

**University of Colorado at Colorado Springs
Common Data Set 2001-2002**

A. GENERAL INFORMATION

A1. Address Information

University of Colorado at Colorado Springs
1420 Austin Bluffs Parkway
PO Box 7150
Colorado Springs, CO 80933-7150
Main Phone Number: **(719) 262-3000**
WWW Home Page Address: **www.uccs.edu**

Admissions Phone Number: **(719) 262-3383**
Admissions Toll-free Number: **1-800-990-8227 ext. 3383**
Admissions Office Mailing Address: **PO Box 7150, Colorado Springs, CO 80933-7150**
Admissions Fax Number: **(719) 262-3116**
Admissions E-mail Address: **admrecor@uccs.edu**
Is there a separate URL application site on the Internet? If so, please specify: **www.uccs.edu/appintro.htm**

A2. Source of institutional control (*check one only*)

- ☒ **Public**
☐ Private (nonprofit)
☐ Proprietary

A2.1. Number of years of undergraduate study:

- | | | |
|--|--------------------------------------|---|
| <input type="checkbox"/> One year | <input type="checkbox"/> Three years | <input checked="" type="checkbox"/> Four years |
| <input type="checkbox"/> Five years | <input type="checkbox"/> Six years | <input type="checkbox"/> Two years (upper-division) |
| <input type="checkbox"/> Two years (community/ junior college/ lower division) | | |

A3. Classify your undergraduate institution:

- ☒ **Coeducational college**
☐ Men's college
☐ Women's college

A3.1. Check the one response that best describes the location of your institution:

- | | | |
|---|--|---|
| <input type="checkbox"/> Very large city (over 500,000) | <input type="checkbox"/> Large town (10,000) | <input checked="" type="checkbox"/> Large city (250,000 – 499,999) |
| <input type="checkbox"/> Small town (2,500 – 9,999) | <input type="checkbox"/> Small city (50,000 – 249,999) | <input type="checkbox"/> Rural community (under 2,500) |

A3.2. Place your institution geographically; give mileage from nearest large city or town.

60 miles from Denver

A3.3. Campus Environment

- ☒ **Urban**
☐ Suburban
☐ Rural

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A4. Academic year calendar

- | | |
|---|---|
| <input checked="" type="checkbox"/> Semester | <input type="checkbox"/> 4-1-4 |
| <input type="checkbox"/> Quarter | <input type="checkbox"/> Continuous (describe): |
| <input type="checkbox"/> Trimester | <input type="checkbox"/> Differs by program (describe): |
| <input type="checkbox"/> Other (describe): | |

A4.1. Do you offer mini-session during which students can complete a full term's course for credit

- ☒ **Yes** ☐ **No**

☐ Extensive courses offered

☒ **Limited courses offered**

A4.2. Summer offerings

☐ Extensive undergraduate courses offered

☒ **Limited undergraduate courses offered**

A4.3. Extended class availability

☒ **Extensive evening or early morning classes at the undergrad level (evenings after 6 PM)**

☐ Saturday classes available at the undergrad level

A5. Degrees offered by your institution

- | | |
|--|---|
| <input checked="" type="checkbox"/> Certificate | <input type="checkbox"/> Postbachelor's certificate |
| <input type="checkbox"/> Diploma | <input checked="" type="checkbox"/> Master's |
| <input type="checkbox"/> Associate | <input type="checkbox"/> Post-master's certificate |
| <input type="checkbox"/> Transfer | <input checked="" type="checkbox"/> Doctoral |
| <input type="checkbox"/> Terminal | <input type="checkbox"/> First professional |
| <input checked="" type="checkbox"/> Bachelor's | <input type="checkbox"/> First professional certificate |

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B. ENROLLMENT AND PERSISTENCE

B1. Institutional Enrollment—Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2001.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
Undergraduates				
Degree-seeking, first-time freshmen	331	453	24	30
Other first-year, degree-seeking	204	301	54	79
All other degree-seeking	955	1625	410	589
<i>Total degree-seeking</i>	1490	2379	488	698
All other UGs enrolled in credit courses	27	20	131	117
<i>Total undergraduates</i>	1517	2399	619	815
First-professional				
First-time, first-professional students	0	0	0	0
All other first-professionals	0	0	0	0
<i>Total first-professional</i>	0	0	0	0
Graduate				
Degree-seeking, first-time	48	85	120	120
All other degree-seeking	79	114	460	435
All other graduates enrolled in credit courses	32	56	296	785
<i>Total graduate</i>	159	255	876	1340

Total all undergraduates: **5,350**

Total all graduate and professional students: **2,630**

GRAND TOTAL ALL STUDENTS: 7,980

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B2. Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2000.

