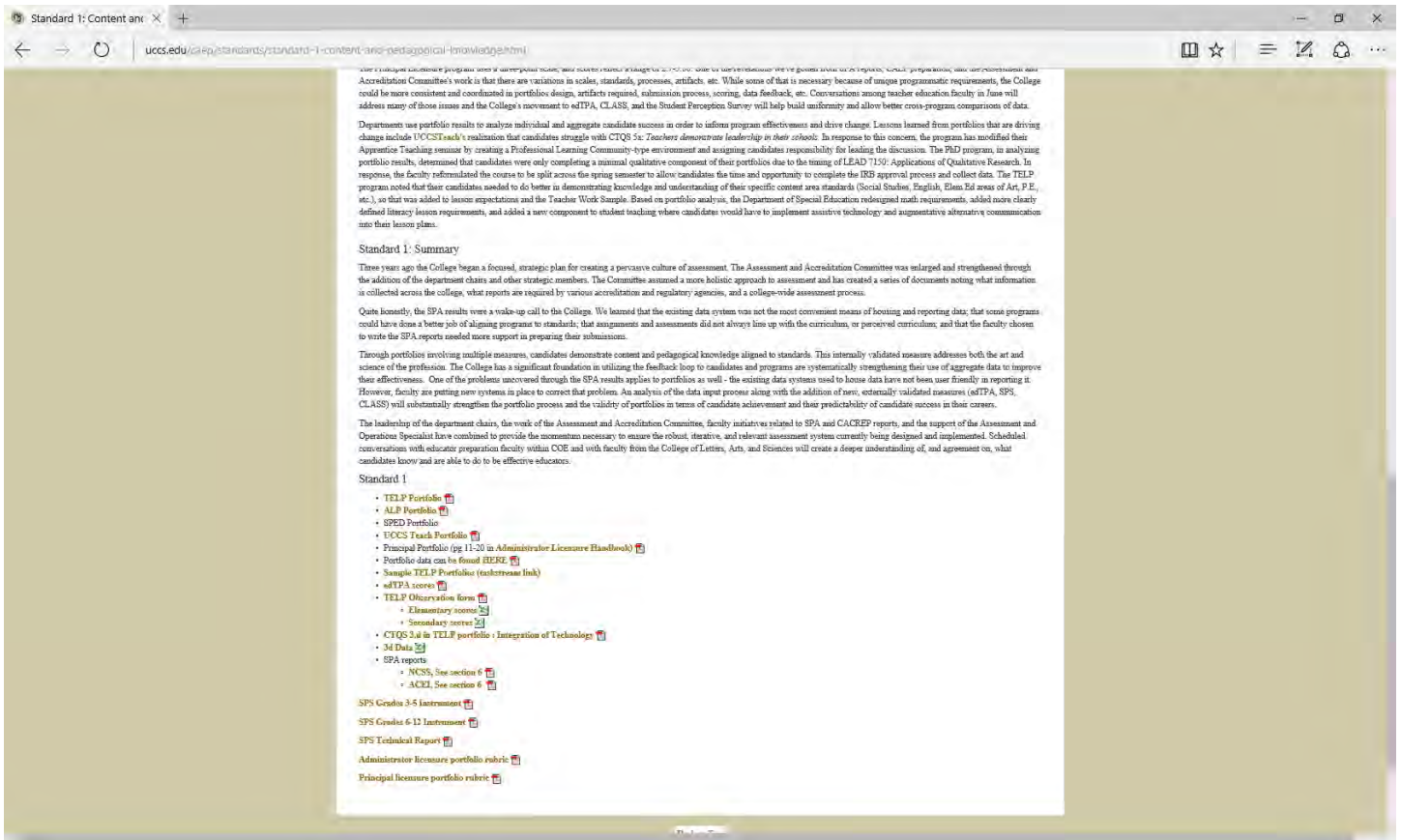
The two sources of evidence used to demonstrate that the unit is meeting Standard 1 are results from the 2013-2014 Specialized Professional Association (SPA) reports (IA) and Portfolio Summary Data (ID).

SPA REPORTS

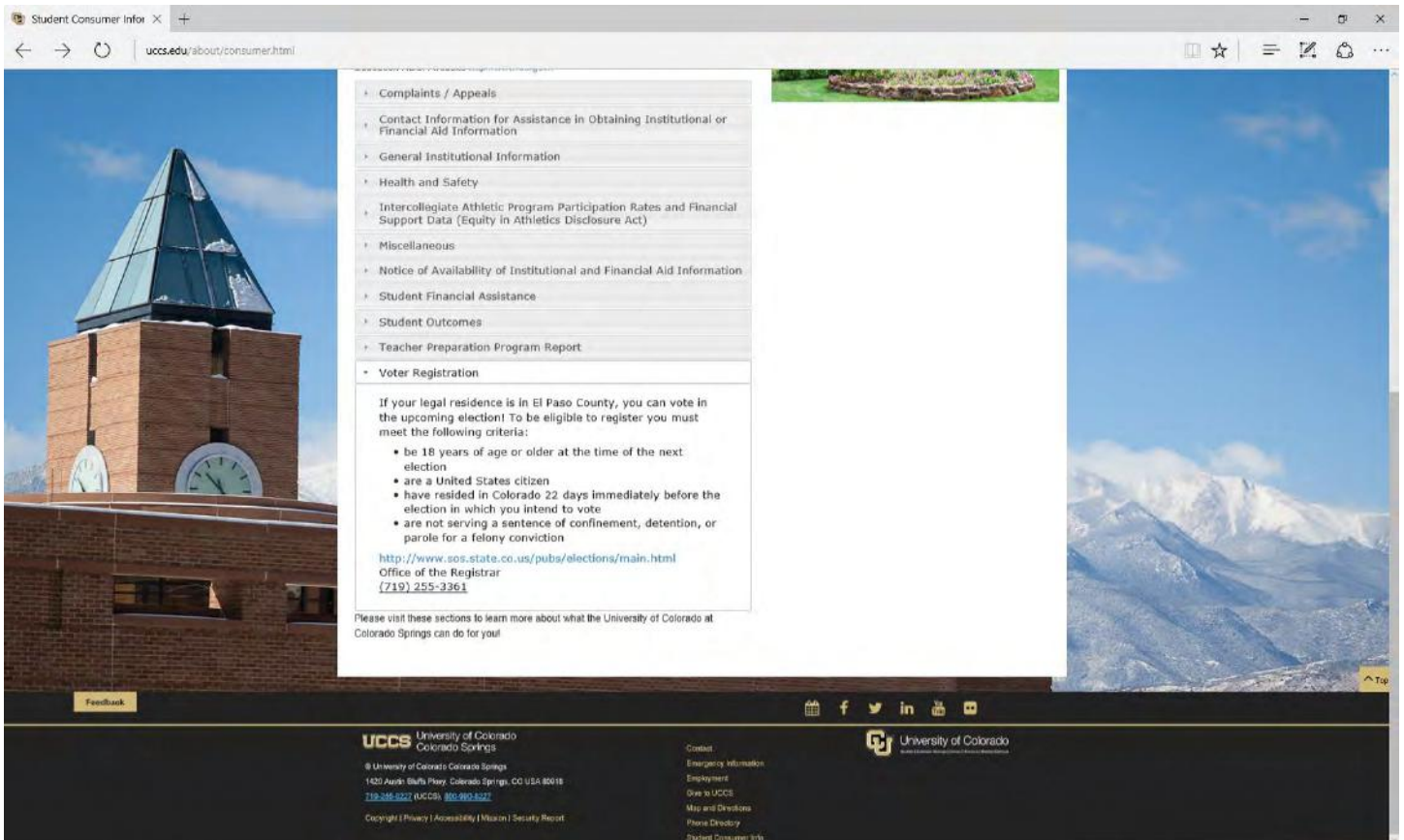
Table 1A summarizes SPA results as of February, 2014. All of the SPA submittals, save one, have been nationally recognized, although at varying levels of endorsement. Since the College has experienced considerable flux, one of the programs simply did not have the history or a sufficient number of years' worth of data to provide a good overview of its progress. The UCCS Teach program, which served as the basis for the NCTM report, is only three-and-a-half years old, and had only one program completion in 2013: a candidate who started training prior to the implementation of UCCS Teach. The first cohort of students completing the entire UCCS Teach sequence will finish in May of 2014. While the report was well written and collaboratively produced, it simply lacked the longevity necessary to establish a track record so did not earn recognition. Any programs that were not recognized or recognized with probation will resubmit during the 2014-2015 academic year. In consultation with the Council for Exceptional Children (CEC), a Special Education SPA report was not submitted since the old program has been completely revamped and had no program completions at the time of submission.


In reviewing the SPA reports, it is evident that the quality of the assessments and collection processes are acceptable, but there is work to be done in aligning assessments with specific SPA standards, creating robust rubrics that measure what they're designed to assess, and reporting data at a more granular, better-defined level. While there are variations across programs in the areas needing improvement and the degree of compliance, the broad themes of alignment, measurement, and data relevance remain. More detailed information, including timelines, is presented in the Continuous Improvement Plan. SPA results are symptomatic of the College's past responses to assessment needs. Program have been tightly siloed and data were difficult to access as reports had to be requested through a limited number of gatekeepers. Initiatives currently being implemented include migration of student data to the College's new Office of Assessment and Accreditation; the newly implemented ability to share standards, portfolios, and rubrics on Blackboard, a two-day retreat in June 2014 for all education preparation faculty to discuss common terminology, practices, assessments, candidate expectations, etc. The College runs four good but disparate education preparation programs. The SPA reports remind us that we need to create a more cohesive, unified, transparent approach by reaching across programs and departments.

PROGRAM	SPA	FINAL REPORT	FINAL DECISION	REVIEWER CONCERNS
Elementary Education	ACTE	1-13-14	Recognized with conditions	Data reporting
Elementary Leadership	ELCC	1-13-14	Recognized with conditions	Alignment of assessments, rubrics, ELCC standards. Inadequate data.
Physical	ELCC	1-13-14	Recognized with conditions	Alignment of assessments, rubrics, ELCC standards. Inadequate data.
Spec. education	ELCC	1-13-14	Recognized with conditions	Alignment of assessments, rubrics, ELCC standards. Inadequate data.
Early Childhood Spec. Ed. assistant	NCSE	1-13-14	Recognized with conditions	Rubrics not well developed, specific.
Early Childhood Spec. Ed. kindergarten	NCSE	1-13-14	Recognized with conditions	Rubrics not well developed, specific.
Teacher Education: ABE	NCTE	1-13-14	Recognized	
Mathematics	NCTM	1-13-14	Not recognized	Alignment of assessments, rubrics, NCTM standards.
Science Education	NSTA	1-13-14	Recognized	



Voter Registration





Colorado
Secretary of State
Wayne W. Williams

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Charities & foundations

DME suppliers

Elections & voting

Lobbyist

Notary public

Rules and regulations

UCC

Contact us

Elections & Voting

Can't find what you're looking for?

2018 Primary Election results

Voters

Election information

Candidates

Campaign finance

TRACER

ACE - Accountability in Colorado Elections

Witnesses & the board

Laws, rules & resources

Results & data

Political party information

News (archived news)

August 11 - Notice of Permanent Adoption of Election Rules (PDF)

Colorado elections & campaign finance calendar

Calendar

August 2016

Print Week Month Agenda

Sun	1	2	3	4	5	6	7
	1st day, Labor Day			2nd day, Labor Day			
8	9	10	11	12	13	14	15
1st day, Labor Day	2nd day, Labor Day	3rd day, Labor Day	4th day, Labor Day	5th day, Labor Day	6th day, Labor Day	7th day, Labor Day	8th day, Labor Day
16	17	18	19	20	21	22	23
24	25	26	27	28	29	30	31
1st day, Labor Day	2nd day, Labor Day	3rd day, Labor Day	4th day, Labor Day	5th day, Labor Day	6th day, Labor Day	7th day, Labor Day	8th day, Labor Day

Source: Colorado Secretary of State, Election Rules


Google Calendar



Appendix O: Satisfactory Academic Progress & Attendance Policies

Within this appendix are the following policies in full text:

- UCCS Campus Policy #200-018, Campus Class Attendance Policy, available online at <http://www.uccs.edu/vcaf/policies/uccs/policies.html>
- UCCS Campus Policy #100-008, Accommodation for Religious Observances, available online at <http://www.uccs.edu/vcaf/policies/uccs/policies.html>
- Satisfactory Academic Progress online at <http://www.uccs.edu/finaid/policies/sap.html>
- Attendance Guidelines, published within the online academic catalog at <http://catalog.uccs.edu/content.php?catoid=12&navoid=749&hl=%22attendance%22&returnto=search#Attendance>

<p>CAMPUS POLICY</p> <p>N o w i s the tie for all good men to</p>  <p>University of Colorado Colorado Springs</p>	POLICY NUMBER: 200-018	PAGE NUMBER: 1
	CHAPTER: 200 ACADEMIC	
	SUBJECT: Campus Class Attendance Policy	
	EFFECTIVE DATE: May 11, 2009	
	SUPERSESSION:	
<p>OPR: EVCAA</p> <p>VC: Academic Affairs</p>	APPROVED: by Pamela Shockley-Zalabak, Chancellor, on May 11, 2009.	

I. POLICY

A. Campus Class Attendance Guidelines

II. AUTHORITY FOR CAMPUS POLICIES

Authority for the creation of campus administrative policies is found in *The Laws of the Regents*, 1990, Article 3 Section B.8, which states:

The chancellor of the University of Colorado at Colorado Springs shall be the chief academic and administrative officer responsible to the president for the conduct of affairs of the Colorado Springs campus in accordance with the policies of the Board of Regents. The chancellor shall have such other responsibilities as may be required by these *Laws*, the Board, and as may be delegated by the president.

III. PURPOSE

The purpose of the Campus Class attendance guidelines is to provide guidelines for faculty and students regarding class attendance at the University of Colorado at Colorado Springs.

IV. DEFINITIONS

V. PROCEDURES

1. Students are expected to attend all meetings of classes for which they are registered, including the first and last scheduled meetings and the final examination period. Instructors hold the right and responsibility to establish attendance policies for their courses. Each instructor is advised to inform all classes in writing at the beginning of each semester concerning his/her attendance policies.
2. If attendance affects course grades, students must be provided with explicit written information concerning that fact no later than the end of the first week of classes.

CHAPTER: 200 ACADEMIC	SUBJECT: Class Attendance	POLICY: 200-018	EFFECTIVE: May 11, 2009	PAGE: Page 2 of 2
--------------------------	---------------------------------	--------------------	----------------------------	-------------------------

Such information shall be specific with regard to the penalty incurred for each absence and the means, if any, to compensate for the absence. It is recognized that there may be certain situations where the student may not be permitted to make up the absence(s).

3. Students participating in University-sanctioned activities should consult with instructors prior to registration, but no later than the end of the first week of classes, to determine the class attendance policy. At this time, the student should provide the instructor with a schedule of planned absences, preferably signed by the University official directing the activity, in order to allow the instructor to evaluate and advise the student on the possible impact of the planned absences. In this case the instructor will consider absences due to participation in approved University activities, as outlined above, to be excused absences, on par with those due to other unavoidable circumstances such as illness. The faculty member judges the validity of student absences from class and may require documentation for excused absences. For classes requiring mandatory attendance incompatible with the number of planned absences, students will be advised to register, if possible, during a semester in which they will not be participating in the University-

sanctioned activity. As with any academic issue, students may exercise their right to appeal adverse attendance decisions. Should the instructor and student be unable to agree on appropriate accommodation under this policy, either party shall have the right to request mediation from (in order) the department chair, the academic dean, and the vice chancellor for academic affairs.

VI. RESPONSIBILITY

Office of the Provost/Executive Vice Chancellor for Academic Affairs.

VII. HISTORY

The campus class attendance guidelines were initially developed in conjunction with the Faculty Committee on Educational Policies and University Standards and approved by the Faculty Representative Assembly on December 12, 2003.

VIII. ATTACHMENTS:

None

CAMPUS POLICY

Now is the time for all good men to



University of Colorado
Colorado Springs

POLICY NUMBER:

100-008

PAGE NUMBER:

1

CHAPTER:

Administration/Organization

SUBJECT: Accommodation for Religious Observances

EFFECTIVE DATE: January 5, 2011

OPR: Chancellor's Office

VC: Chancellor's Office

SUPERSESION:

APPROVED: by Pamela Shockley-Zalabak, Chancellor, on
January 5, 2011

I. POLICY

The purpose of this policy is to define the process for absence from class or work because of religious observance and to provide guidance for the scheduling of UCCS events other than classes on religious holidays.

II. AUTHORITY FOR CAMPUS POLICIES

Authority for the creation of campus administrative policies is found in *The Laws of the Regents*, 2007, Article 3 Section B.5(A) which states:

The chancellor of each campus shall be the chief academic and administrative officer responsible to the president for the conduct of affairs of their respective campus in accordance with the policies of the Board of Regents. The chancellor shall have such other responsibilities as may be required by these *Laws*, or regent policy, or as may be delegated by the president.

III. PURPOSE

This policy has been created to provide for the effective administration of the University of Colorado at Colorado Springs.

UCCS is comprised of students, faculty, and staff who celebrate a variety of religious and spiritual traditions. As an inclusive campus, the university acknowledges the importance of these traditions to its campus members, and will provide reasonable accommodations for staff, faculty, and students whose sincerely held religious or spiritual beliefs, practices and

ceremonial obligations conflict with work schedules or academic activities. As a public institution, the university neither promotes any particular form of religion nor discriminates against students, staff, or faculty on the basis of their religious viewpoints.

In addition, in scheduling university-sponsored events, the university will strive to avoid conflicting with major religious holidays, whenever possible.

IV. DEFINITIONS

Essential Services Personnel: *Colorado Statute C.R.S. 24-50-104.5(1):*

The state personnel director shall establish the general criteria and processes necessary for the state personnel system to fully comply with all applicable federal employment laws. Holidays and periods of authorized paid leave falling within a regularly scheduled workweek shall be counted as work time in determining overtime for employees performing essential law enforcement, highway maintenance, and other support services directly necessary for the health, safety, and welfare of patients, residents, and inmates of state institutions or state facilities.

Colorado Personnel Rules and Administrative Procedures (Chapter 3):

Essential, non-exempt positions, as designated by a department head, shall have paid leave counted as work time. Essential positions perform law enforcement, highway maintenance, and support services directly responsible for the health, safety, and welfare of patients, residents, students, and inmates.

Religious and spiritual observance is not limited to traditional organized religions, but includes the much broader range of belief systems covered by Title VII of the Civil Rights Act of 1964 including Native American and other indigenous spiritual practices and ceremonial obligations (see <http://www.eeoc.gov/policy/docs/religion.html>).

V. PROCEDURES

A. Academic accommodations for religious holidays (Section V-A. is incorporated in this policy pending revision of the Campus Class Attendance Policy 200-018. When policy 200-018 is revised to include accommodations for religious holidays, this section will be removed.)

1. Students are required to provide advance and timely notification, preferably during the first week of classes, to instructors regarding necessary absences for religious or spiritual observances and are responsible for making up the work or exams according to an agreed-upon schedule¹.
2. Faculty are to excuse without penalty students who are absent from class because of religious observance, and to allow the make-up of work missed because of such absence. Examinations and special required out-of-class activities shall ordinarily not be scheduled on those days when religiously observant students refrain from participating in secular

¹ Adapted from Rutgers New Brunswick <http://scheduling.rutgers.edu/religious.shtml>

activities. Absences for reasons of religious or ceremonial obligation shall not be considered unexcused.

3. When scheduling tests, faculty members are encouraged to take cognizance of religious holy days which fall on University class days. In addition, faculty should include in their syllabi information regarding the policies for handling conflicts between classroom activities (attendance, tests, etc.) and religious and spiritual observance. Such policies must be consistent with University policies.²

B. Employment accommodations for religious holidays.

1. The University recognizes state holidays by closing all departments and offices except where continuous service is essential. These holidays are assigned by the State of Colorado or are UCCS assigned floating holidays. Floating holidays are assigned to specific days in order to maximize utility savings: New Year's Day
Martin Luther King Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Day after Thanksgiving (President's Day observed)
Christmas Eve (Columbus Day observed) Christmas Day
New Year's Eve (Veteran's Day observed)
2. Supervisors are to allow employees the use of vacation leave to be absent from work for religious observance on days they are normally scheduled to work. This does not apply to those positions designated as "essential services personnel" (see definitions).
3. At the option of the employee, supervisors are to allow employees absent from work for religious observance the opportunity to make up the work through an alternative work schedule. For non-exempt employees requesting an alternative work schedule, the time must be flexed over the work week in which the holiday was taken and in a manner that does not incur overtime compensation. The flex time would be in lieu of a vacation day. This does not apply to those positions designated as "essential services personnel" (see definitions).
4. When vacation leave or alternative work scheduling is not possible, a leave of absence without pay may be permitted. This does not apply to those positions designated as "essential services personnel" (see definitions).
5. Administrative time off is not an authorized accommodation for religious or spiritual observance.
6. Faculty members who wish to engage in religious or spiritual observance must arrange equivalent alternate instruction.
7. Officers, university staff and classified staff are required to provide advance and timely notification to their supervisor in order for their request to be accommodated.
8. Student employees and other employees not eligible to earn vacation or holiday pay are to work with their supervisor on alternative scheduling options. Whenever possible, supervisors are to allow non-benefitted employees an opportunity to make up work

² Adapted from the University of Iowa

through alternative work scheduling. Again, advance and timely notification to the supervisor is required.

C. Scheduling accommodations for University sponsored events for major religious holidays.

1. In order to avoid conflicts in scheduling events that fall on major religious holidays, UCCS faculty, staff and student organizations and other programming groups are strongly urged to be mindful of major holy days in their scheduling³.
2. When scheduling event space through the University Center scheduling office, every reasonable effort will be made by scheduling staff to inform UCCS and other event planners of a potential conflict with a religious holiday. In addition to providing direction to multi-cultural calendars, the following non-inclusive list will be specifically referenced.⁴:

Rosh Hashanah	Jewish**
Eid al Fitr (End of Ramadan)	Islam*
Yom Kippur	Jewish**
Dusserah (Dushahara)	Hindu/Vedic
Diwali (Deepawali)	Hindu/Vedic
Ganesha Chaturthi	Hindu
Birth of the Bab	Baha'i***
Birth of Baha'u'llah	Baha'i***
Eid Al-Adha	Islam*
Feast of the Nativity (Christmas)	Roman Catholic, Protestant
Pesach	Jewish**
Good Friday	Roman Catholic, Protestant & Orthodox
Easter	Roman Catholic, Protestant & Orthodox

- *Observance of Buddhist, Hindu/Vedic, and Islamic holy days is dependent on the sighting of the moon. Please note that the dates listed above may not be the exact dates but the closest approximates. Buddhists observe the new moon and full moon as holy days.
- **Observance of Jewish holy days begins at sundown of preceding day and ends at one hour after sunset of the last day.
- ***Observance of Baha'i holy days begins at sundown of preceding day and ends at sunset of the holy days.⁵

3. The University Center scheduling office will make every attempt to include the following information on the scheduling reservation forms:

³ Adapted from the University of Denver and the University of Iowa

⁴ Adapted from American University

⁵ Descriptions are from American University

Event Planners,

*To confirm that your event date does not conflict with a religious holiday,
please reference the following websites:*

*<http://diversitynet.org/>
<http://interfaithcalendar.org/>*

- D. The Office of the Associate Vice Chancellor for Diversity and Inclusiveness will send electronic communication to faculty twice a year, in July and January, reminding faculty to be cognizant of scheduling class activities and exams on culturally significant days and referencing the above listed interfaith calendar sites.

VI. RESPONSIBILITY

All UCCS Faculty, Staff, Students and Administrators are responsible for this policy.

VI. HISTORY

Campus policy 400-001 Facilities Use Policy Campus policy 300-004 Alternate Work Schedules
Campus policy 200-018 Class Attendance UCCS Holiday Schedule

VII. ATTACHMENTS:

List of Religious Holidays, please see the Interfaith Calendar located at
<http://www.interfaithcalendar.org/>

Satisfactory Academic Progress

Overview

Students applying for and those receiving Federal, State and UCCS financial aid from are required to maintain satisfactory academic progress (SAP) toward their degree. Maintaining SAP requires that students meet completion rate, maximum fundable credit hours, and minimum grade point average requirements. The chart below outlines the minimum SAP requirements

Minimum Requirements for UCCS Students

Academic Career Grade Point Average (GPA) Completion Rate

Undergraduate	2.0	67%
Graduate	3.0	67%

The complete SAP policy is detailed below:

Academic progress of aid recipients is reviewed at the end of each semester. Students who do not meet the minimum requirements for the Financial Aid Satisfactory Academic Progress (SAP) requirements will be given one warning semester after that warning semester, if the student is not above the minimum requirements, the student will be considered ineligible for financial aid and placed on financial aid suspension.

Satisfactory Academic Progress Standards

Students must be making Satisfactory Academic Progress to continue receiving federal financial aid. Academic progress standards are measured in the following three ways:

1. Qualitative Standard: A Minimum Cumulative Grade Point Average (GPA)

- The Financial Aid Office will use the cumulative University of Colorado GPA for all students regardless of whether or not the student has used financial aid previously.
- Undergraduate students must maintain a minimum of 2.0 cumulative GPA in the CU system.
- Graduate and Doctoral students must maintain a minimum 3.0 cumulative grade point average in the CU system.

2. Quantitative Standard: A Minimum Completion Rate

Completion rates are calculated by the number of completed credit hours divided by the number of attempted credit hours. All students must have successfully completed at least 67% of all hours attempted. This SAP calculation only includes classes taken at UCCS.

NOTE: Credits hours attempted at UCCS are defined as the credits hours a student is enrolled in on the day following the census date (as published in each terms class schedule).

Withdrawals after the census date, repeated courses, failures, and incomplete courses all count as attempted credit hours.

All transfer credit hours are included with credit hours attempted in the CU system as the total attempted credit hours. Transfer credit hours (from schools other than the CU system) affect the cumulative completion percentage requirement and affect maximum credit hours.

For example, a student who attempted 50 credits and completed 45 credits has a 90% completion rate.

- Incompletes, withdrawals, and failing grades all count as attempted but not completed credit hours.
- If a student repeats a course, both the original and the repeated courses will count toward attempted credit hours but only one of the courses (if a passing grade is earned) will count toward earned credit hours. Students may receive financial aid one time only for courses they are repeating to improve a course grade.

3. Maximum Time Frame for Degree Completion

In addition to the above GPA and completion rate requirements, all students must complete their programs of study by attempting no more than 150% of the hours normally required for completion. For example, if a program of study is normally completed with 120 credit hours, financial aid eligibility will be suspended once a student has attempted 180 credit hours or more.

Repeated courses are considered in the maximum time frame requirement.

Transfer credit hours accepted as part of a student's degree program will be counted as both attempted and completed hours towards their maximum time frame for degree completion. A student in a Bachelor's degree program may attempt up to 180 credits before the student is considered to have exceeded the Maximum Time Frame. This 150% rule is also applicable to students who have changed majors or who seek a dual or second degree.

A student in a graduate/doctoral student may receive financial aid for a maximum of 200 percent of the minimum number of credit hours required to complete their current degree program.

A warning letter will be sent to the student when the student is within two semesters (12 credit hours) of this limit.

Graduate students may submit a SAP appeal to be considered for additional credit hours beyond 200%.

Please note: All courses attempted at UCCS, regardless of the length of time that has passed since the last date of the student's enrollment will be factored into a student's SAP calculation.

Warning Period

A student will be given a SAP warning period if they do not meet their SAP eligibility requirements for the first time. This SAP warning period will be for one semester only. A student is eligible to receive

financial aid during their warning period. If the student is still not meeting the SAP eligibility requirements at the end of the warning period, they will be ineligible for financial aid for their next semester.

In order to be considered for any further financial aid the student must fix their SAP eligibility requirements at their own expense or the student may appeal their ineligibility to the Financial Aid Advisory Committee (FAAC). If the appeal is approved, financial aid may be reinstated according to the approval conditions of the FAAC, which will be outlined in the email sent to the student.

Loss of eligibility due to lack of satisfactory academic progress:

A student who has lost eligibility to participate in student aid programs for reasons of academic progress will be ineligible for financial aid until they are meeting Satisfactory Academic Progress.

Please note: Students who have been academically suspended from the university but who are subsequently given permission to re-enroll are not automatically eligible to continue to participate in federal, state, or institutional aid programs. Admissions decisions are separate from funding decisions.

Appeals:

Students always have the right to appeal any decision regarding financial aid ineligibility. Students who are ineligible for financial aid due to failure to meet the SAP Policy may appeal such decisions to the Financial Aid Advisory Committee (FAAC).

- Processing of an appeal will occur within two weeks of receiving your complete packet. It is your responsibility to submit all necessary documentation supporting the circumstances of your appeal.
- Failure to supply all supporting documentation can seriously delay and/or affect the final appeal decision. Submitting this appeal is not a guarantee that your eligibility will be reinstated.
- Please type your personal statement on the attached/following form. Your personal statement must include an explanation of extenuating circumstances for each semester you are in violation of the SAP policy and proof of resolution to that circumstance or a detailed plan of action explaining what will ensure your future academic success. If this appeal is maximum attempted hours, please attach a copy of your degree audit to this appeal.

If the appeal is approved, the student will be emailed the conditions the student must meet each semester they are enrolled to maintain financial aid eligibility until they are above the minimum requirements as listed above. For example, the student will need to complete 100% of their courses enrolled and achieve a minimum of a 2.5 GPA for each enrolled semester.

If the SAP appeal is not approved by the FAAC the student will be emailed this decision along with a SAP final appeal form, which may be submitted to the Financial Aid Director. An appeal to the Director will be the final decision as there is no recourse for further appeals.

If you do not have grounds for an appeal, or if your appeal is denied, you may still be able to regain your eligibility for future semesters. This is done by enrolling in courses at UCCS at your own expense and meeting SAP standards.

How to Appeal

If your financial aid eligibility has been suspended due to low GPA, completion rate and/or maximum timeframe, you must request reinstatement by submitting the following form and any supporting documentation to the UCCS Financial Aid Office. Please allow a minimum of two to three weeks for processing. Students will be notified via email of the result of their appeal.

The Satisfactory Academic Appeal Form should always be used if you are not meeting the UCCS Office of Financial Aid, Student Employment, and Scholarships policy (<http://www.uccs.edu/finaid/policies/sap.html>).

1. [Satisfactory Academic Progress Appeal Forms](#)
2. For maximum hours appeals: A copy of your UCCS degree audit
3. Any documentation regarding the situation explained on your appeal

Appeal Deadlines

The office HIGHLY recommends that you submit your appeal as soon as you receive notification of SAP ineligibility. If you wish to know your eligibility status BEFORE the semester payment due date, you must submit your appeal by the first day of class that your SAP ineligibility has been determined to have a response by the UCCS census date (payment due date). Please remember, tuition is due regardless of whether or not your appeal status has been reviewed.

Attendance Guidelines

Students are expected to attend all meetings of classes for which they are registered, including the first and last scheduled meetings and the final examination period. Instructors hold the right and responsibility to establish attendance policies for their courses. Each instructor must inform all classes in writing at the beginning of each semester concerning his/her attendance policies.

If attendance affects course grades, students must be provided with explicit written information concerning that fact no later than the end of the first week of classes. Such information shall be specific with regard to the penalty incurred for each absence and the means, if any, to compensate for the absence.

It is recognized that there may be certain situations where the student may not be permitted to make up the absence(s). Students participating in university-sanctioned activities should consult with instructors prior to registration, but no later than the end of the first week of classes, to determine the class attendance policy. At this time, the student should provide the instructor with a schedule of planned absences, preferably signed by the university official directing the activity, in order to allow the instructor to evaluate and advise the student on the possible impact of the planned absences. In this case, the instructor will consider absences due to participation in approved university activities, as outlined above, to be excused absences, on par with those due to other unavoidable circumstances such as illness.

Faculty judge the validity of student absences from class and may require documentation for excused absences. For classes requiring mandatory attendance incompatible with the number of planned absences, students will be advised to register, if possible, during a semester in which they will not be participating in the university-sanctioned activity. As with any academic issue, students may exercise their right to appeal adverse attendance decisions. Should the instructor and student be unable to agree on appropriate accommodation under this policy, either party shall have the right to request mediation from (in this order) the department chair, the academic dean, and the vice chancellor for academic affairs.



Appendix P: Contractual Relationships

UCCS has a contractual relationship with Global Connect Academy in offering the Master of Engineering – Information Assurance to students in India. The contract and HLC approval letter are included in this appendix.

Name of the provider:	Global Connect Academy
Name of the relevant academic program:	Master of Engineering in Information Assurance
Provider responsibilities:	Hiring and paying instructor(s) to teach three courses on-site in India, developing service center, and providing computing and instruction facilities
Start and End Dates:	The contractual relationship was not enacted and is considered inactive.
Date approved by HLC:	June 20, 2011



June 24, 2011

Dr. Pam Shockley-Zalabak
Chancellor
University of Colorado at Colorado Springs
1420 Austin Bluffs Parkway
Colorado Springs, CO 80918

Dear Dr. Shockley-Zalabak:

This letter is formal notification of the action taken concerning University of Colorado at Colorado Springs by the Higher Learning Commission. At its June 20, 2011 meeting, the Institutional Actions Council (IAC) voted to approve the contractual relationship with Global Connect Academy (GCA) in offering the Master of Engineering-Information Assurance to students in India.

I have enclosed your institution's Statement of Affiliation Status (SAS) and Organizational Profile (OP). The SAS is a summary of your organization's ongoing relationship with the Commission. The OP is generated from data you provided in your most recent Annual Institutional Data Update. If the current Commission action included changes to the demographic, location, or distance education information you reported in your Annual Institutional Data Update, we have made the changes on the Organizational Profile. No other organizational information was changed.

The attached Statement of Affiliation Status and Organizational Profile will be posted to the Commission Web site on Friday, July 8. Before this public disclosure, however, I ask that you verify the information in both documents and inform Eric V. Martin, your staff liaison, before Thursday, July 7, of any concerns that you may have about these documents. Information about notifying the public of this action is found in Chapter 8.3-3 and 8.3-4 of the Handbook of Accreditation, Third Edition.

Please be aware of Commission policy on planned or proposed organizational changes that require Commission action before their initiation. You will find the Commission's change policy at ncahlc.org/information-for-institutions/institutional-change.html. If you have questions about how planned institutional changes might affect your relationship with the Commission, please write or call Eric V. Martin.

On behalf of the Board of Trustees, I thank you and your associates for your cooperation.

Sincerely,

President

Attachment: Statement of Affiliation Status
Organizational Profile



STATEMENT OF AFFILIATION STATUS

UNIVERSITY OF COLORADO AT COLORADO SPRINGS

1420 Austin Bluffs Parkway
Colorado Springs, CO 80918

Affiliation Status: Candidate: Not Applicable

Accreditation: (1970-)

PEAQ PARTICIPANT

Nature of Organization

Legal Status:

Public

Degrees Awarded:

B, M, D

Conditions of Affiliation:

Stipulations on Affiliation Status:

Accreditation at the doctoral level is limited to programs in Applied Science, Engineering, Geropsychology, Educational Leadership, and Nursing Practice.

Approval of New Additional Locations:

Prior Commission approval required.

Approval of Distance and Correspondence Courses and Programs:

New Commission policy on institutional change became effective July 1, 2010. Some aspects of the change processes affecting distance delivered courses and programs are still being finalized. This entry will be updated in early 2011 to reflect current policy. In the meantime, see the Commission's Web site for information on seeking approval of distance education courses and programs.

Reports Required:

None.

Other Visits Scheduled:

None.

Summary of Commission Review

Year of Last Comprehensive Evaluation:

2006 - 2007

Year for Next Comprehensive Evaluation:

2016 - 2017

Date of Last Action:

06/20/2011



ORGANIZATIONAL PROFILE

UNIVERSITY OF COLORADO AT COLORADO SPRINGS

1420 Austin Bluffs Parkway

Colorado Springs, CO 80918

Enrollment Demographics (by headcount) (HLC Posted: 04/14/2011)

	<u>Full-Time</u>	<u>Part-Time</u>
Undergraduate:	5878	1525
Graduate:	1239	1103

Educational Programs (HLC Posted: 04/14/2011)

		<u>Program Distribution</u>	<u>Total Awarded</u>
Leading to Undergraduate degrees:	Associate	0	0
	Bachelors	36	1228
Leading to Graduate degrees:	Masters	19	496
	Specialist	0	0
	Doctoral	5	17
Certificate Programs:		38	0

Dual Enrollment (HLC Posted: 04/14/2011)

Headcount in all dual enrollment (high school) programs 138

Off-Campus Activities (HLC Posted: 04/14/2011)

In-State: Campuses: None
 Additional Locations: None
 Course Locations: 19

Out-of-State: Campuses: None
 Additional Locations: None
 Course Locations: None

Out-of-U.S.: Campuses: None
 Additional Locations: None
 Course Locations: None

Distance Education Programs

(HLC Posted: 04/14/2011)

Bachelor - 51.3801 Registered Nursing/Registered Nurse (RN to BSN) (Internet)
Bachelor - 51.9999 Health Professions and Related Clinical Sciences, Other (BS Allied Health Completion) (Internet)
Certificate - 13. EDUCATION (Business English (graduate)) (Internet)
Certificate - 13. EDUCATION (Early Literacy (graduate)) (Internet)
Certificate - 13. EDUCATION (English as Second/Foreign Language (graduate)) (Internet)
Certificate - 13. EDUCATION (Gifted and Talented Endorsement (graduate)) (Internet)
Certificate - 13. EDUCATION (Instructional Technology (graduate)) (Internet)
Certificate - 13. EDUCATION (Linguistically Diverse Education Endorsement (graduate)) (Internet)
Certificate - 13. EDUCATION (Special Education Endorsement) (Internet)
Certificate - 14. ENGINEERING (Systems Engineering (graduate)) (Internet)
Certificate - 43. HOMELAND SECURITY, LAW ENFORCEMENT, FIREFIGHTING AND



ORGANIZATIONAL PROFILE

UNIVERSITY OF COLORADO AT COLORADO SPRINGS

1420 Austin Bluffs Parkway
Colorado Springs, CO 80918

RELATED PROTECTIVE SERVICES (Homeland Defense (graduate)) (Internet)
Certificate - 43. HOMELAND SECURITY, LAW ENFORCEMENT, FIREFIGHTING AND
RELATED PROTECTIVE SERVICES (Homeland Security (undergraduate)) (Internet)
Certificate - 43. HOMELAND SECURITY, LAW ENFORCEMENT, FIREFIGHTING AND
RELATED PROTECTIVE SERVICES (Security Intelligence (graduate)) (Internet)
Certificate - 43.0103 Criminal Justice/Law Enforcement Administration (Criminal Justice
(graduate)) (Internet)
Certificate - 44. PUBLIC ADMINISTRATION AND SOCIAL SERVICE PROFESSIONS
(Nonprofit Fund Development or Nonprofit Management) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Adult Nurse
Practitioner (post-master's)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Correctional
Nursing (graduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Correctional
Nursing (undergraduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Disaster Public
Health (graduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Disaster Public
Health (undergraduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Family Nurse
Practitioner (post-master's)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Forensic Nursing
(graduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Forensic Nursing
(undergraduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Gerontological
Nursing (graduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Health Care
Administration (graduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Holistic Nursing
(graduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Holistic Nursing
(undergraduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Nursing Education
(graduate)) (Internet)
Certificate - 51. HEALTH PROFESSIONS AND RELATED PROGRAMS (Sexual Assault
Nurse Examiner (undergraduate)) (Internet)
Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT
SERVICES (Business Administration (graduate)) (Internet)
Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT
SERVICES (Finance (graduate)) (Internet)
Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT
SERVICES (International Business (graduate)) (Internet)
Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT
SERVICES (Management (graduate)) (Internet)
Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT
SERVICES (Marketing (graduate)) (Internet)



ORGANIZATIONAL PROFILE

UNIVERSITY OF COLORADO AT COLORADO SPRINGS

1420 Austin Bluffs Parkway

Colorado Springs, CO 80918

Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT SERVICES (Project Management (graduate)) (Internet)

Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT SERVICES (Public Management (graduate)) (Internet)

Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT SERVICES (Space Systems Management (graduate)) (Internet)

Certificate - 52. BUSINESS, MANAGEMENT, MARKETING, AND RELATED SUPPORT SERVICES (Technology Management (graduate)) (Internet)

Doctor - 51.3801 Registered Nursing/Registered Nurse (DNP Nursing Practice) (Internet)

Licensure - 13. EDUCATION (Principal Licensure) (Internet)

Master - 13.0301 Curriculum and Instruction (MA in Curriculum and Instruction) (Internet)

Master - 13.0401 Educational Leadership and Administration, General (MA in Leadership) (Internet)

Master - 13.1001 Special Education and Teaching, General (MA in Special Education) (Internet)

Master - 14.01 Engineering, General (ME in Engineering Management, Space Operations, or Systems Engineering) (Internet)

Master - 14.0101 Engineering, General (ME in Space Operations) (Internet)

Master - 43.0103 Criminal Justice/Law Enforcement Administration (MCJ Criminal Justice) (Internet)

Master - 44.0401 Public Administration (MPA) (Internet)

Master - 51.3801 Registered Nursing/Registered Nurse (MSN Nurse Practitioner) (Internet)

Master - 52.02 Business Administration, Management and Operations (MBA) (Internet)

Correspondence Education Programs

(HLC Posted: 04/14/2011)

None



Appendix Q: Consortial Relationships

UCCS discloses two consortial relationships in the Annual Institutional Update. One is a consortial agreement between the Helen & Arthur E. Johnson Beth-El College of Nursing and Health Sciences (Johnson Beth-El for short) and the University of Nebraska-Omaha for a program in medical lab science. Additional documentation follows this page.

- **Medical Lab Science.** The University of Nebraska Medical Center provides medical lab science coursework that is transferable into the Health Care Science (BS) program at UCCS. Nebraska provides an 8-hour student lab and 35 hours of clinical rotations for a total of 43 hours or 36% of the 120 hours required for the BS in Health Care Sciences with a Medical Lab Science option. The consortial relationship began and was approved by the HLC for August 1, 2010. The relationship exists until terminated.
- **Registered Nursing Degree Completion.** The Helen and Arthur E. Johnson Beth-El College of Nursing and Health Sciences coordinates with several Colorado community colleges, including Arapahoe, Colorado Northwestern, Front Range, Lamar, Northeastern Junior, Morgan, Otero, Pikes Peak, Pueblo, and Trinidad Community Colleges for an associate-to-bachelor's program in registered nursing. The community colleges provide approximately 56-58 credit hours of instruction which count towards the 126 hours needed to earn the Bachelor of Science in Nursing at UCCS, with 12-15 hours allowed to be taken during dual enrollment. The relationship began and was approved by the HLC for October 27, 2010. The relationship exists until terminated.

Dual Enrollment Program Articulation Agreement

Bachelors of Science in Nursing/RN-to-BSN Option

University of Colorado at Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Trinidad State Junior College

Degree/Program Requirements

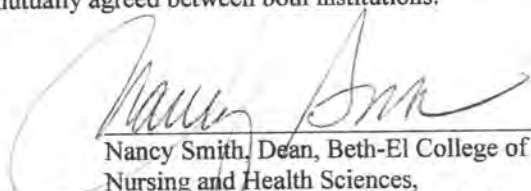
- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Trinidad State Junior College (TSJC) and complete a Bachelors of Science Degree in Nursing (BSN) at UCCS. 2nd level students currently enrolled in good standing (GPA ≥ 2.5) at TSJC are eligible for Concurrent (Dual) Enrollment and will follow the RN to BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at the University of Colorado at Colorado Springs (UCCS) is an accredited Bachelors degree program that requires 126 credit hours minimum to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelor of Science degree will be no different than the graduation requirements for a native student. Specifically, students enrolling in the program from Trinidad State Junior College (TSJC) under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 56 semester credits may be transferred from LCC. A GPA of 2.5 is needed for admission to the Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. Students successfully completing this agreement will be eligible to apply for the **CU Connection** scholarship program.
- E. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at TSJC.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at LCC		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 104	Cultural Anthropology	3			
BIOL 201	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 202	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 203 & 213	Microbiology Lecture & Lab	4	BIOL 204	Microbiology Lecture & Lab	4
CHEM 101	Introduction to Chemistry	4			
CHEM 102	Introduction to Organic & Biochemistry	4			
ENGL 131	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 141	Rhetoric & Writing II	3			
HSCI 207	Nutrition for Health Sciences	3			1
HSCI 206	Health Science Statistics	3			
PSY 100	General Psychology	3	PSY 101	General Psychology I	3
PSY 362	Developmental Psychology	3	PSY 235	Growth & Development	3
SOC 111	Introduction to Sociology	3			
General Education Electives		3-6		See Below	
Humanities Electives		6		See Below	
RN-to-BSN 'Core' Requirements					
NURS 304	Patterns of Knowing	3		May be taken during Dual Enrollment	
NURS 305	RN Health Assessment	3		May be taken during Dual Enrollment	
NURS 310	Pathophysiology	3		May be taken during Dual Enrollment	
NURS 401	Nursing Research	3		May be taken during Dual Enrollment	

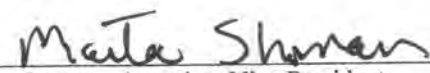
NURS 425	(Continued on Next Page) Professional Nursing Practice	3		Restricted to RN	
NURS 435	Leadership & Management	3		Restricted to RN	
NURS 445	Community Health Nursing	6		Restricted to RN	
NURS 448	Clinical Capstone	2		Restricted to RN	
Nursing or Health Sciences Elective		6		May be taken during Dual Enrollment See Semester Course Schedule for available offerings.	6
Required General Education Credits (transferrable from LCC or other programs as applicable)					56
Credits Granted by Colorado Articulation Model (RN licensure)					38
Required RN-to-BSN Option Course Credits					32
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between TSJC and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.

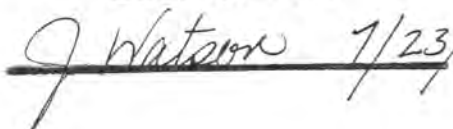

Nancy Smith, Dean, Beth-El College of
Nursing and Health Sciences,
University of Colorado at Colorado Springs

Date 7-20-2010


Marta Shoman, Associate Vice President
Trinidad State Junior College, Valley Campus

Date 9-25-10

APPROVED AS TO LEGAL
SUFFICIENCY

 7/23/10

**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Pueblo Community College**

Degree/Program Requirements


- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Pueblo Community College and complete a Bachelors of Science Degree in Nursing (BSN) at UCCS. Students who have successfully completed one semester and are in good standing (GPA>2.5) at Pueblo Community College are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at the University of Colorado Colorado Springs (UCCS) is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Pueblo Community College under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 58 semester credits may be transferred from Pueblo Community College. A GPA of 2.5 is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at Pueblo Community College.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Pueblo Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3			
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIOL 204	Microbiology Lecture & Lab	4
CHEM 1010	Introduction to Chemistry	4			
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3			
HSCI 2070	Nutrition for Health Sciences	3			
HSCI 2060	Health Sciences Statistics	3			
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PHY 235	Growth & Development	3
SOC 1110	Introduction to Sociology	3			
General Education Electives		7-9		See Below	
Humanities Electives		6		See Below	
RN-to BSN "Core"					

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Pueblo Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
	Requirements				
NURS 3100	Pathophysiology			May transfer in BIO 216	
NURS 3040	Patterns of Knowing	3		May be taken during Dual Enrollment	
NURS 3050	RN Health Assessment	3		May be taken during Dual Enrollment	
NURS 4010	Nursing Research	3		May be taken during Dual Enrollment	
NURS 4250	Professional Nursing Practice	3		May be taken during Dual Enrollment	
NURS 4350	Leadership & Management	3		Restricted to RN	
NURS 4450	Community Health Nursing	3		Restricted to RN	
NURS 4480	Capstone Project	3		Restricted to RN	
Nursing or Health Sciences Electives		6	May be taken during Dual Enrollment See Semester Course Schedule for available offerings.		6
Required General Education Credits (transferrable from Pueblo Community College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

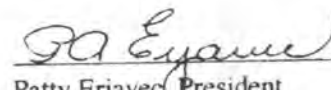
General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between Pueblo Community College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


 Nancy Smith, Dean
 Beth-El College of Nursing and Health Sciences
 University of Colorado Colorado Springs

Date

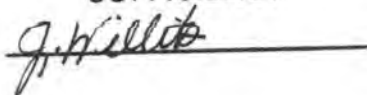
5-9-12


 Patty Erjavec, President
 Pueblo Community College

Date

4/23/12

**APPROVED AS TO LEGAL
SUFFICIENCY**



**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Pikes Peak Community College**

Degree/Program Requirements


- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Pikes Peak Community College and complete a Bachelors of Science Degree in Nursing (BSN) at UCCS. Students who have successfully completed one semester and are in good standing (GPA>2.5) at Pikes Peak Community College are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at the University of Colorado Colorado Springs (UCCS) is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Pikes Peak Community College under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 58 semester credits may be transferred from Pikes Peak Community College. A GPA of 2.5 is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at Pikes Peak Community College.

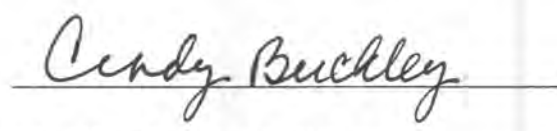
General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Pikes Peak Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3			
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIOL 204	Microbiology Lecture & Lab	4
CHEM 1010	Introduction to Chemistry	4			
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3			
HSCI 2070	Nutrition for Health Sciences	3			
HSCI 2060	Health Sciences Statistics	3			
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PHY 235	Growth & Development	3
SOC 1110	Introduction to Sociology	3			
General Education Electives		7-9		See Below	
Humanities Electives		6		See Below	
	RN-to BSN "Core"				

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Pikes Peak Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
	Requirements				
NURS 3100	Pathophysiology			May transfer in BIO 216	
NURS 3040	Patterns of Knowing	3		May be taken during Dual Enrollment	
NURS 3050	RN Health Assessment	3		May be taken during Dual Enrollment	
NURS 4010	Nursing Research	3		May be taken during Dual Enrollment	
NURS 4250	Professional Nursing Practice	3		May be taken during Dual Enrollment	
NURS 4350	Leadership & Management	3		Restricted to RN	
NURS 4450	Community Health Nursing	3		Restricted to RN	
NURS 4480	Capstone Project	3		Restricted to RN	
Nursing, Health Sciences or MSN Core Electives		6	May be taken during Dual Enrollment See Semester Course Schedule for available offerings.		6
Required General Education Credits (transferrable from Pikes Peak Community College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between Pikes Peak Community College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


 Nancy Smith, Dean
 Beth-El College of Nursing and Health Sciences
 University of Colorado Colorado Springs
 Date 8/27/12


 Pikes Peak Community College
 Date 9/2/12

**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Otero Junior College**

Degree/Program Requirements

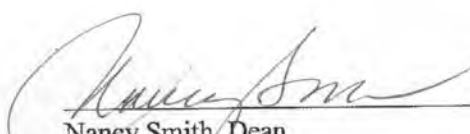
- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Otero Junior College and complete a Bachelors of Science Degree in Nursing (BSN) at UCCS. Students who have successfully completed one semester and are in good standing (GPA>2.5) at Otero Junior College are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at the University of Colorado Colorado Springs (UCCS) is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Otero Junior College under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 58 semester credits may be transferred from Otero Junior College. A GPA of 2.5 is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at Otero Junior College.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Otero Junior College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3			
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIOL 204	Microbiology Lecture & Lab	4
CHEM 1010	Introduction to Chemistry	4			
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3			
HSCI 2070	Nutrition for Health Sciences	3			
HSCI 2060	Health Sciences Statistics	3			
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PHY 235	Growth & Development	3
SOC 1110	Introduction to Sociology	3			
General Education Electives		7-9		See Below	
Humanities Electives		6		See Below	
RN-to BSN "Core"					

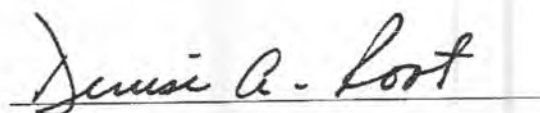
General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Otero Junior College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
	Requirements				
NURS 3100	Pathophysiology			May transfer in BIO 216	
NURS 3040	Patterns of Knowing	3		May be taken during Dual Enrollment	
NURS 3050	RN Health Assessment	3		May be taken during Dual Enrollment	
NURS 4010	Nursing Research	3		May be taken during Dual Enrollment	
NURS 4250	Professional Nursing Practice	3		May be taken during Dual Enrollment	
NURS 4350	Leadership & Management	3		Restricted to RN	
NURS 4450	Community Health Nursing	3		Restricted to RN	
NURS 4480	Capstone Project	3		Restricted to RN	
Nursing, Health Sciences or MSN Core Electives		6		May be taken during Dual Enrollment See Semester Course Schedule for available offerings.	6
Required General Education Credits (transferrable from Otero Junior College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between Otero Junior College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


 Nancy Smith, Dean
 Beth-El College of Nursing and Health Sciences
 University of Colorado Colorado Springs

Date 9-17-12


 Otero Junior College

Date 09/18/2012

**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Northeastern Junior College**

Degree/Program Requirements

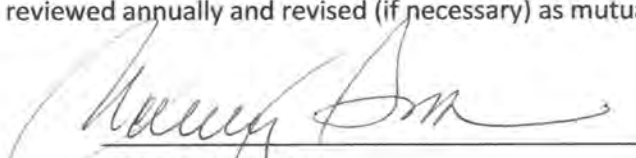
- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Northeastern Junior College and complete a Bachelors of Science Degree in Nursing (BSN) at the University of Colorado at Colorado Springs. Students who have successfully completed one semester and are in good standing (GPA>2.5) at Northeastern Junior College are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at UCCS is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Northeastern Junior College under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 58 semester credits may be transferred from Northeastern Junior College. A GPA of 2.5 is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at Northeastern Junior College.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Northeastern Junior College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3	ANT 101	Cultural Anthropology	3
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIO 204	Microbiology Lecture & Lab	4
CHEM 1010	Chemistry	4-5	CHE	Any	4-5
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3	ENG 122	English Composition II	3
HSCI 2070	Nutrition for Health Professionals	3	HWE 100	Human Nutrition	3
HSCI 2060	Health Sciences Statistics	3	MAT 135	Intro to Statistics	3
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PSY 235	Human Growth & Development	3
SOC 1110	Introduction to Sociology	3	SOC 101	Intro to Sociology I	3
General Education Electives		7-9		See Below	

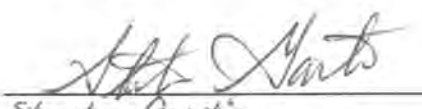
General Education (RN-to-BSN) Requirements at UCCS			Requirements at Northeastern Junior College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
Humanities Electives		6		See Below	
	RN-to BSN "Core" Requirements				
NURS 3010	Pathophysiology	3	May transfer in BIO 216: Human Pathophysiology		
NURS 3040	Patterns of Knowing	3	May be taken during Dual Enrollment		
NURS 3050	RN Health Assessment	3	May be taken during Dual Enrollment		
NURS 4010	Nursing Research	3	May be taken during Dual Enrollment		
NURS 4250	Professional Nursing Practice	3	May be taken during Dual Enrollment		
NURS 4350	Leadership & Management	3	May be taken during Dual Enrollment		
NURS 4450	Community Health Nursing	6	May be taken during Dual Enrollment		
NURS 4480	Capstone Project	3	Restricted to RN		
Nursing, Health Sciences or MSN Core Electives		6	May be taken during Dual Enrollment See Semester Course Schedule for available offerings.		
Required General Education Credits (transferrable from Northeastern Junior College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between Northeastern Junior College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


 Nancy Smith, Dean
 Beth-El College of Nursing and Health Sciences
 University of Colorado Colorado Springs

Date 9-18-13


 Stanton Gartin
 Vice President Academic Services
 Northeastern Junior College

Date Sept. 9, 2013

**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Morgan Community College**

Degree/Program Requirements

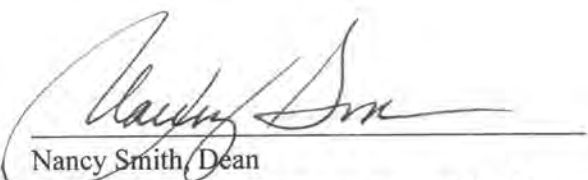
- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Morgan Community College and complete a Bachelors of Science Degree in Nursing (BSN) at the University of Colorado Colorado Springs. Students who have successfully completed one semester and are in good standing at Morgan Community College and have an overall cumulative GPA ≥ 2.5 are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at UCCS is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Morgan Community College under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, earn a minimum grade of C in all required courses RN-BSN courses, and pass the RN-NCLEX™ exam prior to graduation.
- C. A maximum of 58 general education semester credits may be transferred from Morgan Community College. An overall cumulative GPA ≥ 2.5 from all attended colleges is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for course transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at Morgan Community College.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Morgan Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3	ANT 101	Cultural Anthropology	3
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIO 204	Microbiology Lecture & Lab	4
CHEM 1010	Chemistry	4-5	CHE	Any	4-5
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3	ENG 122	English Composition II	3
HSCI 2070	Nutrition for Health Professionals	3	HWE 100	Human Nutrition	3
HSCI 2060	Health Sciences Statistics	3	MAT 135	Intro to Statistics	3
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PSY 235	Human Growth & Development	3
SOC 1110	Introduction to Sociology	3	SOC 101	Intro to Sociology I	3
General Education Electives		7-9		See Below	
Humanities Electives		6		See Below	

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Morgan Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
	RN-to BSN "Core" Requirements				
NURS 3010	Pathophysiology	3		May transfer in BIO 216: Human Pathophysiology	
NURS 3040	Patterns of Knowing	3		May be taken during Dual Enrollment	
NURS 3050	RN Health Assessment	3		May be taken during Dual Enrollment	
NURS 4015	Nursing Research	3		May be taken during Dual Enrollment	
NURS 4250	Professional Nursing Practice	3		May be taken during Dual Enrollment	
NURS 4350	Leadership & Management	3		May be taken during Dual Enrollment	
NURS 4450	Community Health Nursing	6		May be taken during Dual Enrollment	
NURS 4480	Capstone Project	3		Restricted to RN	
Nursing, Health Sciences or MSN Core Electives		6		May be taken during Dual Enrollment See Semester Course Schedule for available offerings.	6
Required General Education Credits (transferrable from Morgan Community College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

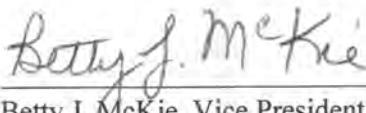
General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between Morgan Community College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


Nancy Smith, Dean
Beth-El College of Nursing and Health Sciences
University of Colorado Colorado Springs

Date

7-22-2014


Betty J. McKie, Vice President of Instruction
Morgan Community College

Date

6/30/14

**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Lamar Community College**

Degree/Program Requirements

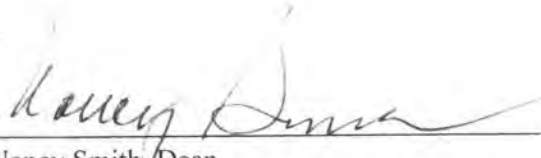
- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Lamar Community College and complete a Bachelors of Science Degree in Nursing (BSN) at the University of Colorado at Colorado Springs. Students who have successfully completed one semester and are in good standing (GPA>2.5) at Lamar Community College are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at UCCS is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Lamar Community College under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 58 semester credits may be transferred from Lamar Community College. A GPA of 2.5 is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at Lamar Community College.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Lamar Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3	ANT 101	Cultural Anthropology	3
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIO 204	Microbiology Lecture & Lab	4
CHEM 1010	Chemistry	4-5	CHE	Any	4-5
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3	ENG 122	English Composition II	3
HSCI 2070	Nutrition for Health Professionals	3	HWE 100	Human Nutrition	3
HSCI 2060	Health Sciences Statistics	3	MAT 135	Intro to Statistics	3
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PSY 235	Human Growth & Development	3
SOC 1110	Introduction to Sociology	3	SOC 101	Intro to Sociology I	3
General Education Electives		7-9		See Below	
Humanities Electives		6		See Below	

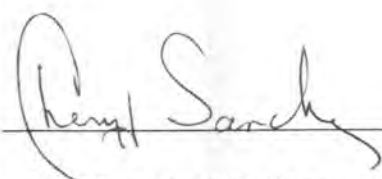
General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Lamar Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
	RN-to BSN “Core” Requirements				
NURS 3010	Pathophysiology	3	May transfer in BIO 216: Human Pathophysiology		
NURS 3040	Patterns of Knowing	3	May be taken during Dual Enrollment		
NURS 3050	RN Health Assessment	3	May be taken during Dual Enrollment		
NURS 4010	Nursing Research	3	May be taken during Dual Enrollment		
NURS 4250	Professional Nursing Practice	3	May be taken during Dual Enrollment		
NURS 4350	Leadership & Management	3	May be taken during Dual Enrollment		
NURS 4450	Community Health Nursing	3	May be taken during Dual Enrollment		
NURS 4480	Capstone Project	3	Restricted to RN		
Nursing, Health Sciences or MSN Core Electives		6	May be taken during Dual Enrollment See Semester Course Schedule for available offerings.		6
Required General Education Credits (transferrable from Lamar Community College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between Lamar Community College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


 Nancy Smith, Dean
 Beth-El College of Nursing and Health Sciences
 University of Colorado Colorado Springs

Date 10-9-12


 Cheryl Sanchez
 Lamar Community College

Date 10-3-12

**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Front Range Community College System**

Degree/Program Requirements


- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) from the Front Range Community College System and complete a Bachelors of Science Degree in Nursing (BSN) at the University of Colorado at Colorado Springs. Students who have successfully completed one semester and are in good standing (GPA>2.5) from the Front Range Community College System are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at UCCS is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from campuses within the Front Range Community College System under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 58 semester credits may be transferred from the Front Range Community College System. A GPA of 2.5 is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) within the Front Range Community College System.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements- Front Range Community College System		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3	ANT 101	Cultural Anthropology	3
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIO 204	Microbiology Lecture & Lab	4
CHEM 1010	Chemistry	4-5	CHE	Any	4-5
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3	ENG 122	English Composition II	3
HSCI 2070	Nutrition for Health Professionals	3	HWE 100	Human Nutrition	3
HSCI 2060	Health Sciences Statistics	3	MAT 135	Intro to Statistics	3
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PSY 235	Human Growth & Development	3
SOC 1110	Introduction to Sociology	3	SOC 101	Intro to Sociology I	3
General Education Electives		7-9		See Below	
Humanities Electives		6		See Below	

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements- Front Range Community College System		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
	RN-to BSN "Core" Requirements				
NURS 3010	Pathophysiology	3	May transfer in BIO 216: Human Pathophysiology		
NURS 3040	Patterns of Knowing	3	May be taken during Dual Enrollment		
NURS 3050	RN Health Assessment	3	May be taken during Dual Enrollment		
NURS 4010	Nursing Research	3	May be taken during Dual Enrollment		
NURS 4250	Professional Nursing Practice	3	May be taken during Dual Enrollment		
NURS 4350	Leadership & Management	3	May be taken during Dual Enrollment		
NURS 4450	Community Health Nursing	3	May be taken during Dual Enrollment		
NURS 4480	Capstone Project	3	Restricted to RN		
Nursing, Health Sciences or MSN Core Electives		6	May be taken during Dual Enrollment See Semester Course Schedule for available offerings.		6
Required General Education Credits (transferrable from the Front Range Community College System or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between the Front Range Community College System and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


Nancy Smith, Dean
Beth-El College of Nursing and Health Sciences
University of Colorado Colorado Springs

Date 11-12-12


Sandra K. Veltri, College Wide VP
Front Range Community College System

Date 10/15/12

**Dual Enrollment Program Articulation Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Colorado Northwestern Community College**

Degree/Program Requirements

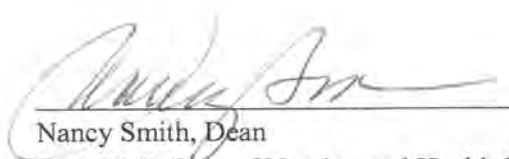
- A. The RN-to-BSN Concurrent (Dual) Enrollment program is designed for nursing students who wish to obtain an Associates Degree in Nursing (ADN) at Colorado Northwestern Community College and complete a Bachelors of Science Degree in Nursing (BSN) at the University of Colorado Colorado Springs. Students who have successfully completed one semester and are in good standing (GPA>2.5) at Colorado Northwestern Community College are eligible for Concurrent (Dual) Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at UCCS is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Colorado Northwestern Community College under this agreement must complete 126 semester credit hours. Students must earn a minimum cumulative GPA of 2.0 at UCCS, complete all general education courses, and earn a minimum grade of C in all required courses.
- C. A maximum of 58 semester credits may be transferred from Colorado Northwestern Community College. A GPA of 2.5 is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for transfer credit.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates Degree in Nursing (ADN) at Colorado Northwestern Community College.

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Colorado Northwestern Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3	ANT 101	Cultural Anthropology	3
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIO 204	Microbiology Lecture & Lab	4
CHEM 1010	Chemistry	4-5	CHE	Any	4-5
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3	ENG 122	English Composition II	3
HSCI 2070	Nutrition for Health Professionals	3	HWE 100	Human Nutrition	3
HSCI 2060	Health Sciences Statistics	3	MAT 135	Intro to Statistics	3
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PSY 235	Human Growth & Development	3
SOC 1110	Introduction to Sociology	3	SOC 101	Intro to Sociology I	3
General Education Electives		7-9		See Below	
Humanities Electives		6		See Below	

General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Colorado Northwestern Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
	RN-to BSN “Core” Requirements				
NURS 3010	Pathophysiology	3	May transfer in BIO 216: Human Pathophysiology		
NURS 3040	Patterns of Knowing	3	May be taken during Dual Enrollment		
NURS 3050	RN Health Assessment	3	May be taken during Dual Enrollment		
NURS 4010	Nursing Research	3	May be taken during Dual Enrollment		
NURS 4250	Professional Nursing Practice	3	May be taken during Dual Enrollment		
NURS 4350	Leadership & Management	3	May be taken during Dual Enrollment		
NURS 4450	Community Health Nursing	6	May be taken during Dual Enrollment		
NURS 4480	Capstone Project	3	Restricted to RN		
Nursing, Health Sciences or MSN Core Electives		6	May be taken during Dual Enrollment See Semester Course Schedule for available offerings.		6
Required General Education Credits (transferrable from Colorado Northwestern Community College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

This articulation transfer agreement replaces any previous agreements between Colorado Northwestern Community College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing. This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions.


Nancy Smith, Dean
Beth-El College of Nursing and Health Sciences
University of Colorado Colorado Springs

Date

Oct 16, 2013

KELLY MARTIN-PUED MS, RN, CNE

Colorado Northwestern Community College

Date

OCTOBER 7, 2013

**Dual Enrollment Program Agreement
Bachelors of Science in Nursing/RN-to-BSN Option**

**University of Colorado Colorado Springs
Beth-El College of Nursing and Health Sciences
and
Arapahoe Community College**

Degree/Program Requirements

- A. The RN-to-BSN Dual Enrollment program is designed for nursing students who wish to obtain an Associates of Applied Science Degree in Nursing (ADN) at Arapahoe Community College and complete a Bachelors of Science Degree in Nursing (BSN) at the University of Colorado Colorado Springs. Students who have successfully completed one semester and are in good standing (GPA>2.5) at Arapahoe Community College are eligible for Dual Enrollment and will follow the RN-to-BSN curriculum plan.
- B. The Bachelors of Science in Nursing/RN-to-BSN Option at UCCS is an accredited Bachelors degree program that requires a minimum of 126 credit hours to complete. The graduation requirements for a Dual Enrollment student pursuing this Bachelors of Science degree are outlined below. Specifically, students enrolling in the program from Arapahoe Community College under this agreement must:
 - a. Successfully complete all ACC Nursing Program courses with a "C" or better
 - b. have an RN License in good standing prior to taking NURS 4480 at UCCS
 - c. complete a total of 126 semester credit hours to be granted a Bachelors of Science in Nursing from UCCS.
 - d. earn a minimum cumulative GPA of 2.0 at UCCS
 - e. complete all general education courses and earn a minimum grade of C in all required courses.
- C. A maximum of 96 semester credits may be transferred from Arapahoe Community College. ACC dual enrollment students only need to successfully complete 30 credits at UCCS in order to obtain the BSN. A cumulative GPA of 2.5 from all attended colleges, including ACC, is needed for admission to Beth-El College of Nursing and Health Sciences. Grades of C or better are required for all transfer credit courses.
- D. The table below specifies required courses for the RN-to-BSN Option as well as those currently taken as part of the Associates of Applied Science Degree in Nursing (ADN) at Arapahoe Community College.

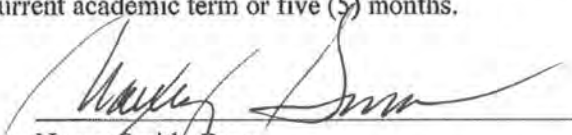
General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Arapahoe Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
ANTH 1040	Cultural Anthropology	3	ANT 101	Cultural Anthropology	3
BIOL 2010	Human Anatomy & Physiology I	4	BIO 201	Human Anatomy & Physiology I	4
BIOL 2020	Human Anatomy & Physiology II	4	BIO 202	Human Anatomy & Physiology II	4
BIOL 2030 & BIOL 2130	Microbiology Lecture and Lab	4	BIO 204	Microbiology Lecture & Lab	4
CHEM 1010	Chemistry	4-5	CHE	Any	4-5
ENGL 1310	Rhetoric & Writing I	3	ENG 121	English Composition I	3
ENGL 1410	Rhetoric & Writing II	3	ENG 122	English Composition II	3
HSCI 2070	Nutrition for Health Professionals	3	HWE 100	Human Nutrition	3
HSCI 2060	Health Sciences Statistics	3	MAT 135	Intro to Statistics	3
PHY 1000	General Psychology	3	PSY 101	General Psychology I	3
PHY 3620	Developmental Psychology	3	PSY 235	Human Growth & Development	3
SOC 1110	Introduction to Sociology	3	SOC 101	Intro to Sociology I	3

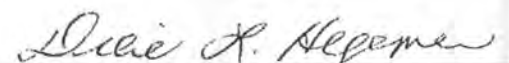
General Education (RN-to-BSN) Requirements at UCCS			ADN Requirements at Arapahoe Community College		
Course #	Course Title	Credits	Equivalent	Course Title	Credits
Education Electives		7-9		See Below	
Humanities Electives		6		See Below	
	RN-to BSN "Core" Requirements				
NURS 3010	Pathophysiology	3	May transfer in BIO 216: Human Pathophysiology		
NURS 3040	Patterns of Knowing	3	May be taken during Dual Enrollment		
NURS 3050	RN Health Assessment	3	May be taken during Dual Enrollment		
NURS 4015	Nursing Research	3	May be taken during Dual Enrollment		
NURS 4250	Professional Nursing Practice	3	May be taken during Dual Enrollment		
NURS 4350	Leadership & Management	3	May be taken during Dual Enrollment		
NURS 4450	Community Health Nursing	6	May be taken during Dual Enrollment		
NURS 4480	Capstone Project	3	Restricted to RN		
Other Electives	Nursing, Health Sciences or MSN Core Electives	6	May be taken during Dual Enrollment See Semester Course Schedule for available offerings.		
Required General Education Credits (transferrable from Arapahoe Community College or other programs is applicable)					58
Credits Granted by Colorado Articulation Model (RN Licensure)					38
Required RN-to-BSN Option Course Credits					30
Total Credit Requirements for Bachelors Degree in Nursing					126

General Education Electives & Humanities Electives: UCCS will assess and accept transfer credits from Colorado community college "general education core" and substitute these credits in whatever manner is most advantageous to the student as applicable. Refer to the online UCCS Course Bulletin and also contact the UCCS Student Success Advisor at 719-255-3473.

Financial Aid: For the purpose of providing financial aid dual enrollment students may access a Nursing Consortium Agreement at their HOME school. It will be the responsibility of the HOME School to report and distribute financial aid while the Student is completing the HOME School's Nursing program.

Terms and Termination: This dual enrollment agreement replaces any previous agreements between Arapahoe Community College and Beth-El College of Nursing and Health Sciences at UCCS relating to the RN-to-BSN Option in Nursing and will become effective on (*Insert DATE*) or the date it is signed by both parties, whichever is later (the "Effective Date"). This agreement will be reviewed annually and revised (if necessary) as mutually agreed between both institutions. Except as otherwise provided herein, either Party may terminate this agreement at any time without cause upon at least thirty (30) days' prior written notice, provided that all participating Students at UCCS at the time of notice of termination shall be given the opportunity to complete the then-current semester at UCCS, such completion not to exceed the current academic term or five (5) months.