	Degree-seeking First-time First year	Degree-seeking Undergraduates	Total Undergraduates
Nonresident aliens	4	13	22
Black, non-Hispanic	19	154	195
American Indian or Alaskan Native	7	57	57
Asian or Pacific Islander	60	279	297
Hispanic	69	430	453
White, non-Hispanic	639	3885	4114
Race/ethnicity unknown	41	203	212
Total	839	5021	5350

Persistence

B3. Number of degrees awarded by your institution from July 1, 1999, to June 30, 2000.

Certificate/diploma	
Associate degrees	
Bachelor's degrees	772
Postbachelor's certificates	
Master's degrees	415
Post-master's certificates	
Doctoral degrees	3
First professional degrees	
First professional certificates	
ALL DEGREES	1,189

Graduation Rates

The items in this section correspond to data elements formerly collected by IPEDS or currently collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2001 Web-based survey.

For Bachelor's or Equivalent Programs

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1995. Include in the cohort those who entered your institution during the summer term preceding fall 1995.

- B4.** Initial 1995 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students: **378**
- B5.** Of the initial 1995 cohort, how many did not persist and did not graduate for the following reasons: deceased, permanently disabled, armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: **16**
- B6.** Final 1995 cohort, after adjusting for allowable exclusions: **362**
(Subtract question B5 from question B4)
- B7.** Of the initial 1995 cohort, how many completed the program in four years or less (by August 31, 1998): **88**
- B8.** Of the initial 1995 cohort, how many completed the program in more than four years but in five years or less (after August 31, 1998 and by August 31, 1999): **16**

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B9. Of the initial 1995 cohort, how many completed the program in more than five years but in six years or less (after August 31, 1999 and by August 31, 2000): **12**

B10. Total graduating within six years: **116**

B11. Six-year graduation rate for 1994 cohort (*question B10 divided by question B6*): **32 %**

Items B12 through B21 are for Two-Year Institutions only.

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2000 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: deceased, permanently disabled, armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22. For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2000 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2001? **63 %**

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C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

C1. First-time, first-year (freshman) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2001. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied: 936

Total first-time, first-year (freshman) women who applied: 1404

Total first-time, first-year (freshman) men who were admitted: 648

Total first-time, first-year (freshman) women who were admitted: 971

Total full-time, first-time, first-year (freshman) men who enrolled: 318

Total part-time, first-time, first-year (freshman) men who enrolled: 31

Total full-time, first-time, first-year (freshman) women who enrolled: 453

Total part-time, first-time, first-year (freshman) women who enrolled: 37

C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

Do you have a policy of placing students on a waiting list? ☐ Yes ☒ No

Admission Requirements

C3. High school completion requirement

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:

☒ **High school diploma is required and GED is accepted**

☐ High school diploma is required and GED is not accepted

☐ High school diploma or equivalent is not required

C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?

☒ **Required**

☐ Recommended

☐ Neither required nor recommend

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C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
Total academic units	15	16
English	4	4
Mathematics	3	4
Science	3	3
Of these, units that must be lab	2	2
Foreign language	2	3
Social studies	2	3
History		1
Academic electives	1	1
Other (<i>specify</i>)		

Other (specify): 4 Mathematics, 1 physics, 1 chemistry required for engineering program, 4 mathematics required for Business.

Basis for Selection

C6. Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

No open admission policy.

C6.1. Please use the following lines to write a brief statement about how your admission decisions are reached. If your institution has an open admission policy but has specific admission criteria for certain groups of students or for certain programs, explain those qualifications here.

Rank in top 40% of graduating class, minimum 2.8 GPA required. Additional requirements for engineering and business applicants.

C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.