Nancy Smith, Dean
Beth-El College of Nursing and Health Sciences
University of Colorado Colorado Springs


Diane Hegeman, Vice President of Instruction
Arapahoe Community College

Date 9.19.14

Date 9/17/2014



B.S. Health Care Science - Medical Laboratory Science/Med Tech Option

Contact Information:

Diane Weimar, MT (ASCP), MEd
MLS Program Coordinator
University Hall 213
719-255-4488
dweimar@uccs.edu

Academic Advising Hours:

Location: Main Hall 208

Hours: Monday: 9am-5pm Walk-in Advising
Tuesday-Friday: 9am-4pm Appointments Only
Call: (719) 255-3260

Website: www.uccs.edu/advising

General Academic Information

Academic Policies

It is the responsibility of each student to know and follow all Academic policies established by the University and the Beth-El College of Nursing & Health Sciences that are set forth in the Catalog (catalog.uccs.edu) and the Beth-El Student Handbook (<http://www.uccs.edu/~bethel/studenthandbooks.htm>).

Background Checks/ Risk Waivers

All Health Science students completing a practicum or internship are required to complete a criminal background check. Students enrolled in courses involving an activity component are required to complete the UCCS Risk Waiver prior to participating in any activity.

Additional Information

UCCS 3+1 MLS option students must successfully complete the application and selection process for placement in the clinical year. UCCS 3+1 option students are not guaranteed admission to the clinical year. Deadline for the application for the clinical year is November 30th of the third year.

Probation/Suspension

Students may be placed on academic probation if their CU GPA falls below 2.0 or if they receive a grade below a C- in any required Health Science courses for the first time. They may continue with required courses unless the course/courses in which they received a grade below a C- are prerequisites for upcoming courses. In that case, the course/courses in which they received a grade below a C- must be repeated prior to progressing. Students may remain on academic probation for a maximum of three semesters with a GPA under 2.0. If, by the end of their third semester of probation, their CU GPA has not been raised to 2.0 or better, they will be subject to suspension from the College. Two required Health Science courses with a grade of C- or below will result in dismissal from the College. Students may petition in writing to the Department Chair for re-admission to the College within 30 calendar days. Dismissal from the Health Science Program does not imply dismissal from the University of Colorado.

> A minimum of 120 hours must be completed with a cumulative CU grade point average of 2.8.

> 30 hours of the degree must be completed while registered in the Beth-El College of Nursing & Health Sciences at UCCS.

> A maximum of 60 hours of community college course work can count towards the degree.

> Courses numbered below 1000 do not count towards degree completion.

Compass Curriculum

Compass Curriculum is the campus-wide general education program at UCCS. The Compass Curriculum has multiple components many of which will coincide with the degree requirements listed in this guide. Please visit the Compass Curriculum website at www.uccs.edu/compasscurriculum, review your degree audit, or check out the Compass Curriculum advising guide for specific course details. The required components are listed below and referenced in the guide.

REQUIRED COMPASS CURRICULUM COMPONENTS:

Component	Course
Gateway	GPS 1010
Explore¹ – Arts, Humanities and Cultures	See List
Explore¹ – Society, Behavior and Health	See List
Explore¹ – Physical and Natural World	BIOL 1350
Navigate	HSCI 3630
Summit	HSCI 4319
Writing Intensive Course (WIC)² <i>Two courses with at least one upper-division (3000+ level).</i>	HSCI 4010 HSCI 4319
Inclusiveness²	HSCI 3630
Sustainability²	See List

¹ Explore must be outside major and area requirements.

² Can count towards other requirements within the Compass Curriculum or within a student's degree program.



DEPARTMENT OF HEALTH SCIENCES—Med Lab/Med Tech Option

Department website: www.uccs.edu/~bethel/

Degree Requirements	Courses		
	Course Number	Course Title	Credit Hours
Compass Curriculum Requirements (22 hours) All courses must have a grade of "C-" or better.	GPS 1010	Gateway Seminar Experience	3
	ENGL 1310	Rhetoric & Writing I	3
	ENGL 2090	Technical Writing & Presentation (<i>pre-req ENGL 1310 or 1410</i>)	3
	MATH 1040	College Algebra (can substitute with MATH 1350*) (<i>pre-req MATH 99 with a grade of "C" or better, or pass the Math Placement Test for MATH 1040.</i>)	3
	BIOL 1350/1360	General Biology: Intro to the Cell and Lab (<i>pre-req CHEM 1401/1402 and BIOL 1300/1310</i>)	4
	Explore Elective	Choose from the Explore - Arts, Humanities & Cultures List	3
	Explore/Sustainability	Must meet BOTH the Society, Behavior & Health AND the Sustainability requirement	3
	PORT 3000	Writing Portfolio Assessment	0
Health Science Core Requirements (6 hours)	HSCI 3630	Culture & Health (<i>soph level</i>)	3
	HSCI 4010	Health Science Research (<i>pre-req HSCI 2060 or PSY 2100, HSCI 3630</i>)	3
Med Lab Science Option Requirements (49 hours) <i>*Courses are prerequisites for other UCCS courses; recommended but not required for UNMC.</i>	BIOL 1300/1310	General Biology: Organismic Biology and Lab (<i>pre-req HS BIOL & CHEM</i>)	4
	BIOL 2010*	Human Anatomy & Physiology I (<i>pre-req BIOL 1010 or BIOL 1300/1310; CHEM 1201 or CHEM 1401/1402</i>)	4
	BIOL 2020*	Human Anatomy & Physiology II (<i>pre-req BIOL 2010</i>)	4
	BIOL 2030/2130 OR BIOL 3100/3110	Microbiology & Lab (<i>pre-reqs BIOL 1300/1310 or BIOL 2010; BIOL 1350/1360 or BIOL 2020; CHEM 1201 or CHEM 1401/1402; CHEM 1211 or CHEM 1411/1412</i>) Bacteriology & Lab (<i>pre-req BIOL 3020</i>)	4
	BIOL 3020*	Cell Biology (<i>pre-req BIOL 3830</i>)	3
	BIOL 3830	Genetics (<i>pre-req BIOL 1300/1310, BIOL 1350/1360, CHEM 1401/1402, CHEM 1411/1412</i>)	3
	BIOL 3910	Immunology (<i>pre-req BIOL 3020</i>)	3
	CHEM 1401/1402	General Chemistry I plus lab (<i>pre-reqs 1 yr HS CHEM & 2yrs HS Math</i>)	5
	CHEM 1411/1412	General Chemistry II plus lab (<i>pre-req CHEM 1401/1402 w/C or higher</i>)	5
	CHEM 3001/3002	Organic Chemistry and lab (<i>pre-req CHEM 1411/1412 w/C or higher</i>)	5
	CHEM 4211	Biochemistry Principles (<i>pre-reqs BIOL 1350, and CHEM 3001 or CHEM 3111 or CHEM 3211 with grades of "C" or higher</i>)	3
	HSCI 2060	Health Science Statistics (<i>Can sub with BIOL 3000</i>)	3
	HSCI 4080	Pathophysiology (<i>pre-reqs BIOL 2010, 2020, & CHEM 1401/1402, 1411/1412</i>) NOTE: This course is only offered in the Fall Semester	3
Med Lab Science Professional Requirements (43 hours)	Student Lab	SUMMER – University of Nebraska at Kearney	8
	Clinical	FALL – Clinical Rotations (Location TBD)	16
	Clinical	Spring – Clinical Rotations (Location TBD)	19

UCCS Four-Year Degree Plan – Health Care Science – Med Lab Science

The following four-year plan lists all the specific course requirements for the Bachelor of Science in Health Care Science – Medical Lab Science/Med Tech option at UCCS. The order in which these courses are taken may vary with course availability. **Students are responsible for completing all course prerequisites.** Please note that this is a *suggested* degree program; your program may vary.

Suggested First Year

FALL			SPRING		
√	Course	Hours	√	Course	Hours
	GPS 1010	3		BIOL 1350/1360	4
	ENGL 1310	3		CHEM 1411/1412	5
	CHEM 1401/1402	5		MATH 1040	3
	BIOL 1300/1310	4			
	TOTAL	15		TOTAL	12

Suggested Second Year

FALL			SPRING		
√	Course	Hours	√	Course	Hours
	CHEM 3001/3002	5		BIOL 2020	4
	BIOL 2010	4		BIOL 2030/2130 OR BIOL 3100/3110	4
	HSCI 2060	3		BIOL 3830	3
				ENGL 2090	3
	TOTAL	12		TOTAL	14

Suggested Third Year

FALL			SPRING		
√	Course	Hours	√	Course	Hours
	BIOL 3020	3		BIOL 3910	3
	HSCI 3630	3		CHEM 4211	3
	HSCI 4080	3		HSCI 4010	3
	Explore – Arts Humanities & Cultures Course	3		Explore – Society, Behavior & Health AND Sustainability	3
	TOTAL	12		TOTAL	12

Suggested Fourth Year

SUMMER			FALL			SPRING		
√	Course	Hours	√	Course	Hours	√	Course	Hours
	Student Lab – University of Nebraska at Kearney	8		Clinical Rotations	16		Clinical Rotations	19
	TOTAL	8		TOTAL	16		TOTAL	19

CONTRACT AGREEMENT
Board of Regents of University of Nebraska, a
Corporate Public Body, by and on behalf of the University of Nebraska
Medical Center,
School of Allied Health Professions
Omaha, Nebraska
And The Regents of the University of Colorado

This agreement, made and entered into as of the date of the last signature affixed hereto, is between The Regents of the University of Colorado, a body corporate, contracting on behalf of the University of Colorado Colorado Springs for the benefit of its Beth El College of Nursing ("UCCS"), and the Board of Regents of the University of Nebraska, a corporate public body, by and on behalf of the University of Nebraska Medical Center ("UNMC") School of Allied Health Professions, Clinical Laboratory Science Program, 987549 Nebraska Medical Center, Omaha, NE 68198-7549.

WHEREAS: UNMC and UCCS are involved in the education of clinical laboratory science students, and whereas there is a national demand for increased numbers of clinical laboratory scientists, it is deemed mutually beneficial that the two parties enter into a contract leading to an increase in the number of these health care professionals.

THEREFORE, it is in the interest of both parties to enter into this contract which will facilitate the education and training of clinical laboratory scientists.

THEREFORE it is agreed by both parties that UCCS will contract with the UNMC program for the delivery of clinical laboratory science education for students enrolled at UCCS. The following terms and conditions shall be enforced effective on the date the contract is signed by both parties.

I. PARTICIPANT RESPONSIBILITIES:

A. The Clinical Laboratory Science Program, School of Allied Health Professions, College of Medicine at the University of Nebraska Medical Center (UNMC) shall:

1. Be approved for continuing accreditation by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) and be authorized to provide an approved

curriculum for medical technology/clinical laboratory science baccalaureate level education.

2. Participate in the selection of students of UCCS and review their academic credentials prior to admission to the UCCS clinical laboratory science professional program option, to assure the students meet the academic requirements for the UNMC Clinical Laboratory Science educational program.
3. Maintain a record of Clinical Laboratory Science students' progress in completion of clinical laboratory science education courses delivered by the UNMC program. These records will be provided to UCCS for posting on official transcripts.
4. Provide on-site visits to clinical affiliate site(s) to evaluate the delivery of curriculum, appropriate teaching methods and clinical education experiences provided for clinical laboratory science students enrolled at UCCS.
5. Recommend faculty involved in the administration and teaching of students in this cooperative program for appropriate level Adjunct Faculty appointments in the Clinical Laboratory Science Program in the School of Allied Health Professions in the UNMC College of Medicine.
6. Throughout the duration of the contract, the UNMC program will provide clinical laboratory science education including instruction and curriculum components for clinical laboratory science students enrolled at UCCS.
7. Coordinate, develop, deliver and evaluate all activities involved with the UNMC clinical laboratory science curriculum.
8. Provide timely progress reports on students enrolled in the program; involving representatives of UCCS in decisions related to academic disciplines, student appeals, probation and dismissal of students in the program.
9. Adjunct faculty and UCCS clinical laboratory science students will have access to the Black Board System and be assigned a UNMC user ID and password. UCCS clinical laboratory science students will be considered visiting UNMC students.
10. Instruct students in Universal Precautions as defined by the Centers for Disease Control and Prevention (CDC) and have OSHA in-service documentation. These records will be provided to the affiliated institutions upon request.
11. Instruct students in Health Insurance Portability and Accountability Act (HIPAA) compliance. These records will be provided to the affiliated institutions upon request.
12. The UNMC Clinical Laboratory Science program, in collaboration with UCCS, shall have the authority to remove a participating student from UNMC's clinical laboratories and to recommend dismissal of the student from the Program who does not meet the published academic requirements allowing a student to remain in good standing and/or does not follow UNMC Clinical Laboratory Science program policies, procedures and protocols. UCCS will be notified of such removal from clinical laboratories and recommendation for dismissal from Program.

B. The University of Colorado Colorado Springs (UCCS) shall:

1. Provide for student recruitment and on-campus advising for clinical laboratory science/medical technology majors, as well as the public relations and marketing of the cooperative program at UCCS.
2. Coordinate the student admissions process into the clinical laboratory science professional program option through UCCS, involving the other partners in the final selection process, as appropriate.
3. Enroll a minimum of two students into the professional clinical laboratory sciences program option at UCCS. Students will pay appropriate tuition and fees to UCCS and be eligible for financial aid and other benefits as other full time students enrolled at UCCS.
4. During the term of this agreement, UCCS will maintain as its own expense the following professional liability insurance for UCCS students who are enrolled in the clinical laboratory science courses provided by UNMC. The student is covered for professional liability under the UCCS professional and patient general liability as set forth in UCCS policies. A copy of the plan to be provided upon request.
5. UCCS shall provide reasonable assurance to UNMC and the clinical affiliate(s) that students participating in the Program meet the UNMC and clinical affiliate(s) standards regarding health and immunization status. UCCS shall require students participating in the Program to provide UNMC and the clinical affiliate(s) with relevant health and immunization status, including Hepatitis B vaccination status and evidence of immunization for mumps, measles, rubella, tetanus, TB screening and Varicella immune status. UCCS shall provide UNMC and the clinical affiliate(s) with relevant health information concerning its students, provided the student gives written authorization of release of the information. UCCS shall further offer each student, information regarding the Hepatitis B Vaccine and the opportunity to voluntarily obtain the Hepatitis B Vaccine prior to commencing clinical education experiences. UCCS shall require students participating in the Program to provide UNMC and clinical affiliate(s) with documentation of the student's immunization or waiver of the option to receive the vaccine. UCCS students will complete a criminal background check and a screening test for drugs of abuse.
6. The students shall have access to emergency health care at all participating sites and be responsible for cost related to health coverage and medical expenses.
7. UCCS will have the ultimate authority in decisions related to academic discipline, student appeals, probation or dismissal from the Program.
8. UCCS shall have the ability, in its sole discretion, to remove students from the Program in the event the student fails to follow UCCS policies, procedures and protocols. UNMC and the clinical affiliate shall be notified of such removal.
9. Award a Bachelor's degree in Health Care Science with an option in clinical laboratory science to students meeting all UCCS graduation requirements.

C. Financial Arrangements:

1. Students accepted into the program will enroll as full time students at UCCS and pay required tuition and fees to UCCS. On completion of each semester of the professional program, UNMC will provide to UCCS a grade report on UNMC clinical laboratory science courses.
2. UCCS will pay an annual contract fee on a per student basis (minimum of two students) to the UNMC Clinical Laboratory Science Program. The financial terms of the contract will be negotiated yearly, based on University of Nebraska tuition, distance learning fees, course fees and an indirect cost added to the total. The fee schedule so negotiated will be appended to this contract annually, as Appendix A. In no event may the amount of money payable by UCCS pursuant to this agreement exceed \$190,000 in any contract year (the "Limit") unless an amendment to this agreement is executed raising such Limit before work is authorized that would exceed the Limit.
3. Students enrolled in this cooperative program are also responsible for purchase of textbooks, health care expenses, housing, transportation, and living expenses.

D. Terms of Agreement:

1. The term of this agreement shall commence on May 31, 2014 for a term of three years ending on May 30, 2017. This agreement may be renewed upon mutual written agreement of the parties.
2. Reserved
3. The agreement will be reviewed annually by all parties; it is understood and agreed that the parties hereto may revise or modify this Agreement by written amendments whenever the same shall be mutually agreed upon.
4. Reserved
5. This agreement may be terminated with or without cause, upon either party giving sixty (60) days prior written notice. Any students enrolled in the ongoing program at the time of such termination notice shall be given the opportunity by both parties to complete the requirements of the program as offered at the time of their entry and in compliance with the conditions contained herein. In the event of a material breach of this agreement by either party, the agreement may be terminated immediately without prior written notification. Material breaches include, but are not limited to, failing to maintain necessary accreditation, being excluded from federal participation, failing to provide professional liability insurance and failure to meet any of the essential requirements that form the basis for the agreement.

II. MUTUAL RESPONSIBILITIES

- A.** Both parties agree that students will not be deemed employees of the University of Nebraska Medical Center (UNMC) for any purpose but shall remain UCCS students who are present at UNMC or clinical affiliate sites solely as part of their course of study at

UNMC. The University of Nebraska Medical Center solely assumes no obligation for wages, worker's compensation, professional liability, insurances, health insurance, transportation, meals, room or uniforms for UCCS students.

- B. Neither UCCS nor UNMC shall discriminate against any employee, applicant, or student for employment or registration in its course of study because of race, color, religion, sex, national origin, age, sexual orientation, gender identity, gender expression, political affiliation or political philosophy, handicap, special disabled veteran status, or Vietnam era veteran status. Both parties agree to comply with the Educational Rights & Privacy Act of 1974 governing access to student records.

C.

1. Each party agrees to be responsible and assume liability for its own acts/omissions, and/or those of its officers or employees to the full extent required by law.
2. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, or any immunities, rights, benefits, protections or other provisions, of the Nebraska Constitution Article V, Section 22, the Nebraska State Tort Claims Act at Nebraska Revised Statute Sections 88-8, 209 et seq., the Nebraska Contract Claims Act at Nebraska Revised Statute 88-8, 302 et seq., the Nebraska Miscellaneous Claims Act at Nebraska Revised Statute 81-8, 294 et seq.
3. Notwithstanding anything in this Agreement to the contrary, the parties hereto understand and agree that liability for claims and injuries to persons or property arising out of the negligence of the State of Colorado, its departments, institutions, agencies, boards, officials and employees is controlled and limited by the provisions of C.R.S. 24-10-101, et seq., as amended. Any provisions of this Agreement, whether or not incorporated herein by reference, shall be controlled, limited and otherwise modified so as to limit any liability of UCCS and the State to the above cited laws. It is specifically understood and agreed that nothing contained in this paragraph or elsewhere in this Agreement shall be construed as an express or implied waiver by UCCS of its governmental immunity or of the governmental immunity of the State of Colorado, as an express or implied acceptance by UCCS of liabilities arising as a result of actions which lie in tort or could lie in tort of excess of the liabilities allowable under Colorado Governmental Immunity Act, C.R.S. 24-10-101 et seq., as a pledge of the full contract or liability of contractor in violation of Article XI, Section 1 of the Constitution of the State of Colorado.

- D. Both parties shall maintain and safeguard the privacy, security, and confidentiality of all individually identifiable health information transmitted or received from UCCS in connection with this agreement, in accordance with the applicable provisions of the Health Insurance Portability and Accountability Act of 1996(AHIPAA©), as amended, and in accordance with all applicable federal, state and local statutes, regulations and policies regarding the confidentiality of the patients health information. Both parties

agree that students, residents and trainees and all faculty supervising such individuals shall be governed as members of UNMC only as permitted under UNMC's HIPAA Compliance Plan and shall be subject to sanction, including exclusion from UNMC's facilities upon violation

- E. By signing this agreement UNMC represents and warrants that it has not been excluded from participation in any federal government programs. UNMC further agrees that, in the event that UNMC is excluded from federal programs, UNMC will advise UCCS of such fact within fifteen (15) days of obtaining such knowledge and that said exclusion constitutes grounds for immediate termination if this agreement.
- F. The terms and conditions of the Agreement shall supersede those of any and all prior agreements, oral or written.

III. COLORADO SPECIAL PROVISIONS

This Agreement shall include the Special Provisions which are required pursuant to the University of Colorado Fiscal Procedures, except Special Provision 1 does not apply to contracts of \$50,000.00 or less per contract year, and Special Provision Number 6 shall have the following lead-in clause: "Except as specified in Section II.C.2." The Special Provisions shall always control over other parts of the Agreement. The Special Provisions are set forth below. All references to "Contractor" shall be deemed to apply to Royall & Company.

SPECIAL PROVISIONS

These Special Provisions apply to all contracts except where noted in *italics*.

1. CONTROLLER'S APPROVAL. This contract shall not be valid until it has been approved by the University Controller or designee.

2. FUND AVAILABILITY. Financial obligations of the University payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

3. GOVERNMENTAL IMMUNITY. No term or condition of this contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, of the Colorado Governmental Immunity Act, CRS §24-10-101 et seq., or the Federal Tort Claims Act, 28 U.S.C. §§1346(b) and 2671 et seq., as applicable now or hereafter amended.

4. INDEPENDENT CONTRACTOR. Contractor shall perform its duties hereunder as an independent contractor and not as an employee. Neither Contractor nor any agent or employee of Contractor shall be deemed to be an agent or employee of the University. Contractor and its employees and agents are not entitled to unemployment insurance or workers compensation

benefits through the University and the University shall not pay for or otherwise provide such coverage for Contractor or any of its agents or employees. Unemployment insurance benefits will be available to Contractor and its employees and agents only if such coverage is made available by Contractor or a third party. Contractor shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this contract. Contractor shall not have authorization, express or implied, to bind the University to any agreement, liability or understanding, except as expressly set forth herein. Contractor shall (a) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (b) provide proof thereof when requested by the University, and (c) be solely responsible for its acts and those of its employees and agents.

5. COMPLIANCE WITH LAW. Contractor shall strictly comply with all applicable federal and state laws, University policies, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

6. CHOICE OF LAW. Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. Any provision incorporated herein by reference which purports to negate this or any other Special Provision in whole or in part shall not be valid or enforceable or available in any action at law, whether by way of complaint, defense, or otherwise. Any provision rendered null and void by the operation of this provision shall not invalidate the remainder of this contract, to the extent capable of execution.

7. BINDING ARBITRATION PROHIBITED. The University of Colorado does not agree to binding arbitration by any extra-judicial body or person. Any provision to the contrary in this contract or incorporated herein by reference shall be null and void.

8. EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST. CRS §§24-18-201 and 24-50-507. The signatories aver that to their knowledge, no employee of the University has any personal or beneficial interest whatsoever in the service or property described in this contract. Contractor has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Contractor's services and Contractor shall not employ any person having such known interests.

9. VENDOR OFFSET. *[Not Applicable to intergovernmental agreements]* If required by CRS §24-30-202.4 (3.5), the University Controller or designate may withhold payment under the State's vendor offset intercept system for debts owed for: (a) unpaid child support debts or child support arrearages; (b) unpaid balances of tax, accrued interest, or other charges specified in CRS §39-21-101, et seq.; (c) unpaid loans due to the Student Loan Division of the Department of Higher Education; (d) amounts required to be paid to the Unemployment Compensation Fund; and (e) other unpaid debts owing to the State as a result of final agency determination or judicial action.

10. PUBLIC CONTRACTS FOR SERVICES. CRS §8-17.5-101. *[Not Applicable to agreements relating to the offer, issuance, or sale of securities, investment advisory services or*

fund management services, sponsored projects, intergovernmental agreements, or information technology services or products and services] Contractor certifies, warrants, and agrees that it does not knowingly employ or contract with an illegal alien who will perform work under this contract and will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this contract, through participation in the E-Verify Program or the Department program established pursuant to CRS §8-17.5-102(5)(c), Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. Contractor (a) shall not use E-Verify Program or Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed, (b) shall notify the subcontractor and the University within three days if Contractor has actual knowledge that a subcontractor is employing or contracting with an illegal alien for work under this contract, (c) shall terminate the subcontract if a subcontractor does not stop employing or contracting with the illegal alien within three days of receiving the notice, and (d) shall comply with reasonable requests made in the course of an investigation, undertaken pursuant to CRS §8-17.5-102(5), by the Colorado Department of Labor and Employment. If Contractor participates in the Department program, Contractor shall deliver to the University a written, notarized affirmation, affirming that Contractor has examined the legal work status of such employee, and shall comply with all of the other requirements of the Department program. If Contractor fails to comply with any requirement of this provision or CRS §8-17.5-101 et seq., the University may terminate this contract for breach and, if so terminated, Contractor shall be liable for damages.

11. PUBLIC CONTRACTS WITH NATURAL PERSONS. CRS §24-76.5-101. Contractor, if a natural person eighteen (18) years of age or older, hereby swears and affirms under penalty of perjury that he or she (a) is a citizen or otherwise lawfully present in the United States pursuant to federal law, (b) shall comply with the provisions of CRS §24-76.5-101 et seq., and (c) has produced one form of identification required by CRS §24-76.5-103 prior to the effective date of this contract.

Effective July 1, 2010

The Board of Regents of
The University of Nebraska

[Signature]

H. Dele Davies, MD, MSc, MHCM
Vice Chancellor of Academic Affairs
Dean of Graduate Studies

Date

The Regents of the University of Colorado
a body corporate

David Tenner 3-26-14

Official

Date

Kyle P. Meyer

3-19-2014

Date

Kyle P. Meyer, PhD, PT
Senior Associate Dean
School of Allied Health Professions

**ALL CONTRACTS MUST BE APPROVED BY THE UNIVERSITY
CONTROLLER**

This Contract is not valid until signed and dated below by the University Controller or delegate. Contractor is not authorized to begin performance until such time. If Contractor begins performing prior thereto, the University of Colorado is not obligated to pay Contractor for such performance or for any goods and/or services provided hereunder.

ASSISTANT VICE PRESIDENT/UNIVERSITY CONTROLLER:
ROBERT C. KUEHLER

By [Signature]

3/27/14

Date

APPROVED AS TO FORM:

By: _____

APPROVED AS TO FORM

[Signature]
OFFICE OF UNIVERSITY COUNSEL

Appendix A

Financial Agreement and Illustration for Academic Year 2014-2015

University of Nebraska Medical center Clinical laboratory Science Education

The financial terms of the agreement will be negotiated yearly, with a final determination of cost for the upcoming academic year to be made on or about June 30 of each year. UCCS will pay UNMC a program fee based on UNMC's resident tuition for the given academic year, distance learning fees, course fees, and an 8% administrative fee calculated on the program fee, after discount, if applicable.

Discount:

Program fees payable to UNMC by UCCS will be discounted based on the number of students enrolled in the program as illustrated. An 8% administrative fee will be applied to the program fees after discount. Course fees, distance learning/technology fees will be assessed as shown.

Enrollment (# of Students)	1 - 4	5 - 10	10 - 15	>15
Enrollment Discount	0	10%	11.50%	13%

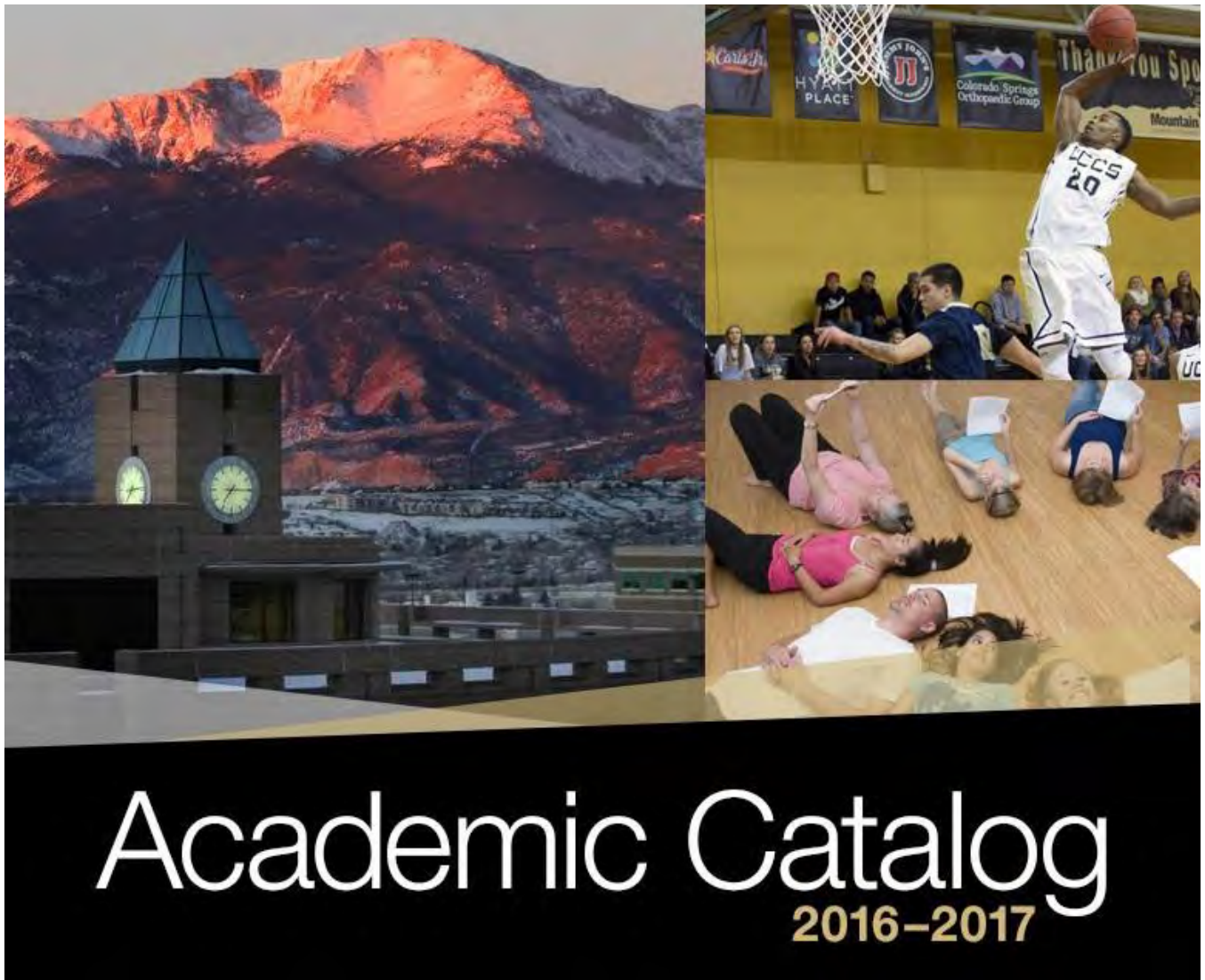
# Students	Example			
	3	7	12	16
UNMC tuition AY 13-14				
(\$216 X 43 credit hours)	\$27,864.00	\$65,016.00	\$111,456.00	\$148,608.00
Enrollment Discount	-	(6,501.60)	(12,817.44)	(19,319.04)
Total Program fees due	27,864.00	58,514.40	98,638.56	129,288.96
Distance learning fee				
(\$75 x 15 courses x # students)	3,375.00	7,875.00	13,500.00	18,000.00
Course fees (\$792 per student)	2,376.00	5,544.00	9,504.00	12,672.00
Total due UNMC	\$33,615.00	\$71,933.40	\$121,642.56	\$159,960.96



Appendix R: Course Catalog and Student Handbooks

The academic catalog and student handbook are included in the assurance argument as URL Sources <http://catalog.uccs.edu> and <http://www.uccs.edu/dos/student-conduct.html>. Courses are listed in the academic catalog in a searchable format at <http://catalog.uccs.edu/content.php?catoid=12&navoid=741>. The academic catalog is also nested inside the Course Information Center, which includes course schedules and registration or withdrawal information at <http://www.uccs.edu/~cic/>.

University of Colorado Colorado Springs



Academic Catalog 2016–2017

1420 Austin Bluffs Parkway
Colorado Springs, Colorado 80918
719-255-UCCS (8227)
800-990-UCCS (8227)
www.uccs.edu

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From the Chancellor



Welcome to the University of Colorado Colorado Springs. I am confident you will find challenging and engaging opportunities here, opportunities that will open doors to a meaningful life of success, growth, and giving. Together, we can accomplish many things.

UCCS offers undergraduate and graduate degrees through six colleges and schools: the College of Business; the College of Education; the College of Engineering and Applied Science; the College of Letters, Arts and Sciences; the School of Public Affairs; and the Helen and Arthur E. Johnson Beth-El College of Nursing and Health Sciences. You will find rigorous, interesting and stimulating programs of study available within these colleges detailed in this catalog. I urge you to read it carefully, to follow your interests, to understand the policies and requirements of your chosen college and major, and to take full advantage of the opportunities and support available to you.

You are joining us at an exciting time of innovation, growth and change. UCCS offers excellent educational programs in an exceptional environment with top-quality faculty who value teaching as much as research. We currently enroll more than 11,000 undergraduate and graduate students, our more than 400 acclaimed faculty members deliver more than 60 degree programs that enable students to reach their educational goals, and we are currently adding new facilities to our more than 500 acre campus in northern Colorado Springs. Much is happening here.

UCCS has earned high regard. The 2015 "U.S. News and World Report America's Best Colleges" edition ranked UCCS as thirteenth among top public regional universities in the West. The College of Engineering and Applied Science undergraduate engineering program was ranked sixth nationally among public institutions that offer bachelor's and master's degrees. In recent years, [U.S. NEWS](#) has ranked UCCS graduate programs in business, engineering, public affairs, nursing and psychology.

As UCCS celebrates the 50th anniversary of its founding, innovative teaching, creative scholarship and committed public service remain our hallmark. UCCS is a youthful, vigorous and dynamic university. We welcome you to our community, to share in and contribute to the many exciting opportunities that lie ahead.

It is a privilege to have you join us.

Pamela Shockley-Zalabak
Chancellor
University of Colorado Colorado Springs

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Academic Calendar

UCCS operates a year-round instructional program consisting of a 16-week fall semester, a 16-week spring semester, and an 8-week summer session.

Fall Semester 2016

April 18	Monday	Registration begins
August 22	Monday	Classes begin
September 5 - 6	Mon. & Tues.	Labor Day holiday (no classes)
September 6	Tuesday	Offices open
September 8	Thursday	Preliminary census date
November 23 - 27	Wed.-Sun.	Thanksgiving (no classes)
November 23	Wednesday	Offices open
December 16	Friday	Summer/Fall Commencement
December 17	Saturday	Semester ends

Spring Semester 2017

October 24	Monday	Registration begins
January 16	Monday	Martin Luther King Day (holiday observance)
January 17	Tuesday	Classes begin
February 1	Wednesday	Preliminary census date
March 27 - April 2	Mon.-Sun.	Spring Break*
May 12	Friday	Spring Commencement
May 13	Saturday	Semester ends

Summer Session 2017

April 3	Monday	Registration begins
June 12	Monday	Classes begin
June 19	Monday	Preliminary census date

Academic Calendar

July 4	Tuesday	Independence Day observed (no classes)
Aug 4	Friday	Semester ends

** With local school districts' schedules in mind in order to coincide with our student, faculty, and staff family needs.*

Dates may vary since districts set spring break only one year in advance.

The University of Colorado Colorado Springs
1420 Austin Bluffs Parkway
Colorado Springs, Colorado 80918-3733
(719) 255-UCCS (8227) or 1-800-990-UCCS (8227)
www.uccs.edu

How to Use Your UCCS Catalog

This UCCS Academic Catalog includes the pertinent information students need to take best advantage of their educational career while here. Students should read it thoroughly. UCCS students have the responsibility to understand the policies and meet the requirements stated herein.

Several sections of the Catalog (**Admissions, Academic Policies, Expenses, Student Rights and Responsibilities**) explain important University policies regarding admission, registration, finances, curricular requirements, academic progress, records, and student behavior that apply to all University students. The **Graduate School** section explains those expectations that apply to all graduate students. Students in every college should read these sections for applicable information.

Undergraduate students need to meet both University and College general education course requirements and specific course requirements for their major.

The **Campus Wide Requirements: Compass Curriculum** section explains the general education requirements for all undergraduates that will help them prepare for success in their lives.

The individual **College sections** explain the requirements and expectations of each college, as well as the majors, minors, and other programs of study offered through those colleges. The curricular requirements are spelled out in detail to help students plan their programs and graduate within a reasonable time period.

The **Courses** section describes every specific course that is on record and may be offered through each of the colleges and schools; however, not every course is offered every semester. The Course Search feature on the UCCS website or in the MyUCCS Portal lists courses offered for the specified term; courses can be cross-referenced to the Catalog for further description of the course and explanation of any curricular prerequisites.

The **Programs** section lists every undergraduate and graduate program offered at UCCS, including majors, minors, certificates, and licensures. Each program link will take you to a detailed description of that program's curriculum requirements.

The **My Portfolio section** allows students to create a personalized version of the Catalog that includes their favorite programs, courses, and other sections of the Catalog that are of interest to them. Students can create an account, then add desired items to their portfolio by clicking the "Add to Portfolio" link associated with that item.

Students also have access to a computerized **degree audit** that reviews which curricular requirements they have met and which they still need to complete for their degree. The degree audit can be accessed through their MyUCCS Portal.

Students should also refer to the UCCS main website (www.uccs.edu) to access current information in further detail.

Advisors are available to all undergraduate students in Academic Advising, on the second floor of Main Hall. Students should also confer with the Chair of the department in which they are majoring for further guidance regarding their educational program. The requirements in effect for **your** degree are those described in the Catalog at the time you formally enter a program.

THE CATALOG

The 2016-2017 University of Colorado Colorado Springs Academic Catalog contains a summary of campus facilities, programs, and services; descriptions of colleges, schools, and individual departments; and degree requirements, course descriptions, and faculty listings as of January 2016. Although this Catalog was prepared on the basis of the best information available at the time, all information (including the academic calendar, admission and graduation requirements, courses and descriptions, tuition and fees) is subject to change without notice or obligation.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

The University of Colorado does not discriminate on the basis of race, color, national origin, gender, age, disability, creed, religion, sexual orientation, or veteran status in admission and access to, and treatment and employment in, its educational programs and activities. The University takes action to increase ethnic, cultural, and gender diversity, to employ qualified disabled individuals, and to provide equal opportunity to all students and employees.

Mission, Vision, and Goals

THE UNIVERSITY SYSTEM

The University of Colorado is a public research university with multiple campuses serving Colorado, the nation, and the world through leadership in high-quality education and professional training, public service, advancing research and knowledge, and state-of-the-art health care. CU campuses are in Boulder, Colorado Springs, Denver and the Anschutz Medical Campus in Aurora. CU advances the economy, health, and culture of Colorado and beyond, educating more than 435,000 students who have become catalysts in business, arts, health and community growth. To meet the needs of its students, the university offers an extensive number of undergraduate, graduate, and professional degree programs, as well as opportunities to study abroad, engage in public service, and conduct research.

The University of Colorado is governed by an elected nine-member Board of Regents charged by the state constitution with the general supervision of the university and the exclusive control and direction of all its funds and appropriations, unless otherwise provided by law. The board conducts its business at regular meetings open to the public and through committees. The university president is the chief administrative officer of the four-campus system and is responsible for providing leadership to the university. Each campus is administered by its own chancellor and executive staff.

THE UNIVERSITY OF COLORADO COLORADO SPRINGS

1420 Austin Bluffs Parkway
Colorado Springs, CO 80918
(719) 255-UCCS (8227) or 1 (800) 990-UCCS
www.uccs.edu

MISSION

The Colorado Springs campus of the University of Colorado shall be a comprehensive baccalaureate and specialized graduate research university with selective admission standards. The Colorado Springs campus shall offer liberal arts and sciences, business, engineering, health sciences, and teacher preparation undergraduate degree programs, and a selected number of master's and doctoral degree programs.

VISION STATEMENT

UCCS, a premier comprehensive undergraduate and specialized graduate research university, provides students with academically rigorous and life-enriching experiences in a vibrant university community. We advance knowledge, integrate student learning with the spirit of discovery, and broaden access to higher education for the benefit of southern Colorado, the state, nation and world.

CORE VALUES

Student Focus: We value students and never forget that students are our reason for being. We consider students and student outcomes in all the decisions we make. We provide a supportive environment in order to create lasting and significant educational experiences for every student.

Integration: We value integration of teaching with research and creative work. Scholarship enriches teaching and teaching enriches scholarship. We see these activities as interdependent, allowing for synergies that benefit students, faculty and all members of the university community.

Innovation: We value innovation and an entrepreneurial spirit. We are creative problem solvers in the classroom, in our research and in our campus operations. We are catalysts for economic, social and cultural changes in our communities. We provide opportunities for our community members to develop the skills of innovation and creative expression.

Collaboration: We value collaboration and teamwork as absolutely necessary for success in today's world. We model collaboration in our research, teaching, and campus operations. We actively seek opportunities to collaborate, build partnerships and engage with external organizations.

Inclusive Diversity: We value inclusive diversity as a foundation for teaching and scholarship that prepares students, faculty, staff and community members for both local and global multicultural realities. We provide an open, safe and supportive campus environment based on mutual respect, engagement and learning for everyone including those from the full spectrum of backgrounds, social identities, abilities, cultures, perspectives and university roles.

Dynamic Responsible Growth: We value dynamic growth while continuing to be financially responsible, academically sound and environmentally sustainable. We meet the future with energy, enthusiasm and a commitment to retaining a close, interconnected campus community.

Integrity: We value integrity and expect ethical behavior from each member of the campus community in all interactions. We build an environment where we treat each other with respect and appreciate each other's contributions.

DIVERSITY AND INCLUSION

The University of Colorado Colorado Springs is charged with providing opportunities for higher education to the general public and with offering the fruits of knowledge, research and cultural development for the betterment of the broader public good. To truly serve the public, the university must be inclusive of everyone, regardless of ethnicity, race, gender, age, social class, gender expression, abilities, religious values, sexual orientation, political viewpoints, national origin, or military status-to name some of the social and cultural differences that may create barriers. Historically, certain social groups have been excluded and marginalized within public higher education, creating legacies of advantage and disadvantage. The principle of diversity advocates a university that is inclusive of all while overcoming the legacies of exclusion.

Promoting diversity and inclusion addresses shortcomings in the university's service to the public, but also contributes directly to the quality of learning for all that participate in university education. To put it simply, diversity does not just benefit groups that have historically been left out: diversity contributes excellence to the education of all UCCS students. Realizing this potential requires more than reflecting diversity within the composition of our student body, staff, and faculty. The challenge is for members of the university community to engage fully across social and cultural differences, and to integrate lessons from distinct cultural perspectives into their development of knowledge, skills, and character.

Acquiring the cultural competence to work effectively with people of diverse backgrounds requires an informed understanding of others and, perhaps most critically, an informed understanding of one's own social and cultural origins as a point of departure. A UCCS education must therefore be a journey of self-discovery, even while imparting training in scholarly traditions and methods of knowledge acquisition. Diversity within the student body, faculty, and staff is a resource in this regard, but should be reinforced with conscious and reflective efforts to engender multicultural knowledge and understanding.

Making UCCS more inclusive depends in critical ways on the relationships that are fostered and sustained outside the university. The connection with recruiting and retaining diverse students, staff members and faculty is quite apparent, but such "pipelines" will not be established unless the university is actively engaged with diverse communities. Community engagement increases our value as a public university: as a trusted resource, as an ally, as an engine of economic development and as an international partner. Such broad support is fundamental in the very competitive and challenging context of public higher education.

UCCS CORE EDUCATIONAL GOALS

VISION

General education at UCCS prepares students for success in their majors, professional pursuits, and lives as creative, thoughtful, informed, and engaged members of our diverse, global society.

The goals of our general education program focus on three interrelated areas of learning, all of which are essential to an undergraduate education. Through the general education curriculum, students will develop competencies in each area and the ability to integrate these competencies as a foundation for lifelong learning.

1) EVALUATE AND CREATE

Students will develop intellectual and practical skills central to investigation, creative pursuits, and problem solving. Students will gather, understand, analyze, and evaluate information as well as synthesize that information in order to create and articulate new ideas. This area includes:

- Critical and creative thinking
- Quantitative and qualitative reasoning
- Information literacy
- Communication: reading, writing, speaking, and listening

2) KNOW AND EXPLORE

Students will have a broad understanding of fundamental explorations, applications, and innovations in the natural sciences, social and behavioral sciences, and arts and humanities. This area includes knowledge of:

- The physical and natural world
- Humanities, arts, and culture
- Society, social and economic institutions, health, and human behavior

3) ACT AND INTERACT

Students will cultivate self-awareness and understanding of their impact - locally, nationally, and globally. Students will be prepared to participate effectively in a society that encompasses diverse experiences, perspectives, and realities. This area includes:

Mission, Vision, and Goals

- Responsibility - personal, civic, and social
- Engagement - creative, collaborative, artistic, and innovative
- Inclusiveness - competencies for cultural responsiveness across social differences in contexts ranging from local to global
- Sustainability - understanding the interaction between human development and the natural environment

UNIVERSITY ASSESSMENT OF STUDENT LEARNING: STUDENT ACHIEVEMENT ASSESSMENT COMMITTEE

Columbine Hall 203d
(719) 255-4186

INSTITUTIONAL ASSESSMENT

The Student Achievement Assessment Committee, composed of faculty, staff, and student members, oversees the implementation and advancement of assessment of student achievement and student learning at the University of Colorado Colorado Springs. Campus-wide assessment of undergraduate general education is conducted annually, and each major and standalone minor creates and implements a unique assessment plan and reports progress annually.

UCCS students are a valuable source of information for helping to determine whether educational programs are meeting stated goals. Through the use of surveys, tests, and other instruments, information is gathered that assists in making improvements to curriculum and teaching that, in turn, can lead to increases in learning by students. Since these efforts are critical to achieving the university's goals, students may be required to participate in the assessment program.

UCCS reports results from various surveys and assessments to the Colorado Commission on Higher Education, our accrediting agency The Higher Learning Commission of North Central Association, as well as other state and public constituents. UCCS faculty and staff also use assessment results to evaluate and improve the quality of general education, major, and distance education programs.

Information collected in assessment processes is kept strictly confidential. Information shared with governmental and accreditation agencies is aggregated and individual student identities are not revealed.

The following is a summary of what might be expected:

Freshman Year:

- Entering Student Survey
- National Survey of Student Engagement (NSSE)

Sophomore/Junior Years:

- ETS-Measure of Academic Proficiency and Progress (general education test)

Senior Year:

- Graduating Seniors Survey
- ETS-Measure of Academic Proficiency and Progress
- National Survey of Student Engagement (NSSE)

Note that in addition to these institution-wide assessments, some departments have assessment requirements where students may be asked to take a standardized test, exit survey, or other form of assessment.

STUDENT LEARNING OUTCOMES/OBJECTIVES

Each major and stand-alone minor has an assessment plan in place and reports progress annually. These outcomes/ objectives are detailed in this Catalog with the individual study programs, and on the assessment Web site; they come directly from the most recent progress reports on file at the time of the Catalog publication date.

THE UCCS CAMPUS

The University of Colorado Colorado Springs is located on 549 acres in northeast Colorado Springs, at the foot of Austin Bluffs, a rugged natural cliff formation. The campus provides a spectacular view of the Front Range of the Rocky Mountains, including Pikes Peak, a 14,100-foot mountain that inspired Katharine Lee Bates to write "America the Beautiful" from its pinnacle in 1893.

Established in 1965, UCCS was built on an original 1964 gift of 80 acres (for the price of \$1) from local businessman George Dwire. The campus continues to expand with recent additions that include an expanded Campus Recreation Center, the Lane Center for Academic Health Sciences, an academic office building, new housing and dining facilities, and a parking garage with a recreational athletic fields on the top floor. The Ent Center for the Arts is currently under construction.

In the Fall 2015 semester, 11,300 students enrolled in state-supported instruction and about 2,000 students participated in extended studies. At UCCS 53% of students are female; 31% identify as ethnic minority students. About 88% of UCCS students originate from Colorado; however, students from 49 states and 44 countries are represented. More than 2,000 military veterans, active military, and family members and 25 U.S. Olympic-hopeful athletes pursue higher learning at UCCS. About 86% of students are enrolled in undergraduate programs and 14% are pursuing graduate study, with the assistance of approximately 1,487 faculty and staff. The current funds budget for fiscal year 2015 is approximately \$210 million.

ACCREDITATION

Accredited by the Higher Learning Commission; Member of the North Central Association of Colleges and Schools.

UCCS DEGREE PROGRAMS

UCCS is home to the following colleges and schools: College of Business; College of Education; College of Engineering and Applied Science; School of Public Affairs; College of Letters, Arts and Sciences; the Helen and Arthur E. Johnson Beth-El College of Nursing and Health Sciences; and the Graduate School. Please see the Degree Program table below for more information.

UCCS offers Bachelor of Arts and Bachelor of Science degrees in over 30 majors.

UCCS offers the following Master's degrees: Master of Science (MS), Master of Sciences (MSc), Master of Engineering (ME), Master of Arts (MA), Master of Science Nursing (MSN), Master of Business Administration (MBA), Master of Public Administration (MPA), and Master of Criminal Justice (MCJ).

UCCS offers five PhDs: Applied Science, Engineering; Leadership, Research, and Policy; Nursing Practice; and Psychology.

Specific Information on Graduate Degree Programs and related options/emphasis areas or tracks are detailed within each college/school section of the Catalog.

Mission, Vision, and Goals

Cross-Disciplinary Degree Programs: A new Bachelor of Innovation (BI) degree is offered at UCCS. Like a Bachelor of Science (BS) or a Bachelor of Arts (BA), the BI has a major field of study, but it also has a common core in innovation and entrepreneurship, including a unique long-term, multidisciplinary team experience. The innovative BI degree program draws on courses across colleges. Within the BI program, students can major in Business Administration, Computer Science, Computer Science-Security, Electrical Engineering, Game Design and Development, or Inclusive Early Childhood Education.

Information on the Bachelors of Innovation is detailed in the College of Business and the College of Engineering and Applied Science sections in this Catalog.

Teacher Education Program: Professional Licensure may be included as a part of a four-year degree program in the College of Letters, Arts and Sciences, or may be pursued after a Bachelor of Arts has been earned in a liberal arts program. Professional Licensure through the Alternative Licensure Program may be pursued after a Bachelor of Arts degree has been earned.

Pre-professional Programs: Programs in Pre-Child Healthcare Associate/Physician Assistant, Pre-Dentistry, Pre-Medicine, Pre-Pharmacy, Pre-Physical Therapy, and Pre-Veterinary may be completed at UCCS. (Not a major, these are a group of courses meeting specified professional school requirements; by themselves, these do not meet degree requirements.)

Through the UCCS College of Engineering and Applied Science, students may complete two years of work toward the following degrees: Architectural Engineering, Chemical Engineering, Civil Engineering, and Engineering Physics.

Information on all these degree programs and other minors, certification, licensure, and pre-professional programs is detailed within each college section in this Catalog.

Degree Programs by College

B - Bachelor's Degree	L - Licensure		
D - Doctoral PhD - Doctor of Philosophy	M - Master's Degree MSc-Master of Sciences		
Helen and Arthur E. Johnson Beth-El College of Nursing and Health Sciences			
Health Care Science	B	MSc	
Nursing	B	M	D
College of Business and Administration			
Business	B		
Business Administration		M	

Mission, Vision, and Goals

Accounting		M	
College of Education			
Counseling and Human Services		M	
Curriculum and Instruction		M	
Inclusive Early Childhood Education	B		
Educational Leadership	L	M	
Leadership, Research & Policy			PhD
Special Education		M	
Science Teaching		MSc	
College of Engineering and Applied Science			
Computer Engineering	B		
Computer Science	B	M	
Electrical Engineering	B	M	
Engineering		M	PhD
Game Design and Development	B		
Mechanical Engineering	B	M	
College of Letters, Arts and Science			
Anthropology	B		
Applied Geography		M	
Applied Mathematics		M	

Mission, Vision, and Goals

Applied Science			PhD
Biochemistry	B	MSc	
Biology	B	MSc	
Chemistry	B	MSc	
Communication	B	M	
Distributed Studies	B		
Economics	B		
English	B		
Geography and Environmental Studies	B		
History	B	M	
Mathematics	B	MSc	
Philosophy	B		
Physics	B	MSc	
Political Science	B		
Psychology	B	M	PhD
Sociology	B	M	
Spanish	B		
Visual and Performing Arts	B		
Women's and Ethnic Studies	B		
School of Public Affairs			

Mission, Vision, and Goals

Criminal Justice	B	M	
Public Administration		M	
Dual Public Administration and Criminal Justice		M	

Admissions

Admissions and Records

Main Hall, room 108

Admissions: (719) 255-3383 or 1-800-990-UCCS (8227) ext 3383

email: ugapp@uccs.edu

www.uccs.edu/futurestudents/admissions.html

Fax (719) 255-3116

Records and Registration Information: (719) 255-3361

Tuition Classification: (719) 255-3381 or (719) 255-3375

email: registrar@uccs.edu

The Admissions Office provides services in undergraduate recruitment, admissions advising, application processing, and residency tuition classification.

For admission to the Graduate School see the Graduate School section and the individual colleges/schools sections of this Catalog for more specific admission requirements. For areas of interest visit www.uccs.edu/~gradschl.

The Records Office handles matters pertaining to the demographic and academic student record. It provides information on these processes: address changes, grades, grade changes, drops, adds, withdrawals, changes to pass/fail grading, credit changes, stops, releases, registrations, Privacy Act requests, requests for transcripts, course description requests, and concurrent registrations with other university campuses. Please see the Academic Policies, Registration, and Records section of this catalog.

UNDERGRADUATE STUDENT ADMISSION

ADMISSION STANDARDS FOR UNDERGRADUATE STUDENTS

The University of Colorado seeks to identify undergraduate applicants having a high probability of successful completion of their academic program. Admission is based on evaluation of many criteria; among the most important are the following:

- General level of academic performance before admission to the university, as indicated by the evaluation of work taken at other educational institutions.
- Evidence of scholarly ability and accomplishment, as indicated by scores on accepted tests of scholastic aptitude and achievement.

Admissions

- Motivation and potential for academic growth and ability to work in an academic community, as indicated by trends in the student's record, by letters of recommendation from teachers and others qualified to comment on the student, by accomplishments outside academic work, and by other relevant evidence.
- A student who is granted admission or readmission must reflect, in a moral and ethical sense, a personal background acceptable to the university. The University of Colorado reserves the right to deny admission to applicants whose total credentials reflect an inability to assume the obligations of performance and behavior deemed essential and relevant to any of its lawful missions, processes, and functions as an educational institution.

Admission to UCCS does not guarantee eligibility for future intra-university transfer.

APPLICATION

1. Apply online at www.uccs.edu/~apply or obtain an application form from the Office of Admissions and Records in person, by phone, by mail, or online. The mailing address is Admissions, UCCS, 1420 Austin Bluffs Parkway, Colorado Springs, CO 80918. The telephone number is (719) 255-3383 or 1-800-990-UCCS (8227) ext 3383.
2. Follow the instructions for completing the form and ensure that all required documents are delivered by the deadline dates published in the UCCS Registration Handbook or on the Web.

CREDENTIALS

To be considered for admission, applicants must submit complete and official credentials as required by the desired program of study. An "official credential" is one received directly from the issuing institution via a third party common carrier. Students may not disregard any part of their previous educational background. Failure to submit transcripts from all institutions previously attended will be cause for canceling the admission process or dismissing the student. All credentials presented for admission to UCCS become the property of the university and may not be returned to the applicant.

NOTIFICATION

As soon as possible after the Office of Admissions and Records receives all required credentials, students will be notified of their admission status. If qualified, the student will receive notification of eligibility for admission. Admission eligibility to the University of Colorado does not constitute a guarantee of enrollment in any specific course.

FRESHMAN ADMISSION

1-800-990-UCCS (8227) ext. 3383 or (719) 255-3383

Freshmen may apply to the Helen and Arthur E. Johnson Beth-El College of Nursing and Health Sciences; the College of Letters, Arts and Sciences; the College of Education; the College of Business and Administration; the College of Engineering and Applied Science; and the School of Public Affairs in the fall, spring, or summer terms. The programs at UCCS provide all the coursework required for entrance into the CU Schools of Dentistry, Education, Graduate School, School of Public Affairs, Law, Medicine, and Pharmacy, which require one or more years of college-level work before a student may be considered for admission. Students may complete teacher certification requirements on this campus.

FRESHMAN ADMISSIONS CRITERIA

1. Priority for admission to the College of Letters, Arts and Sciences and the School of Public Affairs is given to applicants who meet all of the following criteria: (a) rank in the upper 40% of their high school graduating class at the end of the 6th, 7th, or final semester; (b) achieve a combined Scholastic Aptitude Test (SAT) score of 1,080 or above, or a composite American College Test (ACT) score of 24 or above and an English sub-score of 14 or above; (c) have a GPA of 2.8 or above; and (d) complete all high school course units as required by the college to which they have applied. Increased requirements for admission to the colleges of Business and Administration, Engineering and Applied Science, and Nursing and Health Sciences are described in their respective sections of this Catalog. Applicants who do not meet all of these requirements should refer to number 2 below.
2. Applicants for freshman admission whose records vary in any way from the above priority admissions category will be considered on an individual basis by evaluation of their overall academic records including (a) the quality of their high school program of study; (b) the level of their college entrance test scores (SAT or ACT); and (c) any information unique to an individual situation. In addition, all applicants whose records reflect innovative grading systems, unusual curricula, no rank in class, or a high school equivalency through the General Education Development (GED) test, will be considered in this category. Students in this category admitted to the university may not exceed 20% of the total admitted pool.

FRESHMAN ADMISSIONS CHART

		OVERALL HIGH SCHOOL GRADE POINT AVERAGE (4.0 SCALE)																					
ACT	SAT	2.0	2.1	2.2	2.3	2.4	2.5	2.6	2.7	2.8	2.9	3.0	3.1	3.2	3.3	3.4	3.5	3.6	3.7	3.8	3.9	4.0	
18	840-870																						
19	880-920																						
20	930-960																						
21	970-1000																						
22	1010-1040																						
23	1050-1070																						
24	1080-1110																						
25	1120-1150																						
26	1160-1190																						
27	1200-1230																						
28	1240-1270																						
29	1280-1300																						
30	1320-1340																						
31	1350-1390																						
32	1400-1430																						
33	1440-1430																						
34	1440-1480																						
35	1500-1590																						
36	1600																						
		Weak Candidate					Possible Candidate					Strong Candidate											

ASSURED ADMISSION CRITERIA

(Includes Minimum Academic Preparation Standards - MAPS)

College	Business & Administration	Engineering & Applied Science**	Letters, Arts & Sciences and Public Affairs	Beth-El College***
Class Rank	Top 30%	Top 30%	Top 40%	Top 30%
ACT OR SAT	24 Composite	25 Composite	24 Composite	24 Composite
School Code:	22 Math;	1120 Verbal + Math	1080 Verbal + Math	1080 Verbal + Math
ACT: 0535,	24 English			
SAT: 4874	1080 Verbal + Math			
Course Units (One unit is study in the same subject area for one year)				
English	4 Including at least 2 yrs. of composition	4 Including at least 2 yrs. of composition	4 Including at least 2 yrs. of composition	4 Including at least 2 yrs. of composition
Math	3	4	3	3
	College Prep	At least 2 yrs. of Algebra, 1 yr. Geometry & 1 yr. Advanced Math	College Prep	College Prep

Admissions

Natural Science	3	3	3	3
	2 yrs. Lab Science	1 yr. Physics & 1 yr. Chemistry	2 yrs. Lab Science	1 yr. Chemistry
				1 yr. Biology
				1 yr. other Science
Social Science	2	2	2	2
		Government, History, Economics, Psychology, Sociology, etc.	Government, History, Economics, Psychology, Sociology, etc.	
Foreign Language	2	2	2	2
	All units in single foreign language	All units in single foreign language	All units in single foreign language	All units in single foreign language
Academic Electives	1	1	1	1
Total	15	16	15	15

** Students not meeting criteria for assured admission will be considered for admission based on a combination of class rank, test scores, and high school units. An Engineering Preparatory Program is available for students having deficiencies in their math/science backgrounds. Higher standards apply for EAS majors.

*** Acceptance to Nursing is highly competitive. Preference is given to those who meet these criteria; however, not all qualified applicants can be accepted.

CU-MINIMUM ACADEMIC PREPARATION STANDARDS (MAPS)

Freshmen and transfers entering the University of Colorado who have graduated from high school in 1988 or later will be required to meet Minimum Academic Preparation Standards (MAPS). The individual college's requirements

are listed in the chart on the accompanying page. Students should be careful to note the different requirements in particular colleges and plan their academic preparation accordingly. Students may be admitted even though they have not met all the MAPS requirements. If that is the case, they are required to make up any deficiencies once enrolled. All MAPS deficiencies must be completed prior to graduation from UCCS. Please see [MAPS](#) table above for detailed information.

HIGHER EDUCATION ADMISSIONS REQUIREMENT

Spring 2008 high school graduates are required to also meet the Phase I Higher Education Admissions Requirements (HEAR) as established by the Colorado Commission on Higher Education. Spring 2010 high school graduates are required to also meet the Phase II HEAR requirements. Generally, applicants who meet the CU-MAPS requirements will also satisfy the Statewide HEAR requirements for admission. These standards apply to all in-state and out-of-state new freshman applicants.

OPTIONS FOR THOSE NOT MEETING MAPS OR HEAR REQUIREMENTS AS ENTERING FRESHMEN

WHAT IF MY HIGH SCHOOL DOESN'T OFFER ALL THE COURSES I NEED TO MEET THE MAPS?

An admission decision involves many factors, including consideration of the extent to which this curriculum has been available. Students with deficiencies may be admitted to the university provided they meet the other admission standards (e.g. test scores, rank in high school class, and grade point average) and provided they make up the MAPS deficiencies prior to graduation from the university.

HOW WILL MY DEFICIENCIES BE DEALT WITH WHILE ENROLLED IN THE UNIVERSITY?

Freshmen or transfer students who are admitted but who are deficient in MAPS will be required to make up the deficiency in accordance with the following policy:

1. Students who are deficient one unit in one or more areas may:
 1. Make up that deficiency by taking a course that is normally counted as degree credit and have that course count as part of their undergraduate total hours, assuming that all prerequisites are fulfilled. (For example, students could enroll in ID 1050, successfully complete the course, eliminate their 1-unit deficiency in mathematics, and earn three credits toward the 120 hours required for graduation.)
 2. Take a proficiency test (if one is available): A score of 280-286 on the foreign language proficiency test eliminates one unit of deficiency and permits students to enroll in the second semester of that language. A score of 336-341 (or above) on the test eliminates all units of MAPS deficiencies for foreign language. (Note: According to MAPS, students must be proficient in foreign language up through the second semester of college level). A score of 19 on the ACT-English or 450 SAT-English eliminates a 1-unit deficiency in English and entitles students to enroll in English 1310. A score of 60 on the Reasoning Skills Exam also eliminates one unit of deficiency in mathematics.
 3. Utilize appropriate Advanced Placement and CLEP scores to eliminate the deficiency.
 4. Eliminate a single-unit deficiency in mathematics by successfully completing MATH 99, Intermediate Algebra. This course is offered through the College of Letters, Arts, and Sciences Extended Studies program; while it does eliminate 1 unit of deficiency, it DOES NOT count toward the total number of hours needed to graduate.

Admissions

5. Take appropriate courses at community colleges or other colleges to eliminate a unit of deficiency. Students should be aware of courses which will and will not transfer to the University of Colorado.
2. Students who are deficient two or more units may:
 1. Remove any single unit of deficiency by any of the methods in 1, above.
 2. Remove two units by various combinations of the methods in 1, above.

Advanced Placement Program (AP)

The university participates in the high school Advanced Placement program of the College Board. Official scores must be sent to the university directly from the College Board. Students receiving scores of 3, 4, or 5 on Advanced Placement (AP) examinations are generally granted college credit. See the chart below for details.

All colleges accept AP credits but apply them differently depending on the student's degree program. Please contact an advisor in Academic Advising for test score interpretation.

AP exam equivalency decisions are made based on when the exam was taken, not when the student matriculates to UCCS. However, the equivalencies listed below are only available to students entering UCCS in summer 2016 and later, and the exams must have been taken within the previous ten years. See your academic advisor if you matriculated to UCCS prior to summer 2016 for equivalency information.

AP exams marked with an * are eligible for GT-Pathways inclusion

AP EXAM TITLE	AP SCORE	UCCS EQUIVALENT	SEM HRS
American Government & Politics*	4-5	PSC 1100	3
American Government & Politics*	3	PSC 1999TC	3
Art History	3-5	AH 2800, 2820	6
Biology*	4-5	BIOL 1300, 1310, 1350, 1360	8
Biology*	3	BIOL 1999TC	4
Calculus AB*	4-5	MATH 1350	4
Calculus AB*	3	MATH 1999TC	3
Calculus BC	4-5	MATH 1350, 1360	8
Calculus BC	3	MATH 1350	4
Chemistry*	5	CHEM 1401, 1402, 1411, 1412	10

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Chemistry*	4	CHEM 1401, 1402	5
Chemistry*	3	CHEM 1999TC	4
Comparative Government & Politics	4-5	PSC 1010	3
Computer Science A	4-5	CS 1150	3
Computer Science AB	4-5	CS 1999TC	4
English Language/Composition*	5	ENGL 1310, ENGL 1410	6
English Language/Composition*	4	ENGL 1310	3
English Language/Composition*	3	ENGL 1999TC	3
English Literature/Composition*	5	ENGL 1410, ENGL 1500	6
English Literature/Composition*	4	ENGL 1310, ENGL 1500	6
English Literature/Composition*	3	ENGL 1999TC	3
Environmental Science	4-5	GES 1999TC	4
European History	4-5	HIST 1030, HIST 1040	6
French Language	4-5	FR 2110, FR 1999TC	6
French Language	3	FR 2110	4
French Literature	4-5	FR 2110, FR 1999TC	6
French Literature	3	FR 2110	3
German Language	4-5	GER 2110, GER 1999TC	6
German Language	3	GER 2110	4
Human Geography	4-5	GES 1990	4
Latin Literature	4-5	LAT 1999TC	6

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Latin Literature	3	LAT 1999TC	3
Latin: Virgil	4-5	HUM 1999TC	6
Latin: Virgil	3	HUM 1999TC	3
Macroeconomics	4-5	ECON 2020	3
Microeconomics	4-5	ECON 1010	3
Music Theory	4-5	MUS 2999TC	6
Music Theory	3	MUS 2999TC	3
Physics B	3-5	PES 1010, PES 1020	8
Physics C - Electricity/Magnetism	4-5	PES 1120, PES 2160	5
Physics C - Mechanics	4-5	PES 1110, PES 1160	5
Psychology*	4-5	PSY 1000	4
Psychology*	3	PSY 2999TC	3
Spanish Language*	4-5	SPAN 2110, SPAN 1999TC	6
Spanish Language*	3	SPAN 2110	3
Spanish Literature	4-5	SPAN 2110, SPAN 1999TC	6
Spanish Literature	3	SPAN 2110	3
Statistics*	4-5	QUAN 2010	3
Statistics*	3	MATH 1999TC	3
Studio Art	3-5	VA 1040, VA 2060	6
United States History*	4-5	HIST 1510, HIST 1540	6
United States History*	3	HIST 1999TC	3

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World History*	4-5	HIST 1999TC	6
World History*	3	HIST 1999TC	3

AP Note: Courses beginning with a departmental prefix but ending in "999TC" carry general departmental credit but do not have an exact equivalency.

International Baccalaureate (IB) Credit

The university participates in the International Baccalaureate program of the International Baccalaureate Organization (IBO). Official scores must be sent to the university directly from IBO. Students receiving scores of 4, or above, on International Baccalaureate (IB) examinations are generally granted college credit. See the chart below for details.

All colleges accept IB credits but apply them differently depending on the student's degree program. Please contact an advisor in Academic Advising for test score interpretation.

IB exam equivalency decisions are made based on when the exam was taken, not when the student matriculates to UCCS. However, the equivalencies listed below are only available to students entering UCCS in summer 2016 and later, and the exams must have been taken within the previous ten years. See your academic advisor if you matriculated to UCCS prior to summer 2016 for equivalency information.

IB exams marked with an * are eligible for GT-Pathways inclusion

IB EXAM TITLE	IB SCORE	UCCS EQUIVALENT	SEM HRS
Anthropology (Social) HL	4-7	ANTH 1040, ANTH 2999TC	6
Anthropology (social) SL	4-7	ANTH 1040	3
Art History SL	4-7	XFCR 1999TC	3
Astronomy SL	4-7	XFCR 1999TC	3
Biology HL*	4-7	BIOL 1300, 1310, 1350, 1360	8
Biology SL*	4-7	XFCR 1999TC	4
Business & Organization HL	4-7	BUAD 1999TC	6
Business & Management SL	4-7	BUAD 1000	3
Chemistry HL*	4-7	CHEM 1401, 1402	6
Chemistry SL*	5-7	CHEM 1999TC	4

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Computer Science HL	4-7	CS 1150, CS 1999TC	6
Computer Science SL	4-7	XFCR 1999TC	3
Dance SL	5-7	DNCE 1999TC	3
Dance SL	4	XFCR 1999TC	3
Design Technology HL	4-7	XFCR 1999TC	6
Design Technology SL	4-7	XFCR 1999TC	3
Economics HL	4-7	ECON 1999TC	6
Economics SL	5-7	ECON 1310	3
Economics SL	4	XFCR 1999TC	3
English A - Literature HL*	6-7	ENGL 1410, ENGL 1500	6
English A - Literature HL*	5	ENGL 1310, ENGL 1500	6
English A - Literature HL*	4	ENGL 1310, XFCR 1999TC	6
English A - Literature SL*	4	ENGL 1999TC	3
English A - Language & Literature HL*	6-7	ENGL 1410, ENGL 1500	6
English A - Language & Literature HL*	5	ENGL 1310, ENGL 1500	6
English A - Language & Literature HL*	4	ENGL 1310, XFCR 1999TC	6
English A - Language & Literature SL*	4-7	ENGL 1310	3
Film SL	4-7	XFCR 1999TC	3
Geography HL	4-7	GES 1980, GES 1990	6
Geography SL	4-7	GES 1990	3
History Africa Regional Option HL	4-7	HIST 1040, HIST 1999TC	6

Admissions

History America Regional Option HL*	4-7	HIST 1040, HIST 1530	6
History SE Asia/Oceania Regional Option HL	4-7	HIST 1040, HIST 1110	6
History Europe Regional Option HL*	4-7	HIST 1040, HIST 1030	6
History South Asia/Middle East Regional Option HL	4-7	HIST 1040, HIST 1210	6
History SL*	5-7	HIST 1999TC	3
History SL*	4	XFCR 1999TC	3
Islamic History HL	4-7	HIST 1999TC	6
ITGS HL	4-7	XFCR 1999TC	6
ITGS SL	4-7	XFCR 1999TC	3
Languages - Group A-1 HL	4-7	XXXX 4999TC	8
Languages - Group A-2 HL	4-7	XXXX 1020, XXXX 2110	8
Languages - Group B HL	4-7	XXXX 1010, XXXX 1020	8
Languages SL (all, except Spanish)	4-7	XFCR 1999TC	3
Mathematics HL*	4-7	MATH 1350, MATH 1999TC	6
Mathematics SL*	4-7	XFCR 1999TC	3
Math Studies SL*	4-7	XFCR 1999TC	3
Music HL	4-7	MUS 1000, MUS 1999TC	6
Music SL (all)	4-7	XFCR 1999TC	3
Philosophy HL	4-7	PHIL 1999TC	6
Philosophy SL	4-7	XFCR 1999TC	3
Physics HL*	4-7	PES 1010, PES 1150, PES 1020, PES 2150	8

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Physics SL*	4-7	PES 1010, PES 1150	4
Psychology HL*	5-7	PSY 1000, PSY 2999TC	6
Psychology HL*	4	PSY 2999TC	6
Psychology SL*	4-7	PSY 1000	3
Spanish HL*	5-7	SPAN 1010, SPAN 1020	8
Spanish HL*	4	SPAN 2999TC	6
Spanish SL*	4-7	SPAN 1999TC	3
Theatre Arts HL	4-7	THTR 1000, THTR 2020	6
Theatre Arts SL	5-7	THTR 1999TC	3
Theatre Arts SL	4	XFCR 1999TC	3
Visual Arts HL*	4-7	AH 1000, VA 1010	6
Visual Arts SL*	4-7	VA 1010	3

Note 1: Courses beginning with a departmental prefix but ending in "999TC" carry general departmental credit but do not have an exact equivalency.

Note 2: Courses carrying the XFCR course prefix carry credit, but do not have a relative department or exact equivalency.

Note 3: The XXXX prefix for Language equivalencies will be matched with the appropriate language department upon application of credit.