	Very Important	Important	Considered	Not Considered
<i>Academic</i>				
Secondary school record	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Class rank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendation(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Standardized test scores	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Essay	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Nonacademic</i>				
Interview	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Extracurricular activities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Talent/ability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Character/personal qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alumni/ae relation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Geographical residence	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
State residency	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Religious affiliation/commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Minority status	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Volunteer work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Work experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SAT and ACT Policies

C8. Entrance exams

- A. Does your institution make use of SAT I, SAT II, or ACT scores in admission decisions for first-time, first-year, degree-seeking applicants? ☒ **Yes** ☐ **No**

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission.

	ADMISSION				
	Require	Recommend	Require for Some	Consider If Submitted	Not Used
SAT I	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ACT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT I or ACT (no preference)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT I or ACT--SAT I preferred	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT I or ACT--ACT preferred	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT I and SAT II	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT I and SAT II or ACT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT II	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In addition, does your institution use applicants' test scores for placement or counseling?

Placement ☒ **Yes** ☐ **No**

Counseling ☐ **Yes** ☒ **No**

- B. Does your institution use the SAT I or II or the ACT for **placement only**? If so, please mark the appropriate boxes below:

	PLACEMENT		
	Required	Recommended	Required for some
SAT I	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT II	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ACT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT I or ACT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- C. Latest date by which SAT I or ACT scores must be received for fall-term admission **07/01**

Latest date by which SAT II scores must be received for fall-term admission **Not applicable**

- D. If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students):

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Freshman Profile

Provide percentages for **ALL enrolled, degree seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2001, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2001 who submitted national standardized (SAT/ACT) test scores.

Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores**. Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. SAT scores should be recentered scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores:	56%	Number submitting SAT scores:	371
Percent submitting ACT scores:	85%	Number submitting ACT scores:	565

	25th Percentile	75th Percentile
SAT I Verbal	480	580
SAT I Math	480	590
ACT Composite	21	25
ACT English	20	25
ACT Math	19	25

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT I Verbal	SAT I Math
700-800	3.5%	1.9%
600-699	15.4%	22.0%
500-599	50.9%	46.1%
400-499	27.1%	26.0%
300-399	2.7%	4.1%
200-299	0.3%	0.0%

	ACT Composite	ACT English	ACT Math
30-36	3.6%	4.1%	11.0%
24-29	39.1%	34.6%	33.0%
18-23	54.5%	50.4%	50.4%
12-17	2.8%	10.7%	11.0%
6-11	0.0%	0.2%	0.0%
Below 6	0.0%	0.0%	0.0%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class:	17%
Percent in top quarter of high school graduating class:	41%
Percent in top half of high school graduating class:	78%
Percent in bottom half of high school graduating class:	22%
Percent in bottom quarter of high school graduating class:	2%

Percent of total first-time, first-year (freshman) students who submitted high school class rank: 90%

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C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

Percent who had GPA of 3.0 and higher	81%
Percent who had GPA between 2.0 and 2.99	19%
Percent who had GPA between 1.0 and 1.99	0%
Percent who had GPA below 1.0	0%

C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA: 3.4

Percent of total first-time, first-year (freshman) students who submitted high school GPA: **98.90%**

Admission Policies

C13. Application fee

Does your institution have an application fee?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Amount of application fee: \$40		
Can it be waived for applicants with financial need?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

C13.2. Indicate alternative formats in which your institution's application is available:

<input type="checkbox"/> Disk or CD-ROM	<input checked="" type="checkbox"/> Online through college's own Website
---	--

If your institution's application can be accessed online or on disk, can students also submit the application

<input checked="" type="checkbox"/> Online
<input type="checkbox"/> On disk

C14. Application closing date

Does your institution have an application closing date?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Application closing date (fall): 07/11		
Priority date: 04/01		

C15. Are first-time, first-year students accepted for terms other than the fall? ☒ Yes ☐ No

C16. Notification to applicants of admission decision sent (fill in one only)

On a rolling basis ☒ Yes ☐ No

beginning (date): 09/01

By (date): _____

Other: _____

C17. Reply policy for admitted applicants (fill in one only)

Must reply by (date): _____

No set date ☒ Yes ☐ No

Must reply by May 1 or within _____ weeks if notified thereafter

Other: _____

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C17.2.

Deadline for housing deposit:

Amount of housing deposit: **150**

C18. Deferred admission: Does your institution allow students to postpone enrollment after admission?