Note 4: The chart above lists the most common IB exams received at UCCS. Other exams also are accepted, but are not in the chart. Contact your academic Advisor for more details.

Note 5: Some equivalencies can change after this catalog is published. Please visit the [Credit-By-Exam website](#) for the most up-to-date course equivalencies.

APPLICANTS WITHOUT APPROVED HIGH SCHOOL GRADUATION

An applicant who has not graduated from high school must submit satisfactory scores on the General Educational Development Test (GED), a Certificate of Equivalency from any state department of education, a complete transcript of any high school work completed, and SAT or ACT entrance examination scores. Each applicant will be considered on an individual basis.

STUDENTS NOT GRANTED ADMISSION

An applicant who is not granted admission as an entering freshman may wish to consider a transfer to the university after one or two years of study elsewhere (see transfer requirements section). In the best interest of students pursuing educational goals for which they lack some academic preparation, the university Committee on Admissions often recommends that such applicants complete at least one full year of college level coursework

at a regionally accredited college. The personal attention and the appropriate courses there will prepare the student for an eventual successful experience at the University of Colorado.

HIGH SCHOOL CONCURRENT ENROLLMENT

High school juniors and seniors with proven academic abilities may be admitted for one term at a time with special approval from the admissions committee. Credit for courses taken may subsequently be applied toward a university degree program. For more information and application instructions, contact the Office of Admissions and Records.

UNDERGRADUATE TRANSFER STUDENT ADMISSION

1-800-990-UCCS (8227) ext 3383
(719) 255-3383

To be considered for admission, transfer students must be eligible to return to all collegiate institutions attended; they may not disregard any part of a previous collegiate record. Failure to advise the university of all institutions previously attended may be sufficient cause for rejection or dismissal.

Transcripts must be sent directly to the University of Colorado from each issuing institution. All documents submitted become the property of the University of Colorado.

GENERAL ACADEMIC REQUIREMENTS

Transfer students who graduated from high school in 1988 or later are subject to the same minimum academic preparation standards as those required of all first year students. Students with less than 13 credit hours to transfer will be treated as Freshman Admission. Please see the "CU-Minimum Academic Preparation Standards (MAPS)" section above.

Transfer students must meet a minimum GPA requirement, which varies according to the hours of collegiate work completed, the type of institution in which the coursework was taken, and the specific program to which the student applies. Please refer to the Transfer Admission Requirements chart below for details.

(Note that for students transferring with 13-29 credit hours, if the student had high school criteria which meet our freshmen minimum requirements, then he or she is admissible with a 2.0 GPA.)

Work in progress at the time of application cannot be considered in computing the cumulative average. As there are some schools and colleges at UCCS which require a higher grade point average for transfer, students are urged to investigate specific requirements.

COMMUNITY COLLEGE TRANSFER STUDENTS

Students who successfully complete a state guaranteed general education course will receive transfer credits applied to graduation requirements in all majors unless a specific statewide Articulation Agreement exists. Currently Colorado has several approved statewide articulation agreements in business, engineering, elementary teacher education, and nursing. Information about the state guaranteed transfer program and articulation agreements is available on the Colorado Department of Higher Education website at <http://highered.colorado.gov/dhedefault.html>.

UCCS will honor the transfer of an associate of arts (AA) degree and the associate of science (AS) degree earned at a Colorado public institution that offers AA or AS degrees. A student who earns an AA or AS with a grade of "C" or better in all courses will transfer with junior standing into any Letters, Arts and Sciences (LAS) degree program offered by UCCS. The credits earned in the associate degree program will apply at minimum to 35 credits. Because all LAS degrees are designed to be completed in 120 credit hours, a transfer student can complete a four-year degree in the same time as a native student, i.e. 120 hours.

UCCS will evaluate credit for Advanced Placement, International Baccalaureate, and alternate sources of credit following its standard policy.

TRANSFER GUIDES

Guides to assist students in their transfer from Colorado community colleges are available for student use at www.uccs.edu/transfer.

TRANSFER OF COLLEGE LEVEL CREDIT

Transfer credit evaluation is made only after a student is admitted as a degree student. New transfer students will be advised about requirements remaining and completed when they attend one of the mandatory New Student Orientations.

College credit is transferable to UCCS according to the following stipulations:

1. Credit must have been earned at a college or university of recognized standing.
2. Only courses in which a grade of C- or better has been attained will be accepted for transfer at this institution. Grades of pass, satisfactory, honors, etc., are also accepted for transfer. However, a limitation is placed on the number of pass hours accepted toward a degree by each school and college.
3. Credit is not transferable from career, vocational, or technical curricula.
4. Credit will be granted only for course work appropriate to the curricula at UCCS.
5. Remedial or sub-college level courses are not transferable.
6. A maximum of 72 hours may be transferred from a two-year or community college.
7. A maximum of 90 semester hours of transfer credit may be counted toward graduation. Individual schools and colleges determine which courses and hours will apply toward the degree.
8. Individual schools and colleges reserve the right to accept or deny credit earned while the student is under scholastic suspension.
9. A maximum of 60 semester hours of extension credit (including no more than 30 semester hours of correspondence) may be counted toward an undergraduate degree.
10. Advanced Placement (AP) and International Baccalaureate (IB) credit is evaluated upon receipt of an official score report from the College Board for AP or from the International Baccalaureate Organization for IB. See AP and IB information above for applicable topics and necessary scores to earn credit. Credit is not granted for an AP or IB score if the student has completed a college course which is equivalent to the course for which he/she would receive AP or IB credit.
11. College Level Examination Program (CLEP) and DSST credit for approved subject examinations may only be granted if the courses are acceptable to the student's school or college. All colleges accept CLEP and DSST credits but apply them differently depending on the student's degree program. Please contact an advisor in Academic Advising for test score interpretation. A maximum of 30 semester hours may be

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counted toward a degree. Credit is not granted for a CLEP or DSST score if the student has completed a college course which is equivalent to the course for which the student would receive CLEP or DSST credit.

12. Credit for military training is evaluated through the Office of Veteran and Military Student Affairs. An evaluation of military training credit can be attained via the OVMSA website.

13. Admission to the University of Colorado does not guarantee eligibility for future transfer into other programs, colleges, or schools within the university.

All coursework is evaluated on the semester hour basis, i.e., 1 quarter hour equals 2/3 semester hour.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

All colleges accept CLEP credits but apply them differently depending on the student's degree program. Please contact an advisor in Academic Advising for score interpretation.

College Level Exam Program (CLEP) exam equivalency decisions are made based on when the exam was taken, not when the student matriculates to UCCS.

CLEP EXAM TITLE	CLEP SCORE	UCCS EQUIVALENT	SEM HRS
American History I	55	HIST 1510	3
American History II	55	HIST 1530	3
General Biology	54	BIOL 1300, 1350	6
Calculus	54	MATH 1350, MATH 1999TC	6
Chemistry	54	CHEM 1401	5
Composition Exam w/ Essay	50 w/a "pass" on essay portion	ENGL1310	3
French	55	FR 1010, FR 1020	8
German	55	GER 1010, GER 1020	8
Macroeconomics	55	ECON 2020	3
Microeconomics	55	ECON 1010	3
Psychology	54	PSY 1000	3
Sociology	55	SOC 1110	3

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Spanish	56	SPAN 1010, SPAN 1020	8
Western Civilization I	55	HIST 1010	3
Western Civilization II	55	HIST 1030	3

Note: Courses ending in "999TC" indicate that departmental credit is given, but that there is no direct equivalent course at UCCS.

DSST

All colleges at UCCS accept DSST exam credits per the table below. Applicability may vary by college. Please contact an advisor in Academic Advising for score interpretation and degree applicability.

DSST exam equivalency decisions are made based on when the exam was taken, not when the student matriculates to UCCS.

DSST EXAM TITLE	DSST SCORE	UCCS EQUIVALENT	SEM HOURS
Astronomy	52	PES 1999TC	3
Criminal Justice	52/428	CJ 1001	3
General Anthropology	53	XFCR 1999TC	3
Introduction to Law Enforcement	52	CJ 1999TC	3
Money & Banking	65	ECON 4500	3
Principles of Statistics	48/400	MATH 2999TC	3
The Civil War & Reconstruction	52	HIST 1520	3

Note: Courses ending in "999TC" indicate that department credit is given, but that there is no direct equivalent course at UCCS. Courses that begin with XFCR are granted general elective credit, but do not confer departmental credit.

TRANSFER CREDIT APPEAL PROCEDURE

State guaranteed courses under the State Guarantee General Education (gtPATHWAYS) policy will transfer to any four-year institution in Colorado to satisfy general education requirements. Other nonguarantee courses are evaluated individually and within 30 days of date of admission. The procedure for appealing a decision involving the acceptance of coursework from a Colorado community college for credit toward a degree is as follows:

1. Students must file an appeal within 15 days of receiving their transcript evaluation by writing the office responsible for transfer evaluations at UCCS. The student should complete and return a petition form to Academic Advising, Main Hall, 2nd floor. The form will be forwarded to the appropriate authority within

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the college. The decisions made in the transcript evaluation will be binding if the student fails to file an appeal within this time frame.

2. UCCS will respond within 30 days in writing to the student appeal.
3. If the dispute cannot be resolved between the student and UCCS personnel within 30 days, the student may appeal in writing to the Colorado Commission on Higher Education. The student has 15 days from receipt of the written UCCS notification to file an appeal.

Information concerning the appeal process is available at Academic Advising, Main Hall, 2nd floor.

TRANSFER ADMISSION REQUIREMENTS

Students who have completed fewer than 13 transferable semester hours in college work must meet freshman admission standards.

	Business & Administration	Engineering & Applied Science**	Letters, Arts & Sciences, School of Public Affairs	Beth-El College ***
13-29 hours of college work completed	3.0 GPA or above with strong math & English	3.3 GPA or above with strong math & science	2.4 GPA or higher	3.3 GPA or higher
30 or more semester hours completed	3.0 GPA or above with strong math & English	3.0 GPA or above with strong math & science	2.0 GPA or higher	3.3 GPA or higher

*** Students not meeting criteria for assured admission will be considered for admission based on a combination of class rank, test scores, and high school units.

**An Engineering Preparatory Program is available for students having deficiencies in their math/science backgrounds. Higher standards apply for EAS majors.

*** Acceptance to Nursing is highly competitive. Preference is given to those who meet these criteria; however, not all qualified applicants can be accepted.

STUDENT BILL OF RIGHTS

Transfer students should be cognizant of the Bill of Rights implemented by the Colorado General Assembly regarding their higher education.

UNCLASSIFIED/NON-DEGREE SEEKING STUDENT ADMISSION

The unclassified student designation has been established to meet the needs of those students who wish to take university courses but who do not presently intend to work toward a degree at the University of Colorado. Permission to register for specific courses is contingent upon the availability of space. Unclassified students may have difficulty obtaining course space due to class enrollment limits and because degree students may have a higher priority in certain departments.

Unclassified students enrolled during the academic year (fall, spring and summer terms) must be 20 years of age or older by September 15 for the fall and summer terms and by February 15 for the spring term, must have a 2.0 GPA in all college work attempted, and must be in good standing at all collegiate institutions attended.

An unclassified student who is not a high school graduate must submit GED scores and a high school equivalency certificate issued by a state department of education at the time of application.

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Unclassified students may take courses on a pass/fail basis; however, such credit will be counted as part of the total pass/fail credit allowed by the various schools and colleges should the student change to degree status.

Continuation as an unclassified student (Major Code: NDLD, NDUD, NDHS, NDHP or NDDW) is contingent upon maintaining an overall grade point average of 2.0 upon completion of 12 or more semester hours.

Unclassified students may not register concurrently on more than one campus of the university.

A student who already holds a baccalaureate degree who wishes to take graduate level courses but does not wish to earn an advanced degree from the University of Colorado Colorado Springs should apply directly to the Office of Admissions and Records as an unclassified student.

TEACHER CERTIFICATION RENEWAL COURSES

Certified teachers with baccalaureates who seek only a renewal of the certificate currently held and who do not require institutional endorsement or recommendation may qualify for the university-wide unclassified student classification as outlined above.

Persons with baccalaureates who seek initial teacher certification must apply for and be admitted to the Teacher Education Program separately and meet the requirements of the College of Education. For information on the deadlines for admission to the program, unclassified students should consult the College of Education.

APPLYING UNCLASSIFIED STUDENT CREDITS TOWARD DEGREE

Unclassified students may apply for admission to an undergraduate degree program by submitting an undergraduate admissions application, complete academic credentials, and the application fee. Accepted degree applicants may transfer a maximum of 12 semester hours taken as an unclassified student at this university to an undergraduate degree program with the approval of the appropriate academic dean's office.

Unclassified students desiring to pursue a graduate degree at the university are encouraged to submit the complete graduate application and supporting credentials as soon as possible. Students may be allowed to transfer up to 12 semester hours of credit taken as an unclassified student at this university to apply toward a master's degree provided the transfer is recommended and approved by the program department of interest that the student is applying to. The use of more than 12 credits must be approved by the Dean of the Graduate School.

The Graduate School of Business and Administration does not allow students to register for graduate level business classes until they are officially admitted to the MBA program. Students are advised to contact the specific college/school in which they wish to enroll as a graduate student, for further details on the transfer of unclassified student credentials. See also transfer of unclassified student credit hours in the individual college/school sections of this Catalog.

For continuation as an unclassified student see "Eligibility to Return" in Academic Policies, Registration, and Records.

UNDERGRADUATE AND UNCLASSIFIED STUDENT ADMISSION INFORMATION

Applications and required credentials should be filed no later than July 1 for fall, November 1 for spring, and May 1 for summer.

Call 1-800-990-UCCS (8227) or (719) 255-3383.

Admissions

TYPE OF APPLICANT	CRITERIA FOR ADMISSION ¹	REQUIRED CREDENTIALS ^{2,3,4}	NOTES
Freshman (Students seeking a Bachelor's Degree who have never attended a collegiate institution)	See Freshman Admission Criteria Chart and Assured Admission Criteria.	<ul style="list-style-type: none"> • Complete application • \$50 application fee (nonrefundable) • Official high school transcript showing rank in class and date of graduation. If still enrolled in high school, 7th semester grades and 8th semester courses in progress. • Official ACT or SAT score report 	<ul style="list-style-type: none"> • For specific unit requirements refer to the college sections of this catalog. • Non-high school graduates must submit copies of GED scores and a state equivalency certificate in addition to a high school transcript showing work completed through highest grade.
Transfer (Students seeking a Bachelor's Degree who have attended a collegiate institution other than UCCS)	See Transfer Admission Requirements.	<ul style="list-style-type: none"> • Complete application • \$50 application fee (nonrefundable) • One official transcript from each college attended. • Freshman credentials may be required. • Non-high school graduates must submit copies of GED scores and state equivalency certificates. 	<ul style="list-style-type: none"> • While credits from an institution may appear on the transcript of a second institution, transcripts must be submitted from all institutions where credit has been earned.
Unclassified (Nondegree) (Students who are not seeking a degree at this institution or who have not yet been admitted to degree status.)	<ul style="list-style-type: none"> • Must be 20 years of age by Sept. 15 for fall semester or summer term, or Feb. 15 for spring sem. • Must be a high school graduate or possess equivalency certificate. • Must have at least a 2.0 GPA and be in good standing and eligible to return to all institutions previously attended. 	<ul style="list-style-type: none"> • Complete application • \$25 application fee (nonrefundable) • Non-high school graduates must submit copies of GED scores and state equivalency certificates. 	<ul style="list-style-type: none"> • Unclassified students without a degree must maintain a 2.0 GPA to remain eligible to continue. • After completing 12 semester hours, non-degree seeking students must change to degree status. • Not eligible for most forms of financial aid.

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Former CU Set-up (Returning unclassified student; returning degree student with fewer than 12 semester hours at another institution since CU)	<ul style="list-style-type: none"> Must be in good standing (*see Note A) 	<ul style="list-style-type: none"> Former student application. Degree students must have official transcripts sent for any work attempted since last CU semester. 	Note A -students under academic suspension in certain schools and colleges at CU may enroll during the summer term as a means of improving their GPA
Former CU Re-entering (Degree student who has attempted 12 or more hours at another institution since attending CU)	<ul style="list-style-type: none"> Same as for transfer student. 	<ul style="list-style-type: none"> Same as for transfer student. Application fee required. 	Will be considered for previous major unless a different major is requested on the application. Must meet same criteria as transfer student
Change of Status: Unclassified to Degree (Current or former CU unclassified students who wish to enter a degree program)	<ul style="list-style-type: none"> Same as for transfer student. 	<ul style="list-style-type: none"> Same as for transfer student. Application fee required. 	
Change of Status: Degree to Unclassified (*See Note B-Current or former CU degree students who have graduated and wish to take additional work)	<ul style="list-style-type: none"> Must have completed degree. Must be in good standing and eligible to return to all institutions attended. 	<ul style="list-style-type: none"> Unclassified student application. NO application fee required. 	Note B -only students who have completed and received a degree are eligible for change from degree status to unclassified.
Inter-Campus Transfer (Students who have been enrolled on one CU campus and wish to take courses on another.)	<ul style="list-style-type: none"> Must be in good standing 	<ul style="list-style-type: none"> Former student application. Credentials as required by Campus Admissions Office. 	Transfers from UCCS to another CU campus should refer to appropriate catalog for any additional requirements.

1 Applicants not meeting these criteria are considered on an individual basis. Requirements for individual schools and colleges may vary or exceed the stated minimum.

2 Transcripts must be sent directly to the University of Colorado from each issuing institution. All documents submitted become the property of the University.

3 Any applicant who did not graduate from a high school must submit GED scores and a State Equivalency Certificate in addition to other required credentials.

4 Additional credentials may be required in individual cases.

INTERNATIONAL STUDENT ADMISSION

INTERNATIONAL ADMISSION GENERAL REQUIREMENTS

International applications with supporting documentation are forwarded to the appropriate admission committee for review and subsequent admission determination. Admission decisions are based upon consideration of successful completion of applicable coursework, grades within such coursework, and a competitive overall grade point average. At a minimum, freshman applicants must submit a high school transcript that includes at least the final three years of coursework taken. Additionally, any applicant who has attended any post-secondary college or university must forward those official transcripts for consideration as well. **All transcripts should come with certified English translation.** Admission decisions are determined by the admission committee for the college housing the intended major selected on the student's application.

Course-by-course foreign transcript evaluations by AACRAO or any NACES members are required for all applicants with foreign transcripts who wish to receive transfer credits at UCCS.

All degree-seeking students for whom English is not their first language will be required to show proof of English proficiency. Proficiency can be demonstrated through TOEFL, ACT/Compass Exam, or IELTS.

GRADUATE STUDENT ADMISSION

Graduate program admission decisions are administered through the specific colleges/schools of interest after all the required documents have been received by the Office of Admissions and Records. Minimum graduate student admission requirements are established by the Graduate School and the respective graduate departments. For complete information on the program, contact the departmental program or see the Graduate School section of this Catalog, or visit the Graduate School webpage. Students may also contact the Graduate School for general questions. Program information can be obtained directly from the departments.

Graduate School

Main Hall, room 303
(719) 255-3417

Office of Admissions and Records

Main Hall, room 108
gradapp@uccs.edu

Academic Advising/Degree Audit/Orientation

Main Hall, 2nd Floor, Room 208
(719) 255-3260
Fax: (719) 255-3645

ACADEMIC ADVISING

Academic advising is available to all undergraduate students on an ongoing basis. Advisors are available to review degree requirements, course options, various academic programs and a wide variety of other academic advising questions. Academic Advising offers walk-in advising every Monday from 9:00 a.m. until 5:00 p.m. (as long as the campus is open). Walk-in meetings are first-come, first-served, and are 15-minute meetings. To schedule an appointment (Tuesday through Friday), please contact the Academic Advising front desk. Academic Advising also offers extended walk-in advising days during registration heavy periods of the year. Please visit the Academic Advising website for specific dates and times.

DEGREE AUDIT

Degree audits are available to inform students of their academic progress, requirements met and requirements remaining for both their departmental major and their college. Students should review their degree audit regularly and refer to them when registering for courses every semester. Students should be familiar with their degree audit when seeking academic advising. Students can access their degree audit through the MyUCCS portal.

ORIENTATION

Orientation programs are held preceding each term to acquaint new students with UCCS academic programs, out-of-class activities, and campus services. Academic advising, registration for classes, and an introduction to campus life constitute the main orientation activities. New students are required to attend an orientation session before being permitted to register for classes. For more information, go to the New Student Orientation website.

MATH PLACEMENT TESTING INFORMATION

The MPT-Math Placement Test is offered online. Go to the Math Department website for detailed instructions.

Academic Policies, Registration, and Records

Admissions and Records Office

Main Hall, room 108

Phone: (719) 255-3361

Fax: (719) 255-3116

Records and Registration: (719) 255-3361

Enrollment Verification: (719) 255-3387

Transcripts: (719) 255-3376

Tuition Classification: (719) 255-3381

Email: registrar@uccs.edu

REGISTRATION

Registration dates are published in the Academic Calendar in this Catalog, in the Registration Handbook published each semester, and in the Academic Calendar published on the Web. Times and details of registration and instructions on how to register over the Internet via the myUCCS Portal are published in the UCCS Registration Handbook each academic term. Changes to the course schedule are posted on the Web.

IMMUNIZATION REQUIREMENT

Recreation and Wellness Center

(719) 255-4444

Fax: (719) 255-4446

email: wellness@uccs.edu

www.uccs.edu/recwellnes

The Colorado Department of Public Health and Environment requires that all students born **on or after January 1, 1957** must provide a copy of documented proof of two immunizations against Rubeola measles, Mumps and Rubella measles (MMR). Housing students must provide proof of a meningococcal vaccination or booster vaccination within the past five years, or sign the Mandatory Meningococcal Disease Information waiver form prior to move-in. See the Wellness Center under the Student Life and Services section of this catalog for further information.

RESIDENCY CLASSIFICATION FOR TUITION PURPOSES

(719) 255-3381

1-800-990-UCCS (8227)

A student is initially classified as an in-state or out-of-state registrant for tuition purposes at the time an application and all supporting credentials have been received in the Office of Admissions and Records. The classification is based upon information furnished by the student and from other relevant sources. The requirements for

establishing residency for tuition purposes are defined by the law of the State of Colorado (Chapter 23, Article 7, Colorado Revised Statutes, 1973, as amended). After the student's status is determined, it remains unchanged in the absence of satisfactory evidence to the contrary. Classification standards conform to state statutes and judicial decisions and are applicable to all of Colorado's state-supported colleges and universities. The student who, due to subsequent events, becomes eligible for a change in tuition classification, whether from out-of-state to in-state or the reverse, has the responsibility of informing the tuition classification officer, Office of Admissions and Records, after such change occurs, in writing within 15 days. If an adult student or emancipated minor establishes domicile outside of Colorado, he/she is to send written notification within 5 days to the tuition classification officer.

PETITIONING FOR A RESIDENCY CLASSIFICATION CHANGE

Any student who is 23 years of age or older, or is an emancipated minor as defined by law, is qualified to change his/her domicile and his/her tuition classification status. Detailed instructions as to the procedure to follow and the necessary petition forms are available from the tuition classification officer, Office of Admissions and Records. The deadline to submit a Petition for In-State Tuition is the first day of the semester for which the change is requested.

CLASSIFICATION NOTES

1. Petitions will not be acted upon until an application for admission to the University and complete supporting credentials have been received.
2. Changes in classification are made effective at the time of the student's next registration.
3. A student who willfully gives wrong information to evade payment of the out-of-state tuition is subject to legal and disciplinary action.
4. Petitions and all required documents must be submitted no later than the first day of the term (see Academic Calendar) for which the change in status is sought.
5. Late or incomplete petitions will not be considered until the next term.

U.S. AND CANADIAN MILITARY/COLORADO NATIONAL GUARD/OLYMPIC WAIVERS OF NON-RESIDENT TUITION

Special rules for residency apply to active duty members of the U.S., Colorado National Guard and Canadian Armed Forces permanently stationed in Colorado and their dependents and Olympic athletes in training. Strict deadlines of certification for each term that one enrolls are enforced for these individuals. Members of the U.S. Military, Canadian Military, and Colorado National Guard, their family members, and Olympic Athletes who are undergraduate students and qualify for a waiver of nonresident tuition ARE eligible for the College Opportunity Fund (COF) stipend. Please contact the tuition classification officer in Admissions and Records for details.

AUDITORS

All persons attending regularly scheduled classes must be registered and must have paid the proper tuition and fees. The tuition for those auditing a course on this campus is the same as for those registered for credit. Auditors register for courses for No Credit (NC).

GRADUATE CANDIDATE FOR DEGREE

Master and Doctoral degree candidates who have finished all coursework must be enrolled in "Candidate for Degree" the semester in which they will be taking a comprehensive examination, defending a thesis, dissertation, report, or project; and will pay graduate, resident tuition for zero (0) credit hour, plus appropriate fees.

RECORDS AND ACADEMIC POLICIES

TRANSCRIPTS

(719) 255-3361

HOW ACADEMIC WORK IS RECORDED ON TRANSCRIPTS

Courses are grouped by the term or semester in which they were taken.

When a college or school is unique to a particular campus of the university (the College of Letters, Arts and Sciences on the UCCS campus) and the student has completed the degree requirements, the degree and field of study will be designated on the transcript as follows:

EXAMPLE: Degree-BA (date) at CU Colorado Springs Sociology

For students graduating from colleges and schools represented on two or more campuses, there may be no campus designation.

EXAMPLE: Degree-BS (date) Business

Students completing a double major will be listed as follows:

EXAMPLE: Degree-BA (date) at CU Colorado Springs Psychology and Sociology

College of Letters, Arts and Sciences students graduating in Distributed Studies will show all the disciplines used to meet the unique degree requirements:

EXAMPLE: Degree-BA (date) at CU Colorado Springs Distributed Studies-Fine Arts, History, Communication, and English

Academic minors (completed at time a degree is awarded) are recorded on the transcript.

General and departmental honors are recorded on the transcript.

HOW TO ORDER TRANSCRIPTS

University of Colorado transcripts of student academic records can be ordered through the transcript ordering portal at www.uccs.edu/registrar. Expedited processing (Electronic PDF, FedEx, Same Day Pick Up) and easy online payment are available. Additionally, standard paper transcripts are available and will be processed within 5-7 business days from the date the transcript was requested. Standard paper transcripts are sent through first class U.S. mail.

Currently enrolled Colorado Springs students can view/print their unofficial transcript by accessing their myUCCS portal. Unofficial transcripts are not available to former students or alumni. If you are a former student or

alumnus, you will need to request an official transcript through the transcript ordering portal (www.uccs.edu/registrar).

Transcript orders must be requested using the online transcript portal, written request through U.S. mail, or written request in person. The University of Colorado Colorado Springs does not accept transcript requests via fax, email, or telephone. Transcripts are prepared only at the student's request. Copies of transcripts from other institutions cannot be furnished.

NOTE: Official transcripts will be withheld for students with any outstanding financial obligations to the university, or if any restrictive holds have been placed on their student record.

Please visit www.uccs.edu/registrar/transcripts.html or call 719-255-3361 if you need further assistance.

AUDITING COURSES, "NO-CREDIT" COURSES

Nonregistered students: All persons who wish to attend regularly scheduled classes and who are not registered students must obtain auditor's status. Auditors, whether in-state or out-of-state, pay in-state tuition for three (3) semester hours at the lower division undergraduate rate for fall, spring, or summer term and receive class instruction and library privileges only. An auditor's card must be presented to the instructor when requesting permission to attend a class. Cards may be obtained from the Student Financial Services Office in Main Hall after classes begin. To qualify as an auditor, an individual must be 21 years of age or older. Persons are not eligible to audit courses if they are under suspension from the university. Auditors may attend as many courses as they wish (except those courses with laboratories or where equipment is used), provided they have permission from the instructor.

Registered students: If a regular degree student wishes to participate in a class without receiving credit, the student must register for the course for No Credit. Tuition for courses taken for No Credit is the same as for courses taken for credit. Auditors should note that the Admissions and Records Office does not keep any record of courses audited; therefore, credit for these courses cannot be established. In order to register for no credit, the student should complete a Credit Change Form indicating the course for which no credit is desired. Deadlines and rules for changing are the same as for Drop/Add. See also Grading System and Drop/Add.

COMMENCEMENT POLICY

The Catalog that governs a student's graduation requirements is the one in effect at the time of the student's most recent admission into the college or school of the student's degree program.

Participation in academic ceremonies that recognize or honor students for the completion of an academic program or specific academic accomplishment is based on the understanding that all requirements have been completed. Every effort will be made to determine eligibility in advance and only students who have met requirements will be permitted to participate.

Commencement exercises for graduates of the summer and fall semesters are held in December. Spring semester commencement is held in May. Graduates will receive diplomas approximately eight weeks after the end of the term in which the degree is conferred.

COURSE NUMBERING SYSTEM

The word preceding the course number identifies the department offering the course. The first digit in the number indicates in a general way the class level of the course: 1000- level courses are primarily for freshmen,

2000-level courses for sophomores, 3000-level for juniors, 4000- level for seniors and 5000- and 6000-level for graduates.

Level of Courses Numbered 9000-9980:

9000-9290 Lower division, undergraduate
9300-9490 Upper division, undergraduate
9500-9590 Graduate, Level 1
9600-9790 Graduate, Level 2
9800-9980 Other

DIPLOMAS

Diplomas will carry the designation of the campus where the majority of the academic work was done at the upper division level.

General and departmental honors are shown on the diploma. The discipline is indicated in award of departmental honors.

The Bachelor of Science or Arts (BS or BA) will indicate the field of study, such as business, chemistry, electrical engineering, or physics.

In the Graduate School, the degree designation is Master of Arts, Master of Science or Master of Sciences, Master of Engineering, Master of Public Administration, Master of Criminal Justice, Master of Business Administration, Doctorate of Philosophy, Doctorate of Nursing Practice. Transcripts will indicate specific program where appropriate.

DROPPING AND ADDING COURSES

Students will be allowed to drop and add of their own accord through census date (the 12th day of classes of the regular semester or the 6th day of classes of the summer term). Courses that meet less than the full 16 week term in fall and spring and 8 weeks in the summer have special pro-rated drop and add deadlines. Drop and add deadlines are published in the Registration Handbook.

After this time, the instructor's and dean's signatures (of the college offering the course) are required for adds. For drops, the instructor's signature is required. If the instructor chooses to sign the Course Change Form because the situation warrants a drop under the instructor's course policy on dropping courses, the drop will be processed. If the instructor judges the situation does not meet the course policy for drops, he/she will not sign the form and the student will not be dropped from the course. (Course Change Forms will not be accepted without required signatures and drop is effective the date forms are received by the Records Office.)

After the 10th week of the regular semester or the 5th week of the summer term, courses may not be dropped unless there are circumstances clearly beyond the student's control (accident, illness, etc.). In addition to the instructor's certification (as described above), the dean of the college offering the course must approve the drop.

Students receiving financial aid or veterans benefits must also obtain the signature of the appropriate certifying official.

There are no refunds on individual courses dropped after the course census date.

Tuition assessment for courses added after initial registration, which would result in additional tuition charges, will be added to the student's bill. Semester-long courses added by undergraduate students after the term census date ARE NOT eligible for College Opportunity Fund stipend.

ELIGIBILITY TO RETURN EACH SESSION

DEGREE STUDENTS should refer to the appropriate school or college section of this Catalog for information regarding eligibility to return.

NON-DEGREE SEEKING (UNCLASSIFIED) STUDENTS' (major code NDLD, NDUD, NDHS or NDDW) continuation is contingent upon maintaining an overall grade point average of 2.0 upon completion of 12 or more semester hours. Failure to maintain the required average will result in an unclassified student being suspended. The suspension is for an indefinite period of time and becomes part of the student's permanent record at the university. While under suspension, enrollment at the university is restricted to summer terms or courses offered through LAS Extended Studies.

Unclassified students are not placed on academic probation prior to being suspended.

ENROLLMENT STATUS

The definitions for full-time/part-time enrollment are as follows:

1. A full-time undergraduate degree student is one who is enrolled for at least 12 credit hours each semester. Undergraduate degree students are considered part time when they are enrolled for fewer than 12 hours. These criteria also apply for unclassified students without a degree.
2. A full-time graduate student is one who is enrolled for 5 semester hours of graduate level coursework, or at least 8 semester hours in a combination of graduate and undergraduate coursework acceptable for graduate credit, or any number of thesis/dissertation hours.
3. Unclassified students with a degree-seeking student loan deferment must be enrolled for 12 semester hours to be considered full-time.

FINAL EXAMINATION POLICY

It is the policy of UCCS to adhere to the final examination schedule as published in the Registration Handbook each semester. While it may be appropriate not to give a final in some cases, such as laboratory courses, seminars, and colloquia, final examinations should be given in all other undergraduate courses.

Exceptions to this policy should be agreed upon by the faculty member and the chair of the department no later than the beginning of the semester in which an exception is requested. The resulting decision should be announced in writing to students in the class during the first week of classes.

In addition to the principles stated above, the following guidelines should be followed by all faculty members and administrators in order to assure fairness and the best possible educational experience for students:

1. The scheduled final examination period should be considered an important part of the course and used as a final examination period or for additional instruction.
2. The final examination in a course should be given as scheduled and not at other times even if the faculty member and all students in a course agree to such a change.

3. The week of classes preceding the scheduled final examination period should be used primarily for continued instruction and may include the introduction of new material. No hourly examinations are to be given during the week preceding final examinations.
4. Individual students may be granted a variance from these policies provided the instructor is satisfied that:
 1. the exception is based on good and sufficient reasons (such as religious observances), and
 2. such an exception for an early or late examination will not prejudice the interests of other students in the course.
5. When students have three or more examinations on the same day, they will be entitled to arrange an alternative examination time for the first exam or exams scheduled on that day. Such arrangements must be made no later than the end of the 10th week of the semester (i.e., at the end of the drop period). Students will be expected to provide evidence that they have three or more examinations in order to qualify for exceptions.
6. This policy applies to all undergraduate students, including seniors. Graduating seniors should not be exempted from final examinations. Such exemptions are inappropriate on both procedural and academic grounds.

The actual schedule for final exams appears in the Registration Handbook for the appropriate semester or term.

GRADING POLICIES

Posting

Grades, when posted, are available on the MyUCCS Portal at www.uccs.edu.

Grade Symbols

The instructor is responsible for whatever grade symbol (A, B, C, D, F, P, I, or IP) is to be assigned. Special symbols (NC and W) are indications of registration or grade status and are not assigned by the instructor but are automatically converted by the grade application system, explained under Pass/Fail Procedure.

Each College or School individually determines the use of +/- grading.

Standard Grades	Quality Points for Each Hour of Credit
A= superior/excellent	4.0
A(-) =	3.7
B(+) =	3.3
B = good/better than average	3.0
B(-) =	2.7
C(+) =	2.3

C = competent/average	2.0
C(-) =	1.7
D(+) =	1.3
D =	1.0
D(-) =minimum passing	0.7
F = failing	0

Special Symbols

NC indicates registration on a no-credit or audit basis

W indicates withdrawal or drop without discredit

I indicates incomplete-regarded as F if not completed within one year

(Students should be aware that "I" grades are automatically changed to F grades, without formal notification, when the one-year time allowance has passed.)

IP indicates in progress-thesis or dissertation or multi-term course at the graduate level only

PF indicates the pass/fail option-P grade is not included in the grade point average; the F grade is included; up to 16 hours of pass/fail coursework may be credited toward a bachelor's degree; a letter grade of D- or above is considered passing

Explanation of Incomplete Grades

Beginning spring 2009, the University of Colorado discontinued the use of an IF or IW for an incomplete grade. Up through fall 2008, students who were assigned a grade of an IF/IW had one year to make up the grade or it would convert to an "F" or "W". Students assigned an "I" have one academic year to earn a grade. After one year, the "I" will be converted to an "F" and recorded on the student record, without formal notification.

The student must ask for the incomplete grade. An incomplete grade is given only when students, for reasons beyond their control, have been unable to complete the course requirements. It is understood that a substantial amount of work must have been satisfactorily completed before approval for such a grade is given.

If an instructor decides to grant a request for an incomplete ("I") grade, the instructor sets the conditions whereby the coursework will be completed. The coursework must be completed within a year, but the instructor may also set less time than one year for completion. The student is expected to complete the requirements within the established deadline.

The instructor, with approval of the department, determines if the course should be retaken. If a course is retaken, the student must register for the course and pay the appropriate tuition.

The final grade (earned either by completing the course requirements or by retaking the course) does not result in deletion of the "I" incomplete (or IF or IW grade prior to spring 2009) symbol from the transcript. A second entry is posted on the transcript to show the final grade for the course.