☒ Yes ☐ No

If yes, maximum period of postponement: **12 months**

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation? ☐ Yes ☒ No

C20. Common application: Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted? ☐ Yes ☒ No

If "yes," are supplemental forms required? ☐ Yes ☐ No

Is your college a member of the Common Application Group? ☐ Yes ☒ No

Early Decision and Early Action Plans

C21. Early decision: Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment? ☐ Yes ☒ No

If "yes," please complete the following:

First or only early decision plan-closing date:

First or only early decision plan notification date:

Other early decision plan closing date:

Other early decision plan notification date:

For the Fall 2000 entering class:

Number of early decision applications received by your institution:

Number of applicants admitted under early decision plan:

Please provide significant details about your early decision plan:

C22. Early action: Do you have a non-binding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?

☐ Yes ☒ No

If "yes," please complete the following:

Early action closing date:

Early action notification date:

International Admission Policies

C24. Do you want your institution listed in the College Board's International Student Handbook?

There is no charge for this listing. ☐ Yes ☒ No

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C25. SAT/ACT policies for undergraduate international students

	Required	Recommended	Required for some	Considered is submitted
SAT I				
ACT				
SAT I or ACT (no preference)	X			
SAT I or ACT – SAT I preferred				
SAT I or ACT – ACT preferred				
SAT I and SAT II				
SAT I and SAT II or ACT				
SAT II				

C26. Is TOEFL generally required of non-resident alien applicants? ☒ Yes ☐ No

C27. What is the minimum score you require for unconditional admission?

550 TOEFL – Paper (Range 200-677)

213 Computer (Range 0-300)

C30. Application fee for undergraduate international students: \$100

C31. Fall 2002 application closing date for undergraduate international students (month/day): 6/01

C32. Indicate the maximum number of credits that international undergraduate students may take during all summer sessions in a single academic year: 12

C33. List services available to international students

☒ **International student adviser**

☐ Housing during summer months for international students

☐ Special international student orientation program

☐ ESL program on campus for international students

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D. TRANSFER ADMISSION

Fall Applicants

D1. Does your institution enroll transfer students? ☒ **Yes** ☐ **No**

(If no, please skip to Section E)

If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities? ☒ **Yes** ☐ **No**

D2. Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2001.

	Applicants	Admitted Applicants	Enrolled Applicants
Total	1474	1085	682

Application for Admission

D3. Indicate terms for which transfers may enroll:

☒ **Fall** ☐ **Winter** ☒ **Spring** ☒ **Summer**

D4. Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?

☒ **Yes** ☐ **No**

If yes, what is the minimum number of credits and the unit of measure?

Credits: **12**

Units of measure: **Semester**

D5. Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not required
High school transcript	X				
College transcript(s)	X				
Essay or personal statement					X
Interview					X
Standardized test scores		X			
Statement of good standing from prior institution(s)		X			

D6. If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):

Not Applicable

D7. If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale):

2.0

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D8. List any other application requirements specific to transfer applicants:

None

D9. List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
Fall	April 1	April 1			X
Winter					
Spring	November 1	December 1			X
Summer	March 1	May 1			X

D10. Does an open admission policy, if reported, apply to transfer students? ☐ Yes ☒ No

D11. Describe additional requirements for transfer admission, if applicable:

Number and type of college courses, comparability to University's offerings, and grades received are considered.

Transfer Credit Policies

D12. Report the lowest grade earned for any course that may be transferred for credit: **C**

D13. Maximum number of credits or courses that may be transferred from a two-year institution:

Number: **72 credits** Unit type: **semester**

D14. Maximum number of credits or courses that may be transferred from a four-year institution:

102

D15. Minimum number of credits that transfers must complete at your institution to earn an associate degree:

Not Applicable

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree: **30 hours**

D20. What special services does your institution offer to students transferring into your institution:

☒ **Adviser**

☐ Re-entry adviser

☒ **Orientation**

☐ Pre-admission transcript evaluation
(determination of what courses will transfer)

D21. Transfer students accepted at the following levels:

☒ **First-semester freshman**

☒ **Junior**

☒ **Second-semester freshman**

☒ **Senior**

☒ **Sophomore**

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E. ACADEMIC OFFERINGS AND POLICIES