At the end of one year, an "I" grade that is not completed or repeated will be regraded as an "F" grade. Requests for an extension of time to complete the course beyond the one year deadline cannot be approved.

Pass/Fail Enrollment

Students who wish to register for a course on a pass/fail basis do so during regular registration.

Changes to or from a pass/fail basis may be effected during the first 12 class days of the fall or spring semesters or the first six class days of the summer term. After this period it will not be possible to change registration unless it is approved by the dean as a specific exception.

Only 6 hours of coursework may be taken as PF in any given semester.

Students should refer to the rules of their particular school, college, graduate program and/or department for additional information regarding the guidelines and limitations of pass/fail registration.

The record of pass/fail registration is maintained by the Admissions and Records Office. Academic deans and faculty will not be aware of specific pass/fail registrations. All students who are registered on a pass/fail basis appear on the regular class roster and a normal letter grade is assigned on the final grade roster by the professor. Once grades are Posted in the Student Information System, the PF designated classes are converted. Grades of D- and above convert to a grade of P. Grades of F remain.

Computing a Grade Point Average (GPA)

The grade point average is computed by multiplying the credit points per hour, (A=4.0, A-=3.7, B+=3.3, B=3.0, B-=2.7, C+=2.3, C=2.0, C-=1.7, D+=1.3, D=1.0, D-=0.7, F=0) by the number of hours for each course, totaling the hours and the credit points, and dividing the latter by the former. For example:

ENGL 1310	3	B	9.0 credit points
PSY 2100	4	C+	9.2 credit points
HIST 1010	3	B	9.0 credit points
CHEM 1030	5	A	20.0 credit points
	15 hours		47.2 credit points

The grade point average is therefore 47.2 divided by 15, i.e., 3.147.

The grade point received at another institution will not be used in computing the student's grade point average at the University of Colorado. However, all University of Colorado course work will factor into the cumulative CU GPA regardless of the campus at which the course was taken.

Grades of P, H, NC, Y,W, IP, I, (IW and IF prior to spring 2009) are not included in the grade point average. "I"s that are not completed within one year are calculated as "F" in the GPA at the end of the one year grace period.

It is University of Colorado policy that the undergraduate GPA, the graduate nondegree (unclassified) GPA, and the graduate degree GPA are calculated separately as academic careers.

When a student takes a credit course more than once, all final course grades are used in determining the grade point average. However, if a student has passed the same course more than one time, the University will count that course only once when calculating the student's credit hours earned towards graduation. The only exception to this rule will be in cases where a course is designated in this Catalog as "may be repeated for credit."

Students should refer to their academic dean's office for individual grade point average calculations as they relate to academic progress and graduation from their college or school.

INDIVIDUAL ACADEMIC RECORDS

All credentials (high school and/or college transcripts, test reports, etc.) used for admission become the property of the University of Colorado. When a student has been out of school for four years, the file is destroyed.

The Permanent Record Card showing all academic work done at any of the University of Colorado campuses, including credit courses through Extended Studies, will be maintained in perpetuity.

MAJOR DECLARATION

Policy of the Board of Regents requires that students declare a major by the time they have 60 hours towards their current degree- by the start of their junior year.

NO CREDIT

See Auditing Courses.

SCHEDULE CHANGES

The university reserves the right to cancel, postpone, or combine scheduled classes and to change instructors.

WITHDRAWAL FROM THE UNIVERSITY

Withdrawal means that the student is dropping all courses for which he or she is registered for a specific term/semester.

A student will be allowed to withdraw during the first ten weeks of the fall or spring semester or the first five weeks of the summer term. After this time, a student may not withdraw unless the circumstances are clearly beyond the student's control; this requires the signature of the dean of the student's academic unit.

A student receiving financial aid or veteran's benefits must obtain the signature of the appropriate certifying official. Financial aid may have to be repaid.

The student must obtain approval from the Student Financial Services- Cashier's office.

A withdrawal becomes effective on the date the withdrawal form, completed by the student and signed by the student's dean and required certifying officials, is received by the Admissions and Records Office. Eligibility for a rebate or refund of the total bill is determined by the date the form is receipted by the Admissions and Records Office, NOT the date the student stops attending class.

Unless the student follows these procedures, the withdrawal is not effective and grades of "F" will be recorded for all courses not completed.

WRITING COMPETENCY REQUIREMENT FOR GRADUATION

(719) 255-4038 or (719) 255-4040

No student will be awarded a bachelor's degree (BA or BS) unless he or she can demonstrate competency in writing. Students may demonstrate such competency in either of the following ways:

1. By passing English 1310, fulfilling the other composition course requirements stipulated by their college, and then passing the writing competency portfolio assessment administered after the completion of their final 3 credit hours of composition coursework.
2. By completing their UCCS writing requirements through the transfer of equivalent written communication courses taken at a major two-year or four-year institution (C- or better), and upon transferring these courses to UCCS, passing the writing portfolio assignment administered by the Writing Program. Students have one year from their initial enrollment to demonstrate competency by earning a pass on the portfolio. Students who do not pass the competency within one year must alternately complete an advanced writing course at the 3000-level. This course will be in addition to other 3000-level composition courses stipulated by their college as part of their degree requirements. The "final" composition course for each undergraduate program is listed below:
 - For LAS, Public Affairs, and Nursing students: ENGL 1410
 - For BUS students: ENGL 3070 or COMM 3240
 - For EAS students: ENGL 3070 or 3090

For further information about the writing portfolio assessment, see the Registration Handbook, or contact the Writing Program at (719) 255-4038.

Transfer students who have completed all composition requirements before enrolling at UCCS should contact the Writing Program concerning the portfolio assessment during their first semester in order to progress toward graduation in a timely manner.

Campus Wide Requirements:

Compass Curriculum

The **Compass Curriculum** is UCCS's unique approach to general education. Students in every college will take courses designed to help them learn to Evaluate and Create, Know and Explore, and Act and Interact, the three major goals the faculty approved for general education for the entire campus.

VISION

General education at UCCS prepares students for success in their majors, professional pursuits, and lives as creative, thoughtful, informed, and engaged members of our diverse, global society.

The goals of the Compass Curriculum focus on three interrelated areas of learning, all of which are essential to an undergraduate education. Through the Compass Curriculum, students will develop competencies in each area and the ability to integrate these competencies as a foundation for lifelong learning.

1) EVALUATE AND CREATE

Students will develop intellectual and practical skills central to investigation, creative pursuits, and problem solving. Students will gather, understand, analyze, and evaluate information as well as synthesize that information in order to create and articulate new ideas. This area includes:

- Critical and creative thinking
- Quantitative and qualitative reasoning
- Information literacy
- Communication: reading, writing, speaking, and listening

2) KNOW AND EXPLORE

Students will have a broad understanding of fundamental explorations, applications, and innovations in the natural sciences, social and behavioral sciences, and arts and humanities. This area includes knowledge of:

- The physical and natural world
- Humanities, arts, and culture
- Society, social and economic institutions, health, and human behavior

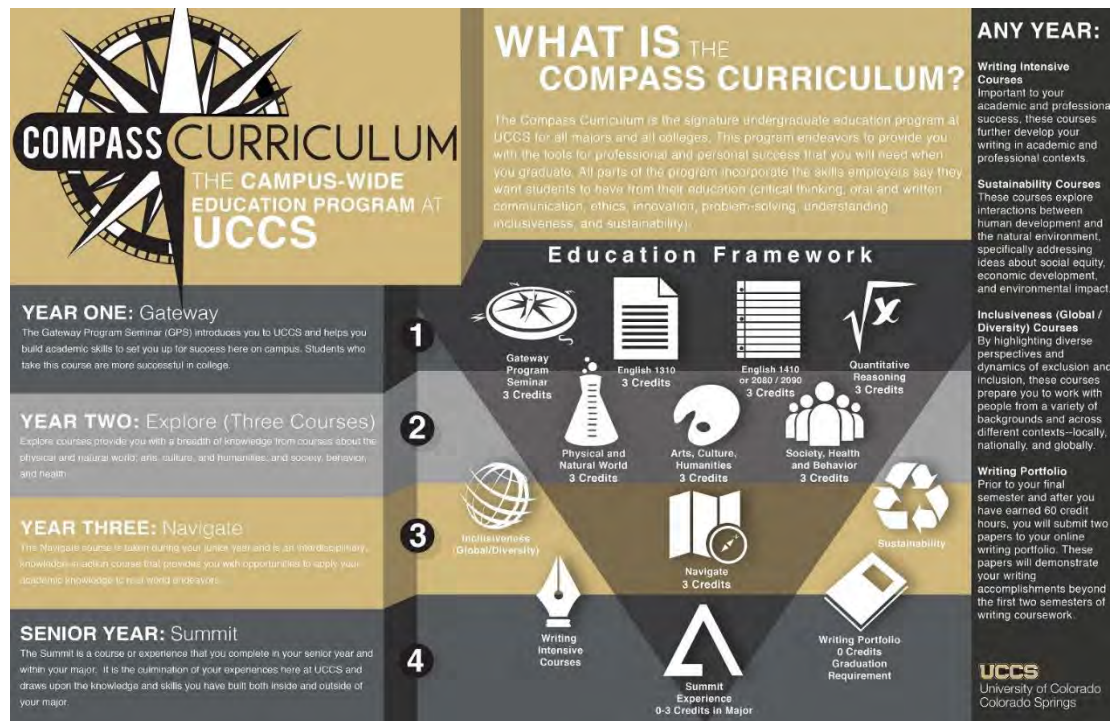
3) ACT AND INTERACT

Students will cultivate self-awareness and understanding of their impact-locally, nationally, and globally. Students will be prepared to participate effectively in a society that encompasses diverse experiences, perspectives, and realities. This area includes:

Campus Wide Requirements

- Responsibility-personal, civic, and social
- Engagement-creative, collaborative, artistic, and innovative
- Inclusiveness-competencies for cultural responsiveness across social differences in contexts ranging from local to global
- Sustainability-understanding the interaction between human development and the natural environment

The Compass Curriculum stretches across all six UCCS schools and colleges, and all four years of a student's education. In addition to the 24 credits that make up the Compass Curriculum, each school or college has additional courses they require of the students majoring in that college (please see your school or college's section of the catalog for those requirements). The Compass Curriculum is portrayed visually like this:



REQUIREMENTS

Gateway Courses

Gateway Program Seminar	3 credits
ENGL 1310	3 credits
2nd Writing Course (ENGL 1410 , 2080 , 2090 or INOV 2100)	3 credits
As required for student's major	
Quantitative Reasoning Course	3-4 credits
As required for student's major	

Explore Courses

Students complete one course in each of the three areas of knowledge identified in the Know and Explore goal. Some majors may designate specific courses students in that major must use to fulfill one or more of these requirements.

Campus Wide Requirements

The physical and natural world	3-4 credits
Humanities, arts, and culture	3 credits
Society, social and economic institutions, health, and human behavior	3-4 credits

Navigate Course 3 credits

This course integrates and applies learning from multiple disciplines. Navigate courses may be interdisciplinary or an upper-division course in a major. Some majors may designate specific courses students in that major must use to fulfill this requirement.

Summit Course 0-3 credits

Each major has designated a specific course, project or experience within the major that will assist students in integrating what they have learned in the major with the goals of the Compass Curriculum.

Writing Portfolio 0 credits

Students will submit samples of work they have completed for other courses at least one full semester prior to graduation to demonstrate they have achieved proficiency in written communication.

OTHER REQUIREMENTS

There are additional requirements associated with the Compass Curriculum that may not require taking any additional courses, depending on how the student chooses to fulfill them. Courses that fulfill these requirements may be in any of the categories above, in the major or count as electives. Some majors may designate specific courses students in that major must use to fulfill these requirements.

Inclusiveness (Global/Diversity)	one course required
Sustainability	one course required
Writing Intensive	two courses required, one of which must be upper-division

TRANSFER STUDENTS

UCCS applies transfer courses to fulfill Compass Curriculum requirements to the extent possible. Students who have fulfilled all lower-division general education requirements at any public institution in Colorado, including gtPathways, are deemed to have fulfilled the Gateway and Explore requirements from the Compass Curriculum. These students will still be required to complete the Navigate course and their major's Summit course, as well as the upper-division writing-intensive course. They may also need to take a second writing-intensive course and courses that fulfill the Inclusiveness and Sustainability requirements if they do not have comparable courses in transfer. Please note that each of the colleges, and some individual majors, have additional general education and graduation requirements beyond the Compass Curriculum. Students with more than 30 credits in transfer will have the Gateway Program Seminar requirement waived. Transfer students should work closely with transfer advising to insure the most effective articulation between the student's transfer work and the Compass Curriculum.

MORE INFORMATION

For more information, please visit the Compass Curriculum website, www.uccs.edu/~compasscurriculum.

Expenses

COLLEGE OPPORTUNITY FUND

In May 2004, an act of the Colorado state legislature established a new way for the State of Colorado to provide state tax-dollar support for higher education at the undergraduate level. The state is no longer appropriating monies to institutions for undergraduate educating, but instead is providing direct funding to undergraduate students through the College Opportunity Fund (COF).

This program, also known as "vouchers" or "stipends," allows resident undergraduate students to request that COF vouchers be applied to their university bills. This can reduce your bill. You can apply for COF on the College Assist website and you can authorize COF in the MyUCCS Portal. You can authorize COF each term or you can choose "Life Time" authorization at UCCS. Detailed instructions on how to apply for and authorize COF can be found on the UCCS Student Financial Services website.

Current information with specific details regarding COF vouchers can be found on the UCCS COF question and answer website. Details of the COF program are determined by the Colorado Commission on Higher Education (CCHE) and the College Assist Program. Updated details are also available at www.cusys.edu/ums/cof/faq.html and <https://cof.college-assist.org/>.

TUITION RATES

The Board of Regents reserves the right to change tuition and fees at any time.

Tuition rates for Fall 2015 are published on the UCCS Student Financial Services website at www.uccs.edu/bursar/tuition-and-fees/fall-2015.html. The office can be reached at (719) 255-3391.

Expenses for students attending the University of Colorado Colorado Springs vary depending on tuition classification, student level, program of study, student fees, course fees, and housing choices (on or off campus) and other differences. Textbooks and course materials are an additional cost. A student's total bill can be estimated using the bill estimator at www.uccs.edu/bursar/bursar-cashiering-office/estimate-your-total-bill.html maintained by the Student Financial Services Office.

PAYMENT OF TUITION AND FEES

PAYMENTS AND BALANCE DUE DATES

Students must pay tuition in full by the first due date of the semester (see the Registration Handbook) or enroll in a deferred payment plan. Students covered by a third-party contract, including veteran's assistance, should contact the Student Financial Services Office to determine if any portion of your balance will be owed by you personally. Due dates for payment of balances and deferred payment plan information are contained in the

Expenses

Registration Handbook. E-bills will be available online approximately three to four weeks prior to due date. Payments must be received at the Student Financial Services Office by the due date. Mail postmarked on the due date will not be honored.

Bills not paid by the appropriate due date will be assessed a prorated late fine up to \$50 and will accrue a 1% per month service charge on the unpaid balance (12% APR).

Students receiving financial aid will have tuition and fees deducted from their awards. If the amount of financial aid is not sufficient to pay the entire amount owed, any remainder owed will be due by the first due date, or students may enroll in a deferred payment plan for the balance. Any financial aid in excess of the amount owed will be deposited to the student's bank account after completion and submittal of a Direct Deposit Authorization form, which is filled out and submitted online via the MyUCCS Portal, or refunded to the student by way of a bank warrant mailed to the student's address on file.

Personal Checks

A student's personal check is accepted for any university obligation, unless the student is deemed to be a poor credit risk. A \$30 service charge will be assessed for all returned checks. If the check was for a tuition bill, a prorated late payment fine of up to \$50 plus service charges will be assessed if applicable.

Payment Policy

It is the student's responsibility to ensure payment is completed by the established due date. Students who enroll after the last day of late registration/census date must pay a \$50 late registration fee plus either estimated tuition and fees in full, or enroll in a two-pay deferred payment plan (see the Registration Handbook) and meet the established final payment due date.

DROPS OR WITHDRAWALS

A course drop or complete withdrawal from UCCS is effective:

1. The date the course is dropped, or the complete withdrawal from all courses occurs online, if online drops/withdrawals is available, or
2. The date the completed form is returned to and stamped "received" by the Records office, if online drops/withdrawals is not available.

If any adjustment in tuition is to be made, the adjustment will be based on the effective date as determined above (see the Registration Handbook for refund/rebate information).

REFUNDS AND REBATES

Refunds and/or rebates will not be processed until approximately two weeks after the end of the drop/add period. The amount of refund/rebate is determined by the time of withdrawal in accordance with the policy contained in the Registration Handbook.

CENSUS DATE DETERMINATION

The census date is the final controlling date for assessment of tuition and receiving a refund for a change in registration (dropped course), as well as requesting the pass/fail option or changing back to a letter grade, and a number of other academic, financial, and registration functions. Census date is the 12th class day of a fall or spring semester or the 6th class day of the summer term. The exact day and date is printed in the Registration Handbook each semester.

HEALTH INSURANCE

UCCS does not have a mandatory insurance requirement, but does recommend that all students consider having insurance coverage under the Affordable Care Act requirements. The Wellness Center offers a supplemental plan, Clyde's Care, which offers students an unlimited number of office visits each semester with health services, along with free in-office labs and procedures. This plan is strictly for visits at the Wellness Center with health services staff and is limited in coverage. For more information visit www.uccs.edu/recwellness.

STUDENT FEES

Student Fees Disclaimer: The Board of Regents reserves the right to change tuition and fees at any time. Questions regarding tuition and fees should be addressed to Student Financial Services at (719) 255-3391.

All students enrolled for courses are assessed mandatory student fees; the amounts and applications are detailed in the following accounts.

GENERAL FEES

Learning Technology Fee

All students pay a \$6.00 per credit hour learning technology fee each semester. This fee provides for the purchase of new computer equipment and software that are accessible to all students, the maintenance and upgrade of telecommunication equipment used in all current and future learning centers, and the development of a broad set of informational communication offerings accessible to all students.

Matriculation Fee

This charge is assessed to all students new to the University of Colorado system. It is a one-time charge of \$25 and covers the normal cost of establishing your university record. The fee is assessed during registration or at the time of initial enrollment and is refundable up to census date if a student completely withdraws from school.

Parking Permits

(719) 255-3528

It is the policy of the Colorado Commission on Higher Education that parking for vehicles owned by students, faculty and staff must be funded on a self-supporting basis from special charges made of those owning automobiles and parking them on campus. In accordance with this policy, the UCCS Parking and Transportation Services operation has been established as a self-supporting auxiliary enterprise, RECEIVING NO STATE APPROPRIATIONS from tax revenues. This means that the construction, improvement and maintenance of all parking facilities at UCCS are financed solely through permit sales, parking fines and visitor parking revenue. Annual revenue must be sufficient to satisfy operating expenses and to repay revenue bonds sold to construct parking facilities.

Residential students parking a car on campus receive an Academic Year Resident Permit. The Resident Permit allows students to park in the Alpine Parking Garage and Border parking lots ONLY. The cost of this permit is incorporated into their room and board plan and is issued at move-in during the fall semester.

Commuter students have the option of purchasing a variety of parking permits which allow them to park in various lots on campus. Please visit the Parking & Transportation Services website for current permit offerings and prices. Commuter students not wishing to purchase a parking permit may park free of charge at 500 series lots at and

Expenses

near the Ent Center for the Arts building (formerly known as the Four Diamonds Sports Complex), 5225 N. Nevada Avenue. Shuttle service to the main campus is provided free of charge to students.

Cars violating parking regulations are subject to ticketing, immobilization, and/or towing. Parking is on a first come, first served basis. Faculty, staff and students should direct all parking or transportation related inquiries to Parking and Transportation Services, located at the Public Safety Building, room 104, or call (719) 255-3528.

Safety and Transportation Fee

The Safety and Transportation fee is charged per student, per semester regardless of a student's credit hour course load. The anticipated fee is \$90.00 for the fall and spring semesters, and \$45.00 for the summer semester (pending CU Regent approval). Some of the things the student Safety and Transportation fee pays for are as follows:

- Campus shuttles
- Increased hours and service from the campus police
- Emergency phones on campus
- Lighting along roadways and in parking lots

Wellness Center Fee

The Wellness Center fee is mandatory for all students. It provides access to all of the services and programs of the UCCS Wellness Center. The fee is \$60 for the fall and spring semesters and \$30 for the summer semester.

Student Identification Fee

The fee for a student photo ID is \$15 and is a one-time fee that is refundable up to census date if a student completely withdraws from school.

Integrated Student Information System (ISIS) Fees

This is a \$2 per credit hour fee charged to all students, payable each semester of registration.

The Integrated Student Information System (ISIS) enables the university to provide better service to its students through the maintenance of student records, course scheduling, data management, transcripts, financial aid, student accounts and registration using the student online center.

Student Events/Performance Fee

The Student Events/Performance fee of \$4 per semester for students enrolled in more than 6 credit hours and \$2.50 per semester for students enrolled in 6 or fewer credit hours provides free access for all UCCS students to all Theatreworks performances and events in the Bon Vivant Theater in University Hall.

Green Action Fund Fee

The Green Action Fund Fee was a student-generated fee and is \$5 per semester. The revenue collected from this fee is to be used to install solar panels on campus buildings.

Student Life Fees

\$140, plus \$15.35 per credit hour

Expenses

Every undergraduate student enrolled for courses will be assessed mandatory student life fees for each semester enrolled. These fees finance the student facilities, programs and services that are not supported by the university's general fund budget.

The seven Student Life Fees are as follows:

1. **Athletics Fee** (\$4.85 per credit hour); this supports six women's and six men's intercollegiate sports programs.
2. **Campus Recreation Center Bond Fee** (\$80 base); this repays bonded indebtedness on the building as well as support for the intramural, fitness, and open play/use activities.
3. **Family Development Center Bond Fee** (\$10 base); this repays bonded indebtedness on building as well as support for childcare operations.
4. **Family Development Center Operating Fee** (\$3 base); this supports programs and services.
5. **Student Activities Fee** (\$14 base); this supports student organizations, the student newspaper, student government operations and other student activities.
6. **Student Recreation Fee** (\$1 per credit hour); this supports recreation programs and activities and campus fitness center.
7. **University Center Bond Fee** (\$33 base plus \$9.50 per credit hour); this repays bonded indebtedness on the building and supports entertainment, cultural and educational programs, and the Center's operation.

ACADEMIC AND INSTRUCTIONAL FEES

Refunds for course or instructional fees and deposits for students who withdraw from school are made according to the refund schedules found in the Registration Handbook for each semester or term of the academic year. A full refund of course or instructional fees and deposits for courses dropped on or before the census date is made to students who remain enrolled for at least one course.

Colleges and Schools may change the fee schedule at any time without prior notice. For details and a listing of specific fees, please see the Registration Handbook.

The following course, online, program and department fees and deposits are representative of, but not inclusive of, all fees:

Academic Affairs-UTeach

Program Fee--\$50. Includes UTED 2010, 3020, 4710, 4720, 4730; UTLS 3030, 3040, and 3480.

Anthropology

Program Fee--\$10. Includes ANTH 3010.

Program Fee--\$20. Includes ANTH 3170, 3190, 3210. Includes 4200 when cross-listed with either ANTH 3170 or 3190.

Course Fee--\$30. ANTH 4300.

Program Fee: Research Methods--\$75. Includes ANTH 3500.

Field Program Fee--\$120. Includes ANTH 2220.

Expenses

Biology

All students enrolling in biology courses with laboratory components (or equivalents) will be assessed a materials fee for specimens, slides, glassware, etc.

Program fee laboratory courses--\$40. Includes BIOL 1060, 1530.

Program Fee laboratory courses--\$60. Includes BIOL 3110, 3150, 3411, 3450, 3620, 3840, 4150, 4280, 4350, 4430, 4440, 4550, 4800, 4930, 4950, 4970, 5280, 5350, 5440, 5450, 5550, 5700, 5750, 5800, 5900, 6930, 6950, 9590.

Program Fee--\$70. Includes BIOL 1310, 1360.

Program Fee--\$80. Includes BIOL 2010, 2020, 2130, 3300, 4360, 4610, 4790, 5610, 5790.

Biology 9000-level Independent Studies Students--\$20. Includes BIOL 9400, 9410, 9420, 9430, 9440, 9450, 9480, 9490, 9500, 9510, 9520, 9530, 9540, 9550, 9560.

Business

All students taking Information Systems or Quantitative Methods courses will be charged a \$15 per credit hour fee. Students taking any other course in the College of Business will be charged a \$5 per credit hour fee.

In addition, students enrolled in online courses are assessed a \$100 fee per class. Students enrolled in the PGA Professional Golf Management (PGMT) program will be charged fees commensurate with the program fees associated with PGA requirements, and students in the Sport Management program are charged program fees (please see the Registration Handbook for the current fees).

Chemistry

Program Fee: all lab courses--\$75. Includes CHEM 1001, 1102, 1112, 1122, 1201, 1211, 1221, 1333, 1401, 1411, 1511, 2904, 3002, 3102, 3112, 3203, 3213, 4001, 4002, 4012, 4102, 4112, 4222, 4232, 5222, 5232, 5904.

Communication

Course Fee COMM 3500--\$20.

Program Fee--\$30. Includes each course in TV production and/or film making: COMM 2250, 2270, 3100, 3270, 3400, 4170, 4270.

Economics

Program Fee--\$4. Includes ECON 1000, 1010, 1050, 2020.

Education

Counseling and Human Services Program Fee--\$10

Curriculum and Instruction Program Fee--\$10

Leadership Program Fee--\$10

Special Education Program Fee--\$10

UCCS Teach Program Fee--\$50. Includes UTED 2010, 3020, 4710, 4720, and 4730.

Expenses

There will be a \$100 fee for all online courses.

Engineering and Applied Sciences

All students taking courses in the College of Engineering and Applied Sciences (except courses numbered 7000 and 8000) will be charged a \$15 per credit hour fee. The maximum fee charged to a single student in a single semester for these fees is \$180. This fee applies to all courses in the college except graduate thesis courses. These fees are nonrefundable and will be used by the departments for inventory renewal. Students are responsible and liable for damage to equipment caused by neglect, improper use, or failure to follow operating instructions. All EAS distance education courses are charged an instructional fee of \$100.

English

Program Fee--\$10. Includes all English Rhetoric and Writing courses: ENGL 1300, 1305, 1310, 1410, 1800, 2030, 2040, 2050, 2080, 2090, 3010, 3020, 3040, 3050, 3080, 3120, 3130, 3140, 3160, 3750, 3850, 4080, 4100, 4800, 4820, 4860, 5800, 5860.

Program Fee--\$15. Includes ENGL 1305, 1310.

PORT 3000--\$25.

Geology and Geography

Program Fee Geology Field Trip 1 --\$10. Includes GEOL 1010, 3700.

Program Fee Geology Field Trip 2 --\$15. Includes GEOL 1020.

Program Fee Geography Lab 1--\$10. Includes GES 1050, 4060, 4090, 4270, 5060, 5090, 5270.

Program Fee Geography Lab 2--\$15. Includes GES 3200, 4310, 4340, 5310, 5340.

Program Fee Geography Lab 3--\$20. Includes GES 2050, 3050, 4050, 4080, 4120, 4130, 5050, 5080, 5120, 5130.

Program Fee Geography Lab 4--\$30. Includes GES 4100.

School of Public Affairs

All students enrolled in online courses are assessed a \$100 fee per class (this fee is non-refundable after census date).

Languages and Culture

Program Fee--\$10. Includes ARBC 1010, 1020; ASL 1010, 1020, 2110, 2120, 3590; CHIN 1010, 1020; FR 1010, 1020, 2110, 2120; GER 1010, 1020, 2110, 2120; GRK 1010, 1020; ITAL 1010, 1020, 2110; JPNS 1010, 1020, 2110, 2120; LAT 1010, 1020, 2110, 2120; RUSS 1010, 1020, 2110, 2120; SPAN 1010, 1020, 2110, 2120.

Program Fee Foreign & Cultural Studies (travel courses)--\$25. Includes FCS 3890, 5890.

Letters, Arts and Sciences Online

All online courses: \$100.

Mathematics

Expenses

Program Fee--\$20 per credit hour to total no more than \$120 per semester. Excludes 7000-8000-level math courses.

Nursing

Nursing students taking nursing courses will be assessed a program fee of \$10 per credit hour; those in the Health Sciences program will be assessed \$2 per credit hour.

Beth-El online courses--\$100

Philosophy

Program Fee--\$20. Includes PHIL 1300.

Physics and Energy Sciences

Laboratory Program Fee Level 1--\$30. Includes all ENSC, PES, and PHYS 1-credit hour lab courses: ENSC 1600, 1620; PES 1090, 1100, 1140, 1150, 1160, 1170, 1620, 2150, 2160, 4160, 5160.

Laboratory Program Fee Level 2--\$50. Includes all ENSC, PES, and PHYS 2-credit hour lab courses. PES 3150, 3170, 3180, 4150, 4170, 5150.

Psychology

Graduate clinical experience fees: MA students: \$72. PhD students: \$423 in Fall/Spring, \$211 in Summer.

Visual and Performing Arts Fees

All students enrolling in any art history (AH), dance (DNCE), film (FILM), music (MUS), theatre (THTR), visual arts (VA), or VAPA course will be charged a program fee of \$40 per semester enrolled, regardless of how many courses a student is registered for.

In addition, individual courses within the department have specific fees.

Art History

Program Fee--\$20. Includes AH 1000, 1001, 1500, 2000, 2810, 2820, 2850, 2870, 2890, 3000, 3010, 3240, 3280, 3330, 3430, 3450, 3460, 3790, 3840, 3850, 3860, 3920, 4450, 4470, 4560, 4810, 4820, 4830, 4890, 4900, 4920, 4930, 4980.

Dance

Program Fee--\$25. Includes DNCE 2700, 3700, 3710, 3720, 3730, 3740, 4900.

Film

Program Fee--\$15. Includes FILM 1000, 2000, 2800, 3330, 3400, 3450, 3550, 3690, 3700, 3750, 3850, 3900, 3950, 3990, 4110, 4250, 4251, 4252, 4253, 4500, 4980.

Museum Studies and Gallery Practice

Program Fee--\$15. Includes MSGP 2000, 4040, 4050, 4060, 4070, 4080, 4100, and 4200.

Music

Expenses

Program Fee--\$35. Includes MUS 1000, 1010, 1030, 1040, 1310, 2010, 2030, 2050, 2100, 2150, 2200, 2210, 2250, 2300, 2310, 2350, 2400, 2450, 2850, 2950, 3010, 3030, 3150, 3200, 3320, 3450, 3700, 3750, 3850, 4010, 4890, 4900, 4950, 4960, 4980.

Theatre

Program Fee--\$25. Includes THTR 1000, 2000, 2010, 2020, 2030, 2040, 2050, 2060, 2500, 2600, 2700, 2900, 3020, 3030, 3040, 3050, 3060, 3100, 3110, 3201, 3230, 3240, 3390, 3391, 3392, 3400, 3510, 3520, 3530, 3540, 3550, 3560, 3600, 3700, 3920, 3930, 3960, 3970, 3980, 4060, 4070, 4200, 4390, 4400, 4980.

Visual Arts

Program Fee--\$40. Includes VA 2090, 2100, 2110, 2120, 2150, 2190, 2222, 2440, 3010, 3020, 3090, 3100, 3110, 3120, 3130, 3150, 3160, 3190, 3200, 3440, 3980, 4100, 4110, 4120, 4130, 4440, 4980.

Visual and Performing Arts

Program Fee--\$30. Includes VAPA 1020, 1050, 1100, 1500, 3900, 3910, 3920, 3950, 3960, 3970, 3980.

CREDIT BY EXAMINATION FEE

Special examinations, given for the purpose of obtaining credit for a course solely through the passing of an examination without otherwise registering for and taking the course, are available to degree students in the university. The fee for each examination is the lower division, resident rate for 3 semester hours, regardless of the number of hours of credit that are awarded as a result of the exam. Credit is Pass/Fail ONLY.

Arrangements for special examinations are made through the Office of Admissions and Records. The fees for the examinations are payable in advance and are nonrefundable.

In cases where the examination is administered for other institutions and the results reported to that institution, the same nonrefundable fee will be assessed in advance. The individual student is responsible for payment.

Financial Aid, Student Employment, and Scholarships

Office Hours

Cragmor Hall Room 201

Monday: 8:00 am - 7:00 pm

Tuesday - Friday: 8:00 am - 5:00 pm

Phone Numbers

Phone: (719) 255-3460

Toll-Free: 1-800-990-UCCS

Fax: (719) 255-3650

Email

Financial Aid: finaidse@uccs.edu

Student Employment: stuemp@uccs.edu

Scholarships: scholarships@uccs.edu

Federal School Code: 004509

TYPES OF FINANCIAL AID

There are two basic types of financial aid available to assist students in meeting their educational cost: gift aid and self-help aid. The first step to be considered for financial aid is to complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov and list the UCCS federal school code 004509. For more information regarding the application process, please review the "How to Apply for Financial Aid" section below.

GIFT AID

Gift aid consists of grants and scholarships and does not have to be repaid.

GRANTS

Federal grant programs consist of the Federal Pell Grant and Federal Supplemental Educational Opportunity Grant (FSEOG).

Grants funded by the General Assembly of the State of Colorado include Colorado Student Grant (CSG), the Colorado Responsibility Grant (CRG) and the Colorado graduate Grant (CGG).

UCCS Tuition Grant is funded by campus funds.

SCHOLARSHIPS

UCCS scholarships are awarded to both need-based and merit-based students. To review scholarships available, please visit the UCCS Scholarship website at www.uccs.edu/finaid/types/scholarships.html.

Merit awards, such as the CLC Scholarship, require applications be submitted by Feb 1. The majority of remaining scholarships offered at UCCS have an application deadline of March 1.

SELF-HELP AID

Self-help aid consists of work-study and loans.

WORK STUDY

Work study is a part-time, subsidized employment program (approximately 10 to 15 hours per week) in which students must work to earn their award. Positions are available with both on and off-campus employers. To be considered for work study, students must complete the FAFSA and answer **yes** to question #31 "Are you interested in being considered for work study?", meet the first March 1 priority date, and meet Satisfactory Academic Progress Standards. Students must apply for and be hired for positions in order to utilize their award.

LOANS

Loans are funds that have to be repaid.

Federal Stafford Loans

Nearly all students are eligible to receive Stafford loans regardless of credit rating. Stafford loans may be subsidized by the U.S. government or unsubsidized depending on the student's financial need as determined by the results of the FAFSA.

Federal Perkins Loans

Perkins Loans are low-interest federal student loan for graduate and undergraduate students. The University acts as the lender using a limited pool of funds provided by the federal government.

Federal PLUS Loans

PLUS loans are based on credit rating and are available to graduate students (GradPLUS) and parents of dependent students (PLUS) to borrow up to the student's cost of attendance minus any additional aid or financial resources received by the student. To apply for a PLUS loan, please log into www.studentloans.gov.

HOW TO APPLY FOR FINANCIAL AID

1. Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov.

The FAFSA enables a student to apply for federal and state financial aid. There is no charge for submitting the FAFSA and please feel free to [contact the financial aid office](#) for assistance. Remember, the FAFSA must be completed every year. **School Code: 004509.**

2. Review your Student Aid Report (SAR).

A SAR summarizes the information the student provided on the FAFSA and provides an Official Expected Family Contribution (EFC). A SAR is sent within a few days after filing the FAFSA online. Once you have received your secure link through email, carefully check your SAR for errors. If you discover any errors, you can correct them online or contact the financial aid office to assist you in making any needed corrections.

3. Complete the UCCS Scholarship Application. For more information please visit finaidse.uccs.edu.

4. You may be selected for verification.

If selected, an email will be sent to you requesting the necessary documents to complete your financial aid file. This request may include tax documentation. Tax documentation can be fulfilled by:

- Submitting a correction to your FAFSA at www.fafsa.gov, using the Internal Revenue Service (IRS) retrieval tool provided, or
- Requesting a tax transcript by either:
 - submitting Form 4506-T to the IRS
 - using the IRS online request system at www.irs.gov.

5. Review your financial aid award notification.

The financial aid award notification will detail your financial aid eligibility.

6. Apply for federal student loans

Log into MyUCCS Portal to accept, reduce, or decline your award. If you are a first-time borrower, please complete Stafford entrance counseling and Stafford Loan Master Promissory Note at www.studentloans.gov.

TEMPORARY ASSISTANCE

The university has available a short-term loan program for students in need of temporary financial assistance (e.g., textbooks). These loans are temporary in nature and have a maximum repayment period of one semester. The fee to borrow is \$5 per \$100 borrowed. Students may borrow only one loan per semester with a maximum of \$700. Short-term loans are available five days before the first day of class for each semester.

STUDENT LOAN DEFERMENT

(Includes Summer term) Hours of enrollment for UCCS students will be electronically submitted to the National Student Loan Clearinghouse automatically each semester by the Office of Admissions and Records.

If your loan servicer is requesting enrollment verification other than from the National Student Loan Clearinghouse, you can request an enrollment verification form from the Office of the Registrar. You can also request a loan deferment form from your loan servicer, and that information is available by signing into www.studentloans.gov and then click the "managing repayment" section to access the list of loan servicers. The Office of Admissions and Records certifies the student's enrollment status on loan deferment forms.

Note: In order to receive a deferment as a half-time student, an undergraduate student must be enrolled for at least 6 credit hours and a graduate student must be enrolled for at least 3 credit hours. In order to receive a deferment as a full-time student, an undergraduate student must be enrolled for at least 12 hours and a graduate student must be enrolled for at least 5 credit hours.

STUDENT EMPLOYMENT

SEAN'S PLACE

Current job openings, both on and off campus, work study and non-work-study, are listed on SEAN's Place, an online Student Employment Assistance Network for students. This service is strictly self-referral, and to apply for any job the student must contact the employer directly. Students may access SEAN's Place at seans.uccs.edu.

ON-CAMPUS EMPLOYMENT

On-campus employment is available to full-time or part-time degree status students or unclassified students who are enrolled at least half-time. Additionally, during the summer, degree-seeking students may work on campus without being enrolled if they were enrolled as at least a half-time student during the previous spring semester and will return in the fall semester. Jobs are generally part-time and are listed throughout the year on SEAN's Place depending upon employer needs.

OFF-CAMPUS EMPLOYMENT

Off-campus employment, both part-time and full-time, is available throughout the year on SEAN's Place depending upon employer needs. Openings range from highly skilled technicians and computer assistants to clerical work, food service, and general labor. Temporary and on-call positions in such areas as day care, tutoring, house cleaning, and furniture moving are also listed.

Student Life and Services

HOUSING

RESIDENCE LIFE

Monarch House (719) 255-4042
1010 Austin Bluffs Parkway, Colorado Springs, CO 80918
email: housing@uccs.edu
www.uccs.edu/housing

UCCS on campus housing is home to 1,638 students and all rooms are just a short distance from campus classroom buildings and other facilities. Summit and Village at Alpine Valley Residence Halls and the Alpine Village Apartments provide several housing options for our students' needs.



Freshmen who are under the age of 20 and have less than 30 hours of completed college coursework will be required to live in UCCS Residence Life and Housing's residence halls. Colorado residents of El Paso, Teller, Douglas, and Pueblo counties are exempt from this residency requirement; additional exemptions are listed on our website. It is highly encouraged that all freshmen explore living on the UCCS campus for a positive college transition and more successful academic and social experience. Please visit the Housing website for applications and exemption details.

All suites and apartments are fully furnished. Each accommodation includes: exterior services (trash pick-up, student and guest parking, exterior illumination, and security patrols), all utilities, cable television, high-speed internet and free laundry. Pricing for the first year residence halls also includes the choice of one of our four meal plans depending on your needs; if you choose to live in Alpine Village there are also meal plan options available for you at an additional charge.

All housing will be assigned on a first come, first served basis. We encourage all applicants to apply early for the best selection of room types as the housing village generally fills early. Housing agreements are available for the full academic year, spring term only as well as the summer term, so students are able to stay on campus the entire calendar year.

Please see www.uccs.edu/housing or visit the Housing office in Monarch House of Summit Village for further details on all of our housing options.

OFF CAMPUS HOUSING

(719) 255-3540

The University's off-campus housing referral service, maintained by Student Life and Leadership, has listings of rooms, apartments, and houses, as well as students seeking roommates to share accommodations. For more information, go to www.uccs.edu/commuter.

STUDENT AND ALUMNI SERVICES

ALUMNI RELATIONS

Main Hall, room 401B
(719) 255-3180
email: alumni@uccs.edu
www.uccs.edu/alumni

In the spirit of educational advancement, the Alumni and Friends Association and the Office of Alumni Relations strive to be the central link between the University and its alumni. The Alumni Association promotes and fosters a lasting and mutually beneficial relationship between the alumni, the university, its students, and the community to support the mission, goals, and traditions of the University of Colorado at Colorado Springs.

CAREER CENTER

Main Hall, room 201
(719) 255-3340
email: jobhelp@uccs.edu
www.uccs.edu/career

Career advising and resources are available throughout a student's educational path at the Career Center. Students undecided about a major can get help discovering exciting possibilities for study. Those considering a career change can find help exploring career areas and the jobs that will bring satisfaction. Students ready to find a job can receive assistance in creating a powerful resume and cover letter, and the Career Center also can assist with polishing interviewing skills.

The Career Center hosts many events and recruiters each year, including two Career Fairs.

For more information, go to www.uccs.edu/career. Students seeking an internship or professional employment can register with our online job board: www.uccs.edu/career, then CSO Student link.

DISABILITY SERVICES

Main Hall, room 105
(719) 255-3354
email: dservice@uccs.edu
www.uccs.edu/disability

We facilitate the journey for students with disabilities toward becoming confident, self-advocating, and independent adults. We promote an equitable and inclusive experience by providing reasonable accommodations for students and advancing awareness and education within the campus community.

GLOBAL ENGAGEMENT OFFICE (GEO)

Copper House, room 9202
(719) 255-5018
Email: geo@uccs.edu
www.uccs.edu/geo

The Global Engagement Office (GEO) supports the following activities: recruitment, enrollment, and retention of inbound international students and scholars to support diversity, education abroad, exchange, and other global engagement programs for UCCS students and faculty; development of programs, curriculum, and strategies in collaboration with UCCS colleges and schools to increase multicultural experiences and global competencies of students, faculty, and staff; teaching abroad programs; and advocacy, formation, and maintenance of strategic international partnerships. The English Language Center is also operated under the Global Engagement Office.

MOSAIC GATEWAY PROGRAM

University Center, room 110
(719) 255-3040
email: acordova@uccs.edu
www.uccs.edu/mosaic

The **Gateway** program provides holistic admission review and learning communities for students who show strong potential to succeed in college even though facing particular academic and social challenges. Nominations to the program are made by UCCS admissions committees upon review of a UCCS application and required support documents - www.uccs.edu/apply. A limited number of students are admitted on a case-by-case basis and are required to participate in Gateway programs. Students denied admission to the program are advised on alternative means of achieving a college education. The Mosaic Gateway program is coordinated by Anthony Cordova, Director of **MOSAIC** (Multicultural Office for Student Access, Inclusiveness, and Community). MOSAIC provides support with admission, academic advising, mentoring, and college transition for all students. MOSAIC reaches out particularly to students who are ethnically diverse, LGBTQ, first generation, non-traditional, or face other challenges. High school principals, counselors, teachers, and other mentors are encouraged to refer and recommend appropriate students for the Mosaic Gateway program by contacting Anthony Cordova, acordova@uccs.edu.

MULTICULTURAL OFFICE FOR STUDENT ACCESS, INCLUSIVENESS AND COMMUNITY (MOSAIC)

University Center, 110
(719) 255-3040
email: mosaic@uccs.edu
web.uccs.edu/mosaic

The Multicultural Office for Student Access, Inclusiveness and Community (MOSAIC) welcomes, supports and creates opportunities that assists all UCCS students in integrating into campus communities, with an emphasis on supporting students from underrepresented populations. MOSAIC is a place where you can find advocacy and support as you progress through your academic career. The staff serve as a resource for you to develop leadership, self-knowledge, understanding, and appreciation of others, while also encouraging academic and personal growth. We are a safe place that encourages and nurtures connections across social identities, cultures, international status, experiences, gender identities and sexual orientations. As student advocates, we have a cooperative relationship with the Office of Admissions, Financial Aid and academic departments. Moreover, we also work with student organizations and campus departments to provide programs and events that celebrate and promote campus diversity, awareness and leadership. The office is one of many that strive to be a resource for

all students but is well aware of the particular needs of first-year students from diverse cultural backgrounds. The office strives to help all first year students connect and transition into actively engaged and successful UCCS students.

MOSAIC LGBT + RESOURCE CENTER

University Center, 110B
(719) 255-3447
email: lgbtrc@uccs.edu
www.uccs.edu/lgbtresourcecenter

The LGBT + Resource Center in MOSAIC (LGBTRC) is a resource for and about lesbian, gay, bisexual, transgender, intersex, asexual, questioning, queer, and ally members of the UCCS community. The LGBTRC works to create a safe and supportive campus environment by offering educational and community building opportunities and advocating for the needs and concerns of the LGBT + community. The LGBTRC seeks to provide multi-faceted support, create visibility, and foster a sense of community through an intersectional approach to programming and advocacy. The LGBTRC serves the community through a wide array of support services, resources, and programming. The LGBTRC strives to improve campus climate as well as the inclusion and integration of LGBT + issues campus wide.

OFFICE OF VETERAN AND MILITARY STUDENT AFFAIRS

Forster House
(719) 255-3253
www.uccs.edu/~military/

The University of Colorado Colorado Springs is dedicated to assisting all students reach their educational goals during and after serving our country. The mission of the Office of Veteran and Military Student Affairs (OVMSA) is to assist veterans, active duty and family members eligible for veteran and military education benefits.

VETERAN EDUCATION BENEFITS

The OVMSA serves as the intermediary between students and the Department of Veteran Affairs (DVA). All students utilizing VA education benefits: Chapters 30, 31, 32, 33, 35, 1606, and 1607 are required to contact the OVMSA. All students utilizing VA education benefits must complete a Course Load Worksheet (CLW) each term.

MILITARY TUITION ASSISTANCE

The process for utilizing military tuition assistance (TA) varies per branch. If assistance is needed in utilizing TA, contact your base education center before starting the semester. Recently, there have been changes in the policy for TA, so please verify with your unit education officer or representative at your base Education Center prior to enrolling.

MILITARY ACTIVATION

If you are active duty or National Guard and Reserve and there is a potential for absence in courses due to military reasons, you should inform your professor at the beginning of the semester. If you are given orders to deploy or go on temporary duty (TDY) you should contact the OVMSA. Presentation of orders to the OVMSA will assist students in communicating the best action necessary to proceed. You should complete the deployment checklist to aid you in the process.

SCHOLARSHIPS

The OVMSA can provide students information on various scholarships for veterans, active-duty, National Guard and Reserve, and family members. For additional information please contact the OVMSA.

WORK-STUDY

VA work-study employment is available to any VA education recipient who is enrolled at three-quarter time or more. Students may obtain employment at any VA approved facility. Interested students should contact the OVMSA.

PARKING & TRANSPORTATION SERVICES

Public Safety/Parking & Transportation Building (first floor of parking garage)
(719) 255-3528 (Parking Office)
(719) 337-8017 (Transportation Office)
www.uccs.edu/pts

Parking and Transportation Services is responsible for the campus parking permit program, including commuter and resident permits, parking enforcement, visitor parking, lost and found, citation appeals, shuttle bus services, campus motor pool reservations, charter services, and all other parking and transportation-related services.

UNIVERSITY TESTING CENTER

Main Hall, room 105
(719) 255-3354
email: dservice@uccs.edu

Testing services include:

1. American College Test (ACT) Residual: An entrance exam for undergraduates. The results are valid for admission to the CU system only. Cost: \$50.
2. Graduate Record Exam (GRE) Subject Based Exam Only: An entrance exam for some graduate programs. Visit www.ets.org/gre/subject/, register and pay.
3. Miller Analogies Test (MAT): An entrance exam for some graduate programs. Cost: \$80.
4. Reasoning Skills Test: An exam used to satisfy the LAS Quantitative and Qualitative Reasoning Skills Requirements (ID 1050). Cost: \$30.
5. On campus Make-up/Early exams. Cost: \$30 per exam. **24 HOURS ADVANCE NOTICE is required. Please contact us at 255-3354.**

For more information, costs and scheduling call (719) 255-3354.

WELLNESS CENTER

Recreation and Wellness Center
Phone: (719) 255-4444
Fax: (719) 255-4446
www.uccs.edu/recwellness

The UCCS Wellness Center offers health and mental health services to all actively enrolled students and medical insurance is not required to be seen for an appointment. The Wellness Center is open Monday, Wednesday, Friday 8:00 - 5:00 and Tuesday, Thursday 8:00 - 6:00 during fall and spring semesters, and Monday - Friday 8:00 - 5:00 on breaks and during the summer semester.

Mental Health Services

Mental Health Services staff are here to help UCCS students address personal issues, relationship issues, and issues about career decisions. When encountered, such problems may get in the way of academic achievement and overall wellbeing. Mental health services staff target these issues through short-term psychotherapy interventions. There is a nominal charge for regular sessions; crisis situations will be determined on a case-by-case basis. The Wellness Center provides the following mental health services:

1. Individual, couples, family and group counseling to help students address mental health related issues experienced while enrolled at the university.
2. Mental health crisis/emergency evaluations and interventions are carried out by licensed clinicians 24/7.
3. Workshops and presentations to address various mental health-related topics like stress behaviors, sexual abuse and domestic violence, alcohol and substance abuse and academic issues such as study skills, stress management skills, time management and test anxiety.
4. Psychological and neuropsychological testing services are initiated to help identify conditions that may get in the way of academic success through the use of clinical and objective tests. The results are discussed both in person and in a comprehensive report that includes a summary of gathered data through clinical interviews, test results, full interpretation of test results, formal diagnosis, and recommendations.
5. Consultation services for faculty, staff, students and parents to help with mental health-related challenges and questions they may have.

Health Services

Health Services staff are committed to providing affordable, quality health care and personalized health education so that students can make informed decisions regarding their health. Services include, but are not limited to, diagnosis and treatment of minor injuries and illnesses, administration of immunizations and flu shots, routine gynecological exams, birth control consultation, health education, mental health services, nutrition consultations, health coaching services, mental health medication management, referrals as needed, and physical examinations. Limited lab work and medications are also available on site for patients seen at the Center. The Wellness Center prefers that you call ahead for an appointment, but there are limited same day appointments for acute care visits. Massage therapy is also offered in the Center at an affordable rate.

Immunization Requirement

The Colorado Department of Public Health and Environment requires that all students born on or after January 1, 1957 must provide a copy of documented proof of two immunizations against Rubella measles, Mumps and Rubella measles (MMR). In order to comply with this State Law, you must do one of the following things:

- Provide a copy of documentation from a health care professional that you have met the requirements of two MMR immunizations. Records must include month, day, and year of each shot, an official signature or stamp, or official letterhead. **NOTE:** Obtain CERTIFIED records from your former college, high school, doctor's office, military records, or family (certified) records.

Student Life and Services

- Provide a copy of proof of immunity by blood lab tests for the Rubeola measles, mumps, and Rubella measles.
- Request an exemption from the law on personal, religious, or medical grounds.
- Get the two MMR immunizations (30 days apart) immediately.

On-Campus Housing Students

Housing students must provide proof of a meningococcal vaccination or booster vaccination within the past five years, or sign the Mandatory Meningococcal Disease Information waiver form prior to move-in.

Please email, fax, mail, or bring a copy of your immunization records to the Wellness Center. Wellness Center staff will assist students in complying with this state law. MMR and meningitis immunizations are available at a reduced cost at the Wellness Center or you may receive immunizations from your personal health care provider or County Health Department.

Health Insurance

UCCS does not have a mandatory insurance requirement, but does recommend that all students consider having insurance coverage under the Affordable Care Act requirements. The Wellness Center offers a supplemental plan, Clyde's Care, which offers students an unlimited number of office visits each semester with health services, along with free in-office labs and procedures. This plan is strictly for visits at the Wellness Center with health services staff and is limited in coverage. For more information visit www.uccs.edu/recwellness.

STUDENT ACADEMIC RESOURCES, OPPORTUNITIES, AND PROGRAMS

ARMY ROTC

Department of Organizational Leadership and Professional Development
Eagle Rock Building 201
(719) 255-3475

The Army Reserve Officers Training Corps program is available to UCCS students. Enrollment in the basic courses (1000/2000 level) is available to all full-time students. Enrollment in advanced courses (3000/4000 level) is open to juniors and seniors who have successfully completed all basic courses, CIET (Cadet Initial Entry Training), or to veterans at any level. All students should be academically aligned between their ROTC level and academic level (i.e., a freshman should enroll in freshman ROTC classes). Scholarships may be available to qualified students. Completion of the ROTC program leads to a commission as an officer in the United States Army, Army National Guard, or Army Reserve upon graduation. A minor in Organizational Leadership and Professional Development is available. Interested students are encouraged to consult with the Department of Organizational Leadership and Professional Development at 255-3475.



CHANCELLOR'S LEADERSHIP CLASS

Main Hall, room 104
(719) 255-3215

The Chancellor's Leadership Class is a leadership development program for the undergraduate student that focuses on leadership studies, applied leadership experience, community involvement, personal and professional development, and mentoring. Visit the CLC website for an application and more information.

EXCEL CENTERS

<http://www.uccs.edu/~excel>

The Excel Centers are designed to help students achieve academic success during their collegiate careers. Five different Centers provide services to the academic curriculum across the campus. Refer to the website above for hours of operation or contact each of the following Centers directly.

The Languages and Social Sciences Center

Dwire Hall, room 270
(719) 255-3690

The Mathematics Center

Engineering Building, room 233
(719) 255-3687
Fax: (719) 255-3605

The Communication Center

Columbine Hall, room 312
(719) 255-4770

The Science Center

Centennial Hall, room 204
(719) 255-3689
Fax: (719) 255-3047

The Writing Center

Columbine Hall, room 316
(719) 255-4336

ENGINEERING LEARNING CENTERS

ECE Help Center

ENG, room 232
(719) 255-3187

MAE Help Center

UH, room 233C
(719) 255-3323

CS Help Sessions

ENG, room 199

NATIONAL STUDENT EXCHANGE PROGRAM (NSE)

Columbine Hall, room 1007 and 1020
(719) 255-4502
www.uccs.edu/nse

The National Student Exchange (NSE) is an undergraduate exchange program within the United States, Canada, U.S. Virgin Islands, Guam, and Puerto Rico. Instead of crossing oceans, NSE students cross state, regional, provincial, and cultural borders. Currently there are over 250 colleges and universities participating with UCCS in this exchange program. Students may exchange for one semester or an entire year and are eligible to pay UCCS tuition. Participating in NSE can be exhilarating, culturally enriching, and one of the most significant experiences of an undergraduate education. Eligible students must have a 2.5 GPA to apply to NSE and maintain a 2.5 minimum on exchange. Placement requests are approved in March for the upcoming academic year. Visit the campus NSE website for an application and more information.

OFFICE OF FIRST YEAR EXPERIENCE AND TRANSFER STUDENT CONNECTIONS

Main Hall, room 324
(719) 255-3570
www.uccs.edu/~fye/

The Office of First Year Experience and Transfer Student Connections is your next stop after orientation. We make your transition to UCCS as smooth as possible. Our goal is to get to know you and to make your UCCS experience great. Here are just a few of the reasons to visit our office:

1. **Get Your Questions Answered:** If you have a question about UCCS and don't know where to go to find the answer, call us. We're here for you.
2. **Work with a Success Coach:** Want to earn higher grades? Want to study more effectively? Let us help you identify academic skillsets and discover techniques to improve these skillsets. Our coaches help you in a variety of ways, whether it's helping you do better in your classes or helping you find ways to get involved on campus.
3. **Attend an Interactive Workshop:** We offer a variety of free workshops to help you learn techniques to manage your time, study more effectively, improve your test taking, and much more.

PRE-COLLEGIATE DEVELOPMENT PROGRAM

Main Hall, room 303
(719) 255-3239
www.uccs.edu/~pcdp/

Through the Pre-Collegiate Development Program, UCCS has entered into a partnership with public schools in the Pikes Peak region, including Pueblo schools, to help prepare under-represented and first generation college students to be competitive for college entrance upon graduation from high school. The program consists of leadership development, higher education awareness, and planning necessary to attain a higher education degree, accomplished through Saturday Academy workshops and summer program courses for college credit. Students remain in the program until they graduate from high school. The program is for secondary students in grades 9 through 12, with a middle school program that serves students in grades 7 and 8.

PUBLIC SAFETY

Public Safety/Parking & Transportation Building
(719) 255-3111 (police)
www.uccs.edu/~pusafety/

The Department of Public Safety is comprised of Police Operations and Communications, Environmental Health and Safety, and Emergency Preparedness.

911 EMERGENCIES

On campus: 911

An "emergency" refers to any situation where there is an immediate danger to life or health of an individual, or individuals, on campus. Emergencies may be related to fires, chemical releases, medical problems or a wide variety of other events. For life-threatening emergencies on campus, call 911 from campus phones, or 911 from a cell phone. All other calls for police services, including crime reporting, should be made by calling (719) 255-3111.

CAMPUS CLOSURE

(719) 255-3346

In the event that the campus is closed due to weather or other reasons, the information will be available by calling the above number. Information is also available on the UCCS home page, and Colorado Springs television and radio stations and the Internet by accessing <http://flashalertcs.net/>.

EMERGENCY PREPAREDNESS

(719) 255-3106

Emergency Preparedness is guided by the overriding goals to protect life and secure critical infrastructure and facilities. These goals are met through the development of teaching, research, and emergency plans (both floor and building) to address disasters and infectious diseases.

ENVIRONMENTAL HEALTH AND SAFETY

(719) 255-3201

Environmental Health and Safety provides safety information, specialization, review, inspection, and recommendations on the plans for environmental safety on the campus. Services include the following areas: fire protection, occupational safety, laboratory safety, regulated waste disposal and others as required.

POLICE OPERATIONS AND COMMUNICATIONS

(719) 255-3111

The Department of Public Safety maintains a full-service police operation to respond to reports of criminal acts and emergencies on campus. Police officers are certified peace officers with the state of Colorado. The Department of Public Safety is also responsible for responding to all incidents that occur on campus involving police, traffic accidents and complaints, fire prevention and protection, environmental health and safety, emergency

disaster coordination and chemical materials management. The Police Dispatch Center is a full-time operation, 24/7-365 days a year. In compliance with the Clery Act, the University Police publishes the UCCS Safety and Security Report in September of every year. Crime statistics listed in this pamphlet reflect reported crime only and are for calendar years January through December. The document is available online at www.uccs.edu/~pusafety/safety/. In addition, Public Safety provides several community services upon request:

1. Motorist assists: dead battery jump-starts, retrieval of keys from locked vehicles, etc.
2. Safety escorts to and/or from vehicles or buildings
3. Lost and Found Service
4. Various crime prevention programs

INFORMATION TECHNOLOGY

IT HELP DESK

El Pomar Center, first floor
(719) 255-3536
www.uccs.edu/it

All UCCS students will receive a UCCS username once they are admitted to the university. The UCCS username is the student's credentials for accessing Information Technology services on and off campus. A student's UCCS username can be claimed online after receiving their admittance to UCCS. The UCCS username will allow students to register for classes in the MyUCCS portal, use their UCCS email account hosted by Microsoft Office 365, gain access to on-campus computer labs, connect to the campus wireless network, and connect to the campus network by using the VPN connection when off-campus. For more information on all of the resources offered by the Information Technology department please visit the Information Technology website or stop by the Help Desk located on the first floor of the El Pomar Center.

OPEN COMPUTER LABS

Kraemer Family Library

El Pomar Center, second floor
(719) 255-3422



The Kraemer Family Library open computer lab contains Windows and Macintosh computers. Group study rooms contain two Windows computers each plus additional ports for laptop use. The Parent Child Room has three computers and a play area designed for children. Four workstations (two Macintosh and two Windows machines) contain Flatbed Graphics Scanners, Paw Prints Black/White Laser Printers as well as Paw Prints Mobile Printing Release Stations. There are also six wheelchair-accessible computers (four Macintosh and two Windows computers). Those needing further assistance with computers, other than what is provided in the open labs, should access the Assistive Technology Lab (see below for more information).

The Assistive Technology Lab is available for users with disabilities during all hours the library is open. All students, staff, and faculty with a documented disability should receive training on how to operate special equipment and software through Disability Services. Please contact Rachel Gibson at Disability Services at (719) 255-3354, Main Hall 105, if you have questions about documentation and/or training

Columbine Hall Open Lab contains 50 computers - 8 iMacs and 42 PCs. Two of these 50 workstations have Flatbed Graphics Scanners. Two of these computers are ADA-accessible Windows computers. The Columbine Hall Open Lab also contains Paw Prints Black/White Laser Printers as well as Paw Prints Mobile Printing Release Stations, one of which is ADA-accessible. (719) 255-4229

University Hall Open Lab (University Hall 118) contains 18 Windows computers, two Paw Prints Black/White Laser Printers as well as one Paw Prints Mobile Printing Release Station. There are also four workstations with Flatbed Graphics Scanners. (719) 255-3233

PAW PRINTS (PAY PER PAGE PRINTING)

All UCCS campus computer labs utilize the Paw Prints pay per page printing system. The Paw Prints system is designed to facilitate the printing needs of students, faculty and staff. New students to UCCS receive approximately the first 34 pages for free. To continue printing, students are conveniently charged in \$1.00 increments to their student bill for printing usage. Cost for printing is six cents for single-sided and eight cents for double-sided printing. Paw Prints also includes convenient mobile device printing,

For more information about Paw Prints and mobile printing visit www.uccs.edu/pawprints.

WIRELESS NETWORKING

Our purpose is to provide students with a convenient, secure, and easily accessible wireless campus-wide network. Wireless networking assists in increasing accessibility to electronic resources not only in the classroom, but also throughout the campus. The UCCS wireless network is comprised of over 650 access points across campus, covering all major buildings and several outdoor areas, providing access to the Internet as well as to on-campus resources. The primary wireless network is secured with WPA2 Enterprise encryption, ensuring your data sent across the network is safe. This network can be accessed using the same username and password as the rest of the campus computing resources.

For the security of yourself and others on the campus network, IT takes steps to ensure your wireless device is healthy. When you first attempt to connect to the network, you may be asked to install a diagnostic tool to validate that your system is meeting the campus computer security requirements. This piece of software checks to see if your operating system, anti-virus and anti-spyware programs are up-to-date. If any problems are found, you will be warned once a day for three days. After a period of time, you will be required to update your computer to continue to have full access to the network.

For more information on the UCCS wireless network, including policies and instructions, visit the UCCS wireless website.

COMPUTERIZED CLASSROOMS

The IT Department provides several classrooms across campus with computing capabilities. Some are computerized classrooms with an average of 25 computers for student use. Others have a podium with a computer, DVD/VCR, and projection capabilities to enhance lectures by allowing the integration of multimedia presentations.

By using campus information technology resources you are acknowledging that you will abide by the requirements in the following policies.

EMAIL POLICY

1. **UCCS use of email.** Email is an official means for communication within the university. Therefore, the university has the right to send communications to students via email and the right to expect that those communications will be received and read in a timely fashion.
2. **Redirecting of email.** A student may have email electronically redirected to another email address. If a student wishes, he or she may have email redirected from his or her official address to another email address (e.g., @aol.com, @hotmail.com, or an address on a departmental server), but at his or her own risk. UCCS will not be responsible for the handling of email by outside vendors or by departmental servers. Having email redirected does not absolve a student from the responsibilities associated with communication sent to his or her official email address.
3. **Expectations regarding student use of email.** Students are expected to check their official email address on a frequent and consistent basis in order to stay current with university communications. UCCS recommends checking email once a week at a minimum in that certain communications may be time-critical.
4. **Educational uses of email.** Faculty may determine how email will be used in their classes. It is highly recommended that if faculty have email requirements and expectations, they specify these requirements in their course syllabi. Faculty may expect that students' official email addresses are being accessed and faculty may use email for their courses accordingly.
5. **Appropriate use of student email.** In general, email is not appropriate for transmitting sensitive or confidential information unless its use for such purposes is matched by an appropriate level of security.
 1. All use of email, including use for sensitive or confidential information, will be consistent with the Policy Statement on use of email posted in the policies section on the IT Web page.
 2. Confidentiality regarding student records is protected under the Family Educational Rights and Privacy Act of 1974 (FERPA). All use of email, including use for sensitive or confidential information, will be consistent with FERPA.
 3. Email shall not be the sole method for notification of any legal action.

Administrative Policy Statement 700-002, Responsible Computing

Administrative Policy Statement 700-003, Information Technology Security

Residence Life statement, Illegal Media Downloading and File Sharing

CU-NET BROADCAST CLASSES

(719) 255-3281

UCCS offers live, interactive, credit-bearing classes over the CU-NET instructional television system. CU-NET broadcast classes are regular courses and off campus students will have access to the instructor through a standard telephone connection. Off-campus students will be expected to follow the same syllabus and meet the same course requirements as in-class students. Course offerings vary semester-to-semester. CU-NET classes are available to adult learners over Comcast. Anyone subscribing to Comcast will receive the classes as part of their basic service; however, to receive credit for classes, students must enroll through the Extended Studies division of the College offering the course. A three-campus network provides video, voice and data transmission among the campuses and supports, in addition to academic courses, administrative teleconferencing and professional development training.

TELECONFERENCING

IT Media Services provides professional teleconferencing services to the campus community and public and private enterprises in the Pikes Peak Region using a range of IP-based software and protocols. Please contact Media Services for pricing. Satellite Up- and Down-links are not available.

Cisco TelePresence

IT Media Services provides professional teleconferencing services and academic courses with this emerging technology. The TelePresence system is available to the campus community, and also can be rented to public and private enterprises in the Pikes Peak Region. Please contact Media Services for pricing.

CAMPUS FACILITIES

BOOKSTORE

University Center, lower level
(719) 255-3247
<http://www.uccsbookstore.com>

ABOUT US

The bookstore is your full service store that caters to the needs of the campus community, offering required and optional course materials, supplies, spirit clothing and items, snacks, and much more! The bookstore is University owned and operated, and supports the academic mission of the University. The bookstore employs UCCS students, and proceeds are used to support UCCS scholarships, student clubs, academic departments, and other Auxiliary Services. Support the bookstore and you are supporting UCCS!

SHOP IN-STORE OR ONLINE

Here are just some of the reasons to visit the UCCS Bookstore for your textbooks:

- Guaranteed to get the right edition, version, and book for your class
- Friendly and helpful student staff to answer your questions face-to-face
- We are the only source that carries ALL course materials for UCCS classes - one stop shopping!
- Instant pickup at store - no shipping fees, and you get your book right away
- The most choices from one source - eBooks, rentals, used and new books
- Several payment options accepted - layaway, cash, check, MC/VISA, Discover, & Amex
- Instant and hassle-free refunds or exchanges (within policy guidelines)
- If we don't have the book in-stock, we will special order the book to get it here ASAP
- While you are in the store, you can shop the latest exciting UCCS apparel!

You may also order your books online and conveniently pick them up at the bookstore. Your order is prioritized, packed and you'll receive an email letting you know they've arrived. Or, you can even have them shipped to you. The website also offers price comparison shopping--you can use this feature to review prices and locate hard-to-find books. Although the Bookstore strives to offer competitive pricing on all books, if you instead choose one of the vendors listed through the price comparison, you will still contribute back the University, and save yourself money and time searching online for books.

RENTAL PROGRAM

The Bookstore textbook rental program may help you save considerably on the cost of books. The Bookstore will generally have 300-400 titles available to rent in-store. It's easy--rent one or more books for one semester, and simply return the book(s) at the end of finals week. If you decide to keep the book and/or it is not returned, you pay the difference between the rental cost and the retail cost, and a small fee. You must have a student ID card, be 18 years old or older, and have a valid credit card to rent a book. Refer to the most up-to-date terms of the Rental Agreement on the website.

RESTOCKING CHARGE AND RETURN POLICY

A restocking fee will be charged for all books returned except in the following instances: courses cancelled by the University, textbook requirements changed by the faculty member, and courses dropped before the semester Census date. A MyUCCS portal printout is required to show the course was dropped. Refer to the most up-to-date return policy on the website.

TEXTBOOK BUY BACK

Textbook Buy Back is normally during the first week of the semester and finals week. Books are bought back by wholesalers based on the demand for the book. Buy Back payouts are generally 25-50% of the original retail price, however, some books may not be worth as much due to changes in the supply market. Check the website for the most current dates.

HOURS

Open year-round, Monday-Friday. Saturday and holiday hours vary and are posted on the website.

COPY CENTER

University Center, room 106
(719) 255-3213
www.uccs.edu/~copycenter/

Conveniently located on campus, the UCCS Copy Center (Print Shop) has been offering printing services to the campus community for over 25 years. The Copy Center is committed to supporting the educational mission of the University with reliable, high-quality printing and duplicating services. We take pride in serving faculty, staff and students with courtesy and promptness.

The Copy Center offers a variety of services including: Custom Printing, Oversized Printing, Color and Black & White Copying, Forms, Business Cards, Letterhead, Labels, Invitations, Name Badges, Lamination, Binding, Document Scanning, Transparencies and Faxing. These services are provided to support academic instruction, the university's administration, and student activities.

Copyright clearance may be required for publications. Patrons are responsible for arranging permission to use copyrighted materials processed through the UCCS Copy Center.

FAMILY DEVELOPMENT CENTER

(719) 255-3483
www.uccs.edu/fdc

The Family Development Center, a fully accredited center, provides quality, affordable preschool programs and child care for university families and the community at large. The Center offers educational programs for children ranging in age from one year (and walking) to 11 years. The Center maintains a staff of highly qualified and caring teachers. The activities in the classrooms are planned by professional lead teachers trained in early childhood/child development. Lead teachers are assisted by additional teachers and aides. The Center strives to meet the standards for low child/staff ratios adopted by the National Association for the Education of Young Children (NAEYC). The Center is open Monday through Friday. Rates are competitive, with discounts for students and UCCS affiliates. Some scholarships are also available for UCCS students. Discounts are available to military families. Enrollment is limited and is on a first come, first served basis, with priority given to UCCS students. Phone us at 255-3483 or visit the Center for further enrollment information. You can also visit the Family Development Center website.

KRAEMER FAMILY LIBRARY

El Pomar Center
(719) 255-3296
www.uccs.edu/library

The Kraemer Family Library supports learning, teaching and research activities of the students and faculty by providing a diverse collection of more than one million items and offering a wide array of information services. These services include a comprehensive library instruction program, electronic data bases, and interlibrary loan and reference services. The Kraemer Family Library also has a wide variety of educational offerings, including informative exhibits, renowned speakers, and interesting art collections. Access to a wide variety of electronic resources and the library's online catalog is available through the library web page. The Library is housed in El Pomar Center. Library services are available 101.5 hours per week during the regular semesters. Individual study carrels, computer labs, multimedia development labs, group study rooms, and copy machines are available. Special equipment and software are available to assist the hearing and visually impaired to gain access to library materials.



Library users have access to the library's collection of 495,000 book volumes, 760,000 microform volumes, 11,000 maps, 13,200 media items, and 69,000 e-books. These items include over 35,000 paper and electronic journal titles, 161 electronic databases, as well as U.S. and Colorado government documents. In addition, students and faculty have access to the collections of many of the state's other academic libraries through personal visits, shared electronic catalogs, or interlibrary loan. The library's interlibrary loan agreements also provide students and faculty with access to the collections of most of the libraries in the U.S. and other countries.

LANE CENTER FOR ACADEMIC HEALTH SCIENCES

4863 North Nevada Avenue
(719) 255-4401
www.UCCS.edu/HealthCircle

The Lane Center for Academic Health Sciences houses multiple clinics operated by faculty providers where training and research are conducted, along with the Gerontology Center, Psychology labs, and the Colorado Springs branch of the CU School of Medicine. The academic clinics operate under the brand, UCCS HealthCircle. The

Student Life and Services

clinics offer a continuum of health and wellness services to UCCS faculty and staff, including primary care, nutrition, physical activity engagement, health coaching, and mental and behavioral health. Services can be accessed in a single clinic, or in multiple clinics with integration across the clinics to maximize efficiencies and scope of impact on health and wellness, as well as chronic disease prevention and self-management. Students from multiple disciplines learn evidence-based practices across the clinics along with integrated care best practices. Faculty and student research examines practice processes and outcomes. Collaborative training and service delivery are also available within the Peak Vista Lane Family Senior Health Center (primary care).