E1. Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Accelerated program | <input checked="" type="checkbox"/> Honors program |
| <input checked="" type="checkbox"/> Cooperative (work-study) program | <input checked="" type="checkbox"/> Independent study |
| <input checked="" type="checkbox"/> Cross-registration | <input checked="" type="checkbox"/> Internships |
| <input checked="" type="checkbox"/> Distance learning | <input checked="" type="checkbox"/> Liberal arts/career combination |
| <input checked="" type="checkbox"/> Double major | <input type="checkbox"/> Student-designed major |
| <input checked="" type="checkbox"/> Dual enrollment | <input checked="" type="checkbox"/> Study abroad |
| <input type="checkbox"/> English as a Second Language (ESL) | <input checked="" type="checkbox"/> Teacher certification program |
| <input checked="" type="checkbox"/> Exchange student program (domestic) | <input checked="" type="checkbox"/> Weekend college |
| <input type="checkbox"/> External degree program | <input type="checkbox"/> Other (specify): |

E1.2.

Do you offer GED preparation? ☐ Yes ☒ No

Are you a GED test center? ☐ Yes ☒ No

E1.5. Do you have a separate undergraduate honors college with different admission requirements and different academic offerings? ☐ Yes ☒ No

Distance Learning Programs

E2. How are distance-learning programs delivered:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Satellite/ Cable TV | <input checked="" type="checkbox"/> Distributed print/video/audio materials |
| <input type="checkbox"/> Videoconferencing | <input type="checkbox"/> Other |
| <input checked="" type="checkbox"/> Internet (website, on-line service, e-mail, bulletin board, IRC/ICQ/Internal chat system, video conferencing) | |

Contact for student seeking information about distance learning programs:

Phone number: (719) 262-4996

Mail: denelson@uccs.edu

Academic Support Services

E3. Identify the academic support services offered to students

- | | |
|---|---|
| <input checked="" type="checkbox"/> Writing Center | <input type="checkbox"/> Remedial instruction |
| <input checked="" type="checkbox"/> Learning Center | <input checked="" type="checkbox"/> Pre-admission summer |
| <input checked="" type="checkbox"/> Tutoring | <input checked="" type="checkbox"/> Study skills assistance |
| <input checked="" type="checkbox"/> Reduced course load | |

E3.1 Are academic support services available:

Evenings (after 6:00 PM) ☒ Yes ☐ No

Weekends ☒ Yes ☐ No

E5. Are students required to have a personal or laptop computer? ☐ Yes ☒ No

Number of college-owned workstations available for general student use: **300**

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Location of workstations:

- ☒ **Dorms**
- ☒ **Library**
- ☒ **Computer Center**
- ☐ Student Center

Check off if these apply:

- ☒ Dorms wired for high speed internet connections (e.g. Ethernet, T1, T3).
- ☒ Dorms wired for access to campus-wide network.
- ☒ E-mail accounts provided to all students.
- ☒ Online course registration for freshmen.
- ☒ Commuter/off-campus students can connect to campus network.
- ☐ Computer repair service available on campus.
- ☒ Computer help line available.
- ☐ On-line library (ability to read books, periodicals, etc. on-line).
- ☒ Discounted computer software for sale (on-campus store).
- ☒ Discounted computer hardware for sale (on-campus store).
- ☐ Student web hosting.
- ☐ Wireless network.

Placement and Credit by Examination

E6. Institutional/departmental examination that may be counted toward a degree:

Hours of credit by examination may be counted toward a bachelor's degree: **30**

Name of Advanced Placement Official:

Name: James Tidwell
Telephone: (719) 262-3383
E-mail: jtiddwell@uccs.edu

NOTE: Minimum score for awarded credit shown. Additional credit MAY be awarded for higher score.

	AP Exam Grade Required for Credit	Number of Credit Hours Awarded	Grade Required for Advance Placement
Art History	3	6	
Art Studio: Drawing	3	6	
Biology	4	6	
Chemistry	3	5	
Computer Science A	4	3	
Computer Science AB	4	3	
English, Language and Composition	4	3	
English, Literature and Composition	4	6	
Environmental Science	4	4	
French, Language	3	4	
French, Literature	3	3	
German, Language	3	4	
German, Literature	3	3	

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Government and Politics, US	4	3
Government and Politics, Comparative	4	3
History, European	4	6
History, US	4	6
Human Geography	4	4
Macroeconomics	4	3
Mathematics, Calculus AB	4	4
Mathematics, Calculus BC	3	4
Microeconomics	4	3
Music Theory	3	3
Physics B	3	8
Physics C, Electricity and Magnetism	4	5
Physics C, Mechanics	4	5
Psychology	4	4
Spanish, Language	3	4
Spanish, Literature	3	3
Statistics	4	3

College Board College-Level Examination Program (CLEP)

Name of CLEP official:

Name: James Tidwell

Telephone: (719) 262-3383

E-mail: jt看dwell@uccs.edu

E14. Indicate the minimum score at which credit is generally awarded. NOTE: Students wishing to receive CLEP credit must score 67% or better for each approved subject exam taken.

Examination	Credit Granting Score	Credit Hours Awarded
American Literature		
Analyzing & Interpreting Literature		
Composition, Freshman		
English Composition		
English Composition with Essay		
English Literature		
Humanities		
Algebra		
Algebra-Trigonometry		
Biology	67%	6
Chemistry	67%	5
Calculus with Elem. Functions	67%	5
College Mathematics		
Natural Sciences		
Trigonometry		
French, Level 1	67%	8
French, Level 2		
German, Level 1	67%	8
German, Level 2		
Spanish, Level 1	67%	8
Spanish, Level 2		
American Government		
Educational Psychology, Intro. To		
United States History I	67%	3
United States History II	67%	3

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Human Growth & Development		
Macroeconomics, Principles of	67%	3
Microeconomics, Principles of	67%	3
Psychology, Introductory	67%	3
Social Sciences & History		
Sociology, Introductory	67%	3
Western Civilization I	67%	3
Western Civilization II	67%	3
Accounting, Principles of		
Business, Law, Introductory		
Information Systems & Computer App.		
Management, Principles of		
Marketing, Principles of		

E3. Areas in which all or most students are required to complete some course work prior to graduation.

- | | |
|--|--|
| <input type="checkbox"/> Arts/fine arts | <input type="checkbox"/> Humanities |
| <input type="checkbox"/> Computer literacy | <input checked="" type="checkbox"/> Mathematics |
| <input checked="" type="checkbox"/> English (including composition) | <input type="checkbox"/> Philosophy |
| <input type="checkbox"/> Foreign languages | <input checked="" type="checkbox"/> Sciences (biological or physical) |
| <input type="checkbox"/> History | <input checked="" type="checkbox"/> Social science |
| <input checked="" type="checkbox"/> Other (describe): See below* | |

*** Cultural Diversity, Global Awareness, and Oral Communication**

Library Collections

Report the number of holdings.

E4. Books, serial backfiles, electronic documents, and government document (titles) that are accessible through the library's catalog: **252,544**

E5. Current serial subscriptions (paper, microform, electronic): **2,201**

E6. Microforms (units): **402,834**

E7. Audiovisual materials (units): **5,234**

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F. STUDENT LIFE

F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2000 who fit the following categories:

	First-time, first-year (freshman) students	Undergraduates
Percent who are from out of state (exclude international/nonresident aliens)	10%	8%
Percent of men who join fraternities	0%	0%
Percent of women who join sororities	10%	10%
Percent who live in college-owned, -operated, or -affiliated housing	38%	11%
Percent who live off campus or commute	62%	89%
Percent of students age 25 and older	1%	31%
Average age of full-time students	19	23
Average age of all students (full- and part-time)	19	25

F1.1. Is your campus considered Primarily:

- ☐ Residential
☒ **Commuter**

F2. Activities offered Identify those programs available at your institution.

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Choral groups | <input type="checkbox"/> Marching band | <input checked="" type="checkbox"/> Student government |
| <input type="checkbox"/> Concert band | <input checked="" type="checkbox"/> Music ensembles | <input checked="" type="checkbox"/> Student newspaper |
| <input checked="" type="checkbox"/> Dance | <input checked="" type="checkbox"/> Musical theater | <input checked="" type="checkbox"/> Student-run film society |
| <input checked="" type="checkbox"/> Drama/theater | <input type="checkbox"/> Opera | <input type="checkbox"/> Symphony orchestra |
| <input checked="" type="checkbox"/> Jazz band | <input type="checkbox"/> Pep band | <input type="checkbox"/> Television station |
| <input checked="" type="checkbox"/> Literary magazine | <input type="checkbox"/> Radio station | <input type="checkbox"/> Yearbook |

F2.1. Social organizations:

- ☐ Fraternities
☒