Center for Active Living (CAL)

Lane Center, room 128

(719) 255-8004

Aging Center

Lane Center, room 320

(719) 255-8002

Veterans Health and Trauma Clinic

Lane Center, room 380

(719) 255-8003

UCCS HealthCircle Primary Care Clinic

Lane Center, room 250

(719) 255-8001

Peak Nutrition Clinic

Lane Center, room 137

(719) 255-7524

UNIVERSITY CENTER

(719) 255-3450

The University Center is the community center for the university, serving students, staff, faculty, administration, and guests. The University Center complements the academic programs by providing support for out-of-classroom experiences through an extensive array of cultural, recreational, social and educational programs. The University Center is guided by a student-centered organization that values participatory decision making and volunteerism. The University Center provides programs through the services and facilities that are within the Center: Office of Student Life and Leadership (SLL), including the Office of Student Activities, Student Government Association and Student Organizations, The Scribe, Information Desk, Intercollegiate Athletics, Meeting Rooms, Lounges, Game Room, Cafe 65, Clyde's Pub, Bookstore, Convenience Store, and Copy Center. The University Center is supported by mandatory student fees. These fees finance repayment of the bond debt, and support entertainment, cultural and educational programs and services not supported by the university's general fund.

UCCS LION ONECARD CARD / PHOTO IDENTIFICATION CARD

It is the goal of the University of Colorado Colorado Springs (UCCS) to enable students, faculty, and staff to use many services on campus with their Lion OneCard (the UCCS ID card).



The Lion OneCard is the only official form of identification at UCCS and acts as the student's school ID. The ID card is currently used to access library services on campus (check out books, access several online databases and information). Students wanting to work out use their card to enter the Recreation Center. The card is used to gain access to UCCS sporting events, Art Gallery exhibits, plays presented by Theaterworks, and to ride on the campus shuttle. For students living in the residence halls, the Lion

One Card is used for building access and to eat in the Dining Hall (with a valid meal plan). "Munch Money" is another benefit offered to all students, and is designed to stretch your food budget. Munch Money is purchased at discounted rates and then used at six different food service locations on campus. Off campus there are advantages too. Many local restaurants allow students to show their Lion OneCard and they will usually receive a 10-15% discount off their meal.

All new UCCS students obtain their Lion OneCard during orientation or when the University Center Information desk is open. It is simple and easy; step up, take your picture and within minutes receive the card. 1,2,3 and you are on your way.

Another option for students is the Ent Lion OneCard from Ent Federal Credit Union, the official financial partner of UCCS. The Ent Lion OneCard is your all-in-one card for everything you'll need on campus and beyond. It's a student ID, an ATM card, a Visa® Check Card, a meal card, a bus card, and a library card all rolled into one wallet size piece of plastic. The Ent Lion OneCard works on and off campus just like the UCCS Lion OneCard.

Interested in the Ent Lion OneCard? For more information visit www.Ent.com/UCCS or Ent's UCCS Service Center located on the 1st floor of the University Center. Also, representatives from Ent will be available during orientation to answers any questions you may have.

For more information about the Lion OneCard visit www.uccs.edu/uccsid. Please note: All new students and most transfer students will be automatically billed for an ID card, whether or not a card is made. Transfer students from other CU campuses are not automatically billed for an ID and must pay for the ID at the time it is made. Photo ID cards should be made and claimed in the semester during which the automatic charge is made. Individuals requiring a replacement ID card must pay \$15 at the time the card is made. ID photos are taken anytime that the University Center Information Desk is open. Please check the University Center website for specific hours, or call (719) 255-3450.

STUDENT ATHLETICS, RECREATIONAL PROGRAMS, AND ORGANIZATIONS

CAMPUS RECREATION DEPARTMENT

UCCS Campus Recreation & Wellness Center
719-255-7515
www.uccs.edu/recwellness

UCCS Campus Recreation provides a variety of programs, facilities, and services to meet the recreational, fitness, wellness, and social needs of the campus community.

Campus Recreation Center

The expanded UCCS Campus Recreation and Wellness Center opened in 2016 and is a LEED Gold-certified facility. Campus Recreation was joined by the Student Health Center and Mental Health Services, creating a state-of-the-art model for wellness among college campuses throughout the nation. The Recreation and Wellness Center is available to all currently enrolled students, as well as faculty, staff, and alumni members. The 97,085 SF



facility features four gymnasium courts, an indoor track, a 14,195-square foot fitness center with state-of-the-art cardio and strength equipment, two group fitness studios, a multi-purpose meeting room, an intramural and club sports service desk, an indoor aquatic center with a 25-yard lap pool, leisure pool, hot tub, and water slide. The Student Outdoor Learning Experience (S.O.L.E.) Center offers bike rentals, outdoor equipment rentals, a bouldering wall, maps, a bike repair shop and ski/snowboard tuning area.

Alpine Field

Campus Recreation opened Alpine Field in the Fall of 2014, an 85,000 SF artificial turf field atop a five-story parking garage that serves intramural leagues and tournaments, club sports functions, and drop-in recreational users.

Campus Recreation Offices

Housed within the Recreation & Wellness Center, the Campus Recreation Offices oversee recreational programs and services which include the following:

- **Intramural Sports:** Broad recreational and competitive opportunities are provided through team and individual sports, tournaments, and events; including flag football, soccer, basketball, volleyball, table tennis, billiards, dodgeball, bowling, disc golf, ultimate Frisbee, softball, crate stacking and inner tube water polo.
- **Club Sports:** University approved clubs sponsor instructional, recreational, and competitive programs for their members. Active clubs include baseball, equestrian, ice hockey, inline hockey, lacrosse, rugby, soccer, swimming, tennis, wrestling, and volleyball.
- **Fitness and Conditioning:** Students have access to the fitness center as well as a number of programs and services designed to help increase personal fitness; including group conditioning and aerobics classes, aqua fitness classes, personal training, fitness assessment, and circuit workouts.
- **Student Outdoor Learning Experience (SOLE):** Many outdoor adventures are offered including hiking, backpacking, camping, mountain biking, snowshoeing, canoeing, rock climbing, skiing, ice climbing, and whitewater rafting. Also available to help facilitate outdoor travels and explorations is a full array of outdoor equipment for rent, trip planning resources, bike, ski, and snowboard tuning, and many educational clinics.
- **Aquatics:** The pool is open to those looking to swim some laps or just relax in the leisure area or hot tub. Aquatic related programming includes swim lessons, aqua fitness classes, intramural aquatic events, water safety classes, kayak instruction, and dive in movies.
- **Trails System:** The UCCS Campus Recreational Trails System spans across the 548 acres of campus, currently consisting of 6.7 miles of formalized trails.
- **Rec Kids:** A variety of programs and services for children ages 5 and up are offered including summer camps, themed birthday parties, kids night out, and kids on break. Allow our qualified and engaged student staff to provide an enriching experience for your children.

INTERCOLLEGIATE ATHLETICS

University Center, third floor
(719) 255-3601
www.gomountainlions.com



The Intercollegiate Athletic program at UCCS seeks to carry out its primary mission of developing exemplary student-athletes who participate in the total spectrum of university life. Exemplary student-athletes play intercollegiate sports and also focus on education, good character, no substance abuse, leadership and goals. To that end, UCCS sponsors fourteen varsity sports that compete at the NCAA Division II level in the Rocky Mountain Athletic Conference (RMAC). Varsity sports include men's and women's basketball, men's and women's cross country, men's and women's indoor/outdoor track, women's volleyball, women's softball, men's and women's soccer and men's and women's golf.

The UCCS Mountain Lion volleyball and basketball teams compete in the Gallogly Events Center which will seat 1,200. It is a part of the University Center in the heart of the campus. The softball team plays at the Mountain Lion Field located at the 4-Diamond Complex on Nevada Avenue, just north of Austin Bluffs Parkway. The soccer team plays at Mountain Lion Stadium. The UCCS men's and women's golf teams play at local golf clubs. UCCS offers athletic scholarships that are awarded on an individual basis by the head coaches of each of the varsity sports according to the NCAA guidelines.

OFFICE OF STUDENT ACTIVITIES (OSA)

University Center Room 104
(719) 255-3470
email: osa@uccs.edu
sll.uccs.edu/org/osa

The Office of Student Activities (OSA) is the primary programming office of student events on campus. OSA's mission statement is "Leading & Learning Together. Creating community through entertainment, enrichment and inclusion." Strongly believing in student development and community participation, OSA works closely with clubs, co-sponsors and coordinates events to offer a variety of ways for students to be involved on campus. OSA provides multiple opportunities to meet people, learn and build upon skills, volunteer, and explore career opportunities. OSA consists of an Assistant Director of Student Activities who advises a staff of 8-11 student employees. UCCS community members, student clubs and academic departments, and local community are encouraged to co-sponsor events with OSA throughout the year.

A few traditional events sponsored by OSA include DisOrientation Week, Homecoming, weekend programs, Roar Daze, concerts, and significant speakers. Most events are free and open to the entire UCCS community. For more information please call (719) 255-3470, visit us via the website or on Facebook "UCCS OSA".

OFFICE OF STUDENT LIFE AND LEADERSHIP (SLL)

University Center, Room 102
(719) 255-3470
email: studlife@uccs.edu
sll.uccs.edu/

Student Life and Services

The Office of Student Life and Leadership (SLL), located across from the University Center Information Desk, is the students' doorway to student life!

Through involvement in one or more of the areas within SLL, students are guaranteed to grow personally, make lifelong friendships, develop valuable lifelong skills, have input into the programs and services offered, contribute to the present and future of the university, and have great fun in the process.

STUDENT CLUBS AND ORGANIZATIONS/STUDENT LEADERSHIP OPPORTUNITIES

In addition, there are more than 130 student clubs and organizations at UCCS. They include academic and Greek, social, religious, sports, political, honorary, and special interest organizations. Students enjoy the satisfaction of being part of a group and getting things done, meeting people with similar interests, and developing leadership skills. For information about how to join an organization or to form a new organization, students are encouraged to call or come by the SLL Office. Current students can learn more by logging in to Mountain Lion Connect.

STUDENT GOVERNMENT ASSOCIATION (SGA)

University Center room 102E
(719) 255-3046
<http://sll.uccs.edu/org/sga>

The Student Government Association (SGA) is the recognized student governance group for the University of Colorado Colorado Springs. The SGA creates, implements, and oversees an annual budget that is generated by the student activity fee. The UCCS Student Government Association serves as the official voice of the student body. Student Government provides a wide variety of activities and services. For more information call 719-255-3046 visit us on Mountain Lion Connect or stop by the SGA office in SLL, UC Room102.

Student Rights and Responsibilities

For a complete listing of all University policies related to student rights and responsibilities, please see www.uccs.edu/vcaf/policies.html. This website includes policies of the entire CU system as well as UCCS-specific policies.

COLORADO STUDENT BILL OF RIGHTS

The Colorado General Assembly implemented the Student Bill of Rights (C.R.S. 23-1-125) to assure that students enrolled in public institutions of higher education have the following rights:

- A quality general education experience that develops competencies in reading, writing, mathematics, technology, and critical thinking through an integrated arts and science experience;
- Students should be able to complete their associate of arts and associate of science degree programs in no more than 60 credit hours or their baccalaureate programs in no more than 120 credit hours unless there are additional degree requirements recognized by the Commission;
- A student can sign a two-year or four-year graduation agreement that formalizes a plan for that student to obtain a degree in two or four years, unless there are additional degree requirements recognized by the Commission;
- Students have a right to clear and concise information concerning which courses must be completed successfully to complete their degrees;
- Students have a right to know which courses are transferable among the state public two-year and four-year institutions of higher education;
- Students, upon completion of core general education courses, regardless of the delivery method, should have those courses satisfy the core course requirements of all Colorado public institutions of higher education;
- Students have a right to know if courses from one or more public higher education institutions satisfy the students' degree requirements;
- A student's credit for the completion of the core requirements and core courses shall not expire for ten years from the date of initial enrollment and shall be transferable.

STUDENT ACADEMIC ETHICS CODE

Students shall observe complete honesty in all academic matters to include course requirements, classroom activities, research, and scholarship.

Violations of the Code include, but are not limited to, taking or attempting to take any of the following actions:

Student Rights and Responsibilities

1. Committing the act of plagiarism - the use of distinctive ideas or words belonging to another person, without adequately acknowledging that person's contribution. Plagiarism does not require an intention to plagiarize. If there is sufficient evidence of copying, use without acknowledgment, or submission of another's work, plagiarism is committed, regardless of the student's knowledge or lack thereof. Thus defined, plagiarism includes (but is not limited to) the following:

(a) Copying phrases and/or sentences from a source without putting the material in quotation marks and/or adequate acknowledgement of the source.

(b) Mosaic copying phrases and/or sentences from a source without putting the material in quotation marks and/or adequate acknowledgement of the source.

(c) Using a source's ideas, opinions or theories without adequate acknowledgement of the source.

(d) Paraphrasing a source's words, ideas, opinions, or theories without adequate acknowledgement of the source.

(e) Using a source's facts, statistics, or illustrative material without adequate acknowledgement of the source.

(f) Submitting as one's own work that is written or published by another author.

DEFINITIONS:

A **source** is an individual, team, or unnamed author of some published or publicly presented or written piece of work. Sources can include other students.

An **author** is the originator of some idea(s) or string of words, either a phrase or phrases or a sentence or sentences.

A piece of work is **published** if it is (a) a book by some commercial or private press; (b) an article in a journal or magazine or newspaper (c) a working or professional paper of some recognized organization; (d) the content of a website; or (e) other technological forms of archiving not covered by (a) - (d).

A piece of work is **presented** if it is: (a) a public oral presentation; (b) a radio/television/video/compact disc/digital video disc presentation; or (c) other technological forms of archiving not covered by (a) and (b).

A piece of work is **written** if it is available either as a hard copy or an electronic copy.

Acknowledgement of a source is providing correct bibliographical information, in an accepted disciplinary format, for phrases, sentences, ideas, opinions, theories, statistics, or illustrative material used from a source.

Adequate acknowledgment is acknowledgment for each phrase, sentence, idea, opinion, theory, statistic, or illustrative material used from a source. Acknowledging a source once in a paper (or paragraph) and subsequently copying, mosaic copying, using or paraphrasing from that source without subsequent acknowledgment is plagiarism.

Mosaic copying is copying in which certain words of some phrase and/or sentence from a source are changed in some way (deleted, replaced).

Paraphrasing a source is the act of replacing some or most words in a phrase and/or sentence from a source with synonyms for those words.

Student Rights and Responsibilities

2. Using unauthorized materials or receiving unauthorized assistance during an examination or in connection with any work done for academic credit. Unauthorized materials include, but are not limited to, notes, textbooks, previous examinations, exhibits, experiments, papers or other supplementary items.
3. Giving false or misleading information regarding an academic matter.
4. Copying information from another student during an examination.
5. Rendering unauthorized assistance to another student by knowingly permitting him or her to see or copy all or a portion of an examination or any work to be submitted for academic credit.
6. Obtaining prior knowledge of examination materials (including using copies of previous given examinations obtained from files maintained by various groups and organizations) in an unauthorized manner.
7. Selling or giving to another student unauthorized copies of any portion of an examination.
8. Using a commercially prepared paper or research project or submitting for academic credit any work completed by someone else.
9. Falsifying or attempting to falsify class attendance records for oneself, or for someone else, or having another falsify attendance records on your behalf.
10. Falsifying material relating to course registration or grades, either for oneself or for someone else.
11. Falsifying reasons why a student did not attend a required class or take a scheduled exam.
12. Taking an examination in place of another student.
13. Making unauthorized changes in any reported grade or on an official academic report form.
14. Falsifying scientific or other data submitted for academic credit.
15. Collaborating in an unauthorized manner with one or more other students on an examination or any work submitted for academic credit.
16. Using computing facilities or library resources in an academically dishonest manner.
17. Falsifying evidence in connection with an academic ethics violation investigation, hearing or appeal.
18. Attempting to intimidate a student, staff, or faculty member for the purpose of receiving an unearned grade or in an effort to prevent the reporting of an Academic Ethics Code violation.
19. Accessing or altering any academic record by any means without authorization.
20. Turning in same or similar work for multiple courses without permission from faculty to do such.

It is the responsibility of students to make sure they understand what types of conduct are authorized or unauthorized in each course.

Any member of the university community who has reason to believe that a Code violation has taken place should immediately report the circumstances to the faculty member of the course involved or to the chair (unit head) of the department where the course is offered.

Student Rights and Responsibilities

Detailed instructions about reporting a suspected infraction; appealing an alleged infraction; and applying sanctions for infractions are outlined in the UCCS Student Academic Ethics Policy. The policy can be found at: <http://www.uccs.edu/Documents/vcaf/200-019%20StudentAcademic%20Ethics.pdf>. Questions about the student academic ethics code should be addressed to the student's college's dean's office.

AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY POLICY STATEMENT

Academic Office Building, Room 106
Julia Paris, J.D., Title IX Coordinator and Director, jparis5@uccs.edu
Kelly Mattingly, Investigative Assistant, kmatting@uccs.edu
equity@uccs.edu
(719) 255-4324
www.uccs.edu/equity

The University of Colorado Colorado Springs is committed to creating and maintaining a work and study environment for faculty, staff, and students that does not discriminate on the basis of race, color, national origin, sex, pregnancy, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation or political philosophy. All employees, faculty and students must be allowed to work, study and teach in an environment that is free of unwanted sexual overtures which undermine the integrity of employment, teaching, and faculty student relationships. The University of Colorado Colorado Springs is as a matter of principle and legally committed to the cause and spirit of affirmative action and equal opportunity. As Chancellor, I wish to emphasize my professional and personal commitment in assuring that the implementation of affirmative action programs thus yield positive, tangible results at UCCS.

Effective implementation requires the involvement, participation, and support of all segments of the University. Positive, good faith efforts will be required of everyone, but particularly of those individuals who are responsible for recruiting, hiring, evaluating, and promoting others. Performance in this area will be an important element in the evaluation of all campus administrators and supervisors. The Office of Institutional Equity is available to assist all employees, faculty, and students in this important area.

ATTENDANCE GUIDELINES

Students are expected to attend all meetings of classes for which they are registered, including the first and last scheduled meetings and the final examination period. Instructors hold the right and responsibility to establish attendance policies for their courses. Each instructor must inform all classes in writing at the beginning of each semester concerning his/her attendance policies.

If attendance affects course grades, students must be provided with explicit written information concerning that fact no later than the end of the first week of classes. Such information shall be specific with regard to the penalty incurred for each absence and the means, if any, to compensate for the absence.

It is recognized that there may be certain situations where the student may not be permitted to make up the absence(s). Students participating in university-sanctioned activities should consult with instructors prior to registration, but no later than the end of the first week of classes, to determine the class attendance policy. At this time, the student should provide the instructor with a schedule of planned absences, preferably signed by the university official directing the activity, in order to allow the instructor to evaluate and advise the student on the possible impact of the planned absences. In this case, the instructor will consider absences due to participation in approved university activities, as outlined above, to be excused absences, on par with those due to other unavoidable circumstances such as illness.

Student Rights and Responsibilities

Faculty judge the validity of student absences from class and may require documentation for excused absences. For classes requiring mandatory attendance incompatible with the number of planned absences, students will be advised to register, if possible, during a semester in which they will not be participating in the university-sanctioned activity. As with any academic issue, students may exercise their right to appeal adverse attendance decisions. Should the instructor and student be unable to agree on appropriate accommodation under this policy, either party shall have the right to request mediation from (in this order) the department chair, the academic dean, and the vice chancellor for academic affairs.

COLORADO RIOTING ACT

No person who is convicted of a riot offense shall be enrolled in a state-supported institution of higher education for a period of twelve months following the date of conviction.

A student who is enrolled in a state-supported institution of higher education and who is convicted of a riot offense shall be immediately suspended from the institution upon the institution's notification of such conviction for a period of twelve months following the date of conviction; except that if a student has been suspended prior to the date of conviction by the state-supported institution of higher education for the same riot activity, the twelve month suspension shall run from the start of the suspension imposed by the institution. Nothing in this section shall be construed to prohibit a state-supported institution of higher education from implementing its own policies and procedures for disciplinary actions, in addition to the suspension regarding students involved in riots stipulated above (Colorado Revised Statutes, 23-5-124).

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Annual Notice to Students: The University of Colorado complies fully with the provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974. The act was designed to protect the privacy of education records, to establish the right of students to inspect and review their education records in all offices, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with the FERPA office concerning alleged failures by the institution to comply with the act.

Local guidelines explain in detail the procedures to be used by the institution for compliance with the provisions of the act. Copies of the guidelines can be found in the Admissions and Records Office.

The Admissions and Records Office has been designated by the institution to coordinate the inspection and review of student education records located in various university offices. Students wishing to review their education records must come to the Admissions and Records Office and present proper identification. All other records inquiries must be directed to the proper office, i.e., Financial Aid, Student Financial Services - Cashier, etc.

Students may not inspect the following, as outlined by the act: financial information submitted by their parents, confidential letters that they have waived their rights to review, or education records containing information about more than one student, in which case the institution will permit access only to that part of the record that pertains to the inquiring student. Records that may be inspected include admissions, academic, and financial aid files, and cooperative education and placement records.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are as follows:

Student Rights and Responsibilities

1. The right to inspect and review education records within 45 days of the day the university receives their request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the educational record(s) they wish to inspect. The university official will make arrangements for access and notify them of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise them of the correct official to whom the request should be addressed.
2. The right to request the amendment of students' education records that they believe are inaccurate or misleading. They may ask the university to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested by the student, the university will notify the student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to them when notified of the right to a hearing.
3. The right to consent for disclosures of personally identifiable information contained in their education records, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the university in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit, personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Regents; a student employee; or a student serving on an official committee, or one assisting another school official in performing his or her task. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the university discloses education records without consent to officials of another school in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the university to comply with the requirements of FERPA. Parents and eligible students who need assistance or who wish to file a complaint under FERPA or PPRA should do so in writing to the Family Policy Compliance Office, sending pertinent information through the mail, concerning any allegations to the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
Phone: 1-800-USA-LEARN (1-800-872-5327)

The following items of student information have been designated by the University of Colorado as public or "directory" information: student name; student address (mailing and permanent); telephone number; campus e-mail address; dates of attendance; previous educational institutions attended; School/College or division of enrollment; majors/minors and field of study; class level; degree(s), honors and awards applied for or conferred (including certificates, thesis and dissertation titles) and dates conferred with location; enrollment status; expected dated of completion or graduation in enrolled course of study; student employment; College Opportunity Fund application and authorization status for Colorado residents; past and present participation in officially recognized activities and sports (including height and weight of athletes); and, photo of student (Student ID). Such information may be disclosed by the institution at its discretion.

Student Rights and Responsibilities

Although these items are designated by the institution as directory information, only a limited amount of this information is routinely disclosed by UCCS officials and the University retains the discretion to refuse to disclose directory information if it believes such disclosure would be an infringement of your privacy rights.

UCCS may change the designation of directory information from time-to-time. You will be notified of changes through email and/or Schedule of Classes and Catalog publication.

OFFICE OF INSTITUTIONAL EQUITY (OIE), FORMERLY THE OFFICE OF DISCRIMINATION AND HARASSMENT

Academic Office Building, Room 106
Julia Paris, J.D., Title IX Coordinator and Director, jparis5@uccs.edu
Kelly Mattingly, Investigative Assistant, kmatting@uccs.edu
equity@uccs.edu
(719) 255-4324
www.uccs.edu/equity

UCCS is committed to maintaining a positive learning, working, and living environment. UCCS does not allow discrimination or harassment on the basis of race, color, national origin, sex, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation, or political philosophy in admission and access to, and treatment and employment in, its educational programs and activities. In pursuit of these goals, the University will not tolerate acts of sexual misconduct, Protected Class discrimination or harassment, or related retaliation against or by any employee or student. Individuals who violate the UCCS Policy on Discrimination and Harassment, the University of Colorado Sexual Misconduct Policy, or the University of Colorado Conflict of Interest in Cases of Amorous Relationships Policy will be disciplined or subjected to corrective action, up to and including termination, suspension, or expulsion.

SEXUAL MISCONDUCT

As a place of work and study, UCCS must be free of sexual misconduct. The CU Sexual Misconduct Policy prohibits sexual assault, sexual exploitation, intimate partner abuse, gender/sex-based stalking, sexual harassment, and related retaliation. This prohibition applies to all students, faculty, staff, contractors, patients, volunteers, affiliated entities, and other third parties, regardless of sex, gender, sexual orientation, gender expression, or gender identity. OIE conducts investigations/resolutions in these areas and can provide many other related types of assistance to students and employees.

PROTECTED CLASS DISCRIMINATION AND HARASSMENT

Discrimination is conduct that deprives an individual of a benefit of employment or educational opportunity on the basis of that person's Protected Class. Protected Class harassment is conduct, based upon an individual's Protected Class, which interferes with that person's work, academic performance, or participation in university programs or activities, or creates a hostile working or learning environment. Protected Classes include race, color, national origin, sex, pregnancy, age, disability, creed, religion, sexual orientation, gender identity, gender expression, veteran status, political affiliation, or political philosophy.

REPORTING

Any crime should be reported to the UCCS Police Department at (719) 255-3111. All responsible employees who have information on sexual misconduct, protected class discrimination and harassment, or related retaliation must promptly report it to OIE. A responsible employee is anyone who (1) has the authority to hire, promote,

discipline, evaluate, grade, or direct faculty, staff, or students, (2) has the authority to take action to redress sexual misconduct; and/or (3) has been given the duty of reporting incidents of sexual violence or any other misconduct by students to the Title IX Coordinator. This includes but is not limited to faculty, teaching assistants, resident advisors, coaches, and program directors. Non-supervisors should also report information on sexual misconduct, protected class discrimination and harassment, or related retaliation to OIE. To speak with the Title IX Coordinator, contact Julia Paris, (719) 255-4324.

For more information on the services OIE provides, please visit the OIE website at: www.uccs.edu/~equity/.

STANDARDS OF CONDUCT

UCCS has established a Student Code of Conduct to maintain the general welfare of the University community. The University strives to make the campus a place of study, work, and residence where people are treated with civility, respect, and courtesy. Admission to the University carries with it the expectation that students will be responsible members of the campus community. This includes respecting the personal safety and individual rights of all in the university community, acting in accordance with accepted standards of social behavior, and abiding by the regulations of the University and the laws of the city, state, and nation. The Code of Conduct clearly states the University's expectations for student behavior.

Students are expected to become familiar with these standards and fully understand their responsibility as university community members.

JURISDICTION

The Code of Conduct applies to all students at UCCS, regardless of designation, program, or residence. These regulations apply primarily to misconduct on university premises; however, off-campus violations that may impact the University's mission fall under the jurisdiction of the Office of the Dean of Students and may lead to disciplinary action. Students may be held accountable to both civil and criminal authorities as well as to the University, by breaking a law that also violates the University standards. Disciplinary action by the University will not be subject to challenge or postponement on the grounds that criminal charges involving the same incident have been dismissed, reduced, or are pending in any state or federal judicial system. In addition, the University can pursue disciplinary action if a student violates a standard of conduct and then withdraws from the university.

STANDARDS

Standards of conduct help promote a safe and civilized campus environment. All students enrolled at UCCS are required to abide by these standards, or they will be subject to discipline. An attempt to commit an act prohibited by these standards, or attempts to aid, abet, or incite others to commit acts prohibited by these standards, are subject to discipline to the same extent as a completed act. Similar standards of conduct apply to other members of the university community- faculty, staff, and visitors.

Prohibited acts are enumerated at www.uccs.edu/dos/student-conduct.html. Allegations of any violations should be directed to the Office of the Dean of Students for resolution.

COMPLAINTS

Any member of the University community may file a written complaint with the Office of the Dean of Students alleging that a student has violated the Code of Conduct. The complaint must include a statement of the facts describing the alleged violation. The Office will not accept anonymous complaints. The Office may also initiate charges. Upon receipt of a complaint, the Office decides whether there is substance to the complaint; whether

Student Rights and Responsibilities

the complaint falls within the jurisdiction of the Code of Conduct; and whether disciplinary proceedings should occur. In order to make this determination, the Office may need to gather additional information about the incident.

RIGHTS AND RESPONSIBILITIES

The Code of Conduct document details the rights and responsibilities of students accused of misconduct as well as victims of alleged student misconduct.

ADDITIONAL INFORMATION

Questions regarding behavioral or conduct issues should be directed to the Office of the Dean of Students, (719) 255-3091 or dos@uccs.edu.

STUDENT APPEALS

The University has established systematic procedures for students who believe that inappropriate decisions have been made that affect them. Academic issues (for example, graduation requirements or course grades) should be addressed to the office of the dean of the appropriate school/college. Appeals of administrative actions (for example, financial aid awards or parking tickets) should be directed to the office who made that decision. There is a one-year statute of limitations on appeals concerning financial matters.

VOTER REGISTRATION

Office of the Registrar
(719) 255-3361

If your legal residence is in El Paso County, you can vote in the upcoming election! To be eligible to register you must meet the following criteria:

- be 18 years of age or older at the time of the next election
- are a United States citizen
- have resided in Colorado 22 days immediately before the election in which you intend to vote
- are not serving a sentence of confinement, detention, or parole for a felony conviction

<http://www.sos.state.co.us/pubs/elections/main.html>

The Graduate School

GENERAL INFORMATION

Graduate School Administration
Main Hall 303
Phone: (719) 255-3417
www.uccs.edu/gradschl

Graduate Recruitment and Retention Specialist
Main Hall 303B
Phone (719) 255-3072
gradinfo@uccs.edu

The Graduate School provides oversight and coordination for all graduate programs on the campus. The individual departments within the specific colleges provide the curriculum, faculty, and program advisors for the degrees offered.

For further information, contact the specific program or department within the academic college or contact the Graduate School at the above address for information about the program or submitting an application.

MISSION

The mission of the Graduate School is as follows:

- To promote excellence in graduate education
- To facilitate and enhance the educational experience and opportunities for graduate students
- To oversee and coordinate all graduate programs
- To ensure compatibility among programs and compliance with Graduate School Policies and Procedures

VISION

The Graduate School vision is to maintain high standards and quality programs, and to develop and administer graduate programs in accord with general standards of excellence and sound academic administration.

GRADUATE PROGRAMS OF STUDY

Graduate programs available for completion through the University of Colorado Colorado Springs are listed on the Programs of Study table at the end of this chapter.

GRADUATE ADMISSION

A student who is granted admission must reflect, in a moral and ethical sense, a personal background acceptable to the University. The University reserves the right to deny admission to applicants, or to cancel the enrollment status of current students, whose total credentials reflect an inability to assume those obligations of performance and behavior deemed essential by the University and relevant to any of its lawful missions, processes, and functions as an educational institution.

Students may be admitted to the Graduate School in any of the three categories: regular, provisional, or guaranteed admission.

ADMISSION PREREQUISITES

An applicant for admission as a regular degree seeking student must meet the following minimum requirements. Programs may have additional requirements that are higher than the minimum graduate school admission requirements. Qualified students are recommended for admission to regular degree status by the appropriate program department. Minimum admission requirements are:

- Hold a baccalaureate degree or a master's degree from an accredited college or university, or demonstrate completion of work equivalent to the baccalaureate or masters degree; AND
- Have adequate preparation to enter graduate study in the chosen program, and meet the requirements for admission, as determined by the program faculty; AND
- Have an undergraduate grade point average of 2.75 or better in a 4.0 system OR

Have a combined undergraduate grade point average and score on a national standardized admissions test that meet criteria determined by the program OR

Have completed 15 semester hours of relevant graduate coursework at an accredited university with a grade point average of 3.0 or better. (Note that units completed before admission may not all be transferable into a graduate degree program).

For students who do not meet the above criteria, program faculty may admit provisionally and assign coursework and/or examinations that must be taken in order to make up deficiencies.

APPLICATION PROCEDURES

Regular Admission Application Process

Application Materials

Complete applications for admission to an advanced degree program must be completed using the online application.

- Contact the program of interest before starting the application process to learn of application deadlines, required examinations (e.g., GRE, GMAT), and other specific requirements (or see the Graduate School Web Site).
- Complete the online application for the semester (term) of interest (including the *Tuition Classification Form*).

- Official transcripts of all academic work completed to date. Transcripts should be sent directly to the office of Admissions.
- A nonrefundable application processing fee (payable online (preferred) or by check sent directly to program).
- Test scores, letters of recommendation, and other materials as required by specific programs.
- For applicants whose native language is not English (i.e., international applicants), evidence demonstrating competency in English must be submitted. All submitted materials become the property of the University of Colorado. For more information contact the department/program for specific information or the Global Engagement Office.

Deadlines

Each program has specified deadlines which must be met for the application to be fully considered. Please check with the program of interest for deadlines. Application materials must be received by March 1 for maximum consideration for financial support starting in the fall semester. Applicants should check with their program of interest to determine for which semesters applications are being accepted. Some programs may only admit once a year.

Foreign applicants please contact your program/department of interest for complete application instructions and deadlines.

Graduate Admission Examinations

Graduate programs may require the Graduate Record Examination (GRE), Graduate Management Admission Test (GMAT), or the Miller Analogies Test (MAT). Applicants must check specific program/departmental testing requirements. Information regarding the tests, dates scheduled, and procedures for enrolling is available on each individual test's website.

Provisional Admission

Any applicant who does not meet the criteria for admission as a regular degree student may be recommended by the faculty for admission as a provisional student. The recommendation must include a statement of the conditions that the student must meet in order to become a regular degree student. When the conditions for regular status are met, the program director is responsible for submitting the paperwork to reclassify the student as fully admitted as soon as the conditions are met and to inform the student in writing. Provisional students are subject to the same standards of performance required of regular degree students, in addition to the requirements as specified by the program faculty imposed as conditions of the provisional admission status.

Guaranteed Admission

The special Guaranteed admission is available to UCCS students who are currently enrolled in their final semester of undergraduate study. Students must contact the graduate program of interest to determine requirements. **Please note that this option is not available to PhD students and may also not be available in all graduate programs at UCCS; please check with your program of interest.**

Readmission of Former Students

A student previously admitted to a graduate program who did not complete the degree and has not been continuously registered at the University but now wishes to return must do the following:

- Clarify status with the program to determine eligibility to return and pursue the same degree

- After receiving program approval to continue work on the degree, submit a new online application before deadlines have passed for the term of expected return, and pay the application fee.

A student applying to a doctoral program from a Masters program in the same department, with no break in attendance, will not be charged an application fee. A dismissed student is eligible to reapply for readmission after one year. Approval or rejection of this application rests with the program/department. Former students who wish to change from one program to another will apply using a new application and provide all supplemental materials, based on new programs requirements.

NON-DEGREE SEEKING STUDENTS

A student holding a baccalaureate degree that wishes to take graduate courses but does not wish to earn an advanced degree from the University of Colorado Colorado Springs should apply to the Office of Admissions and Records for admission as a non-degree student. (See the Unclassified/Non-Degree Student section in Admissions.) Students taking courses as a non-degree student may be able to apply up to 12 credits to a degree with the program's approval.

NOTIFICATION OF ACCEPTANCE

The program may send an unofficial acceptance letter to the applicant prior to the official letter being sent from the Office of Admissions and Records. The letter from the program is not considered to be the official letter of admittance, only a recommendation by the program/department.

After the Office of Admissions and Records has received all the approved program/departmental recommendations, forms and all required credentials, as per the Graduate School Policies and Procedures, the applicant will be notified regarding eligibility for admission. If eligible, the applicant will receive an **Official Letter of Acceptance** from the Office of Admissions and Records.

Please contact your program of interest for the status of your application.

APPLICATION FOR ADMISSION TO CANDIDACY

The Application for Admission to Candidacy for an advanced degree should be completed during the first five weeks of the semester in which the student intends to graduate. This application will certify that all requirements for the degree have been met, or are in progress. For further instructions the student should contact the program/department directly for requirements for the degree sought. If research involves human, animal, and bio-hazard subjects the appropriate committee approval must be sought, please consult the Office of Sponsored Programs before starting research. Forms and instructions can be found on the graduate school web page.

GRADUATE ACADEMIC POLICIES AND PROCEDURES

The official Policy and Procedures of the Graduate School are available on the UCCS Graduate School website.

TRANSFER COURSES

Work already applied toward a completed master's degree received at another institution cannot be accepted for transfer toward a master's degree at the University of Colorado Colorado Springs; extension work completed at another institution cannot be transferred; and correspondence work, except to make up deficiencies, is not recognized. Transfer credits may be applied to a graduate degree only with the approval of the program director. Each program will establish, with the concurrence of the Graduate School Executive Committee, the maximum number of semester hours (not to exceed 30% of the required credits) that may be transferred from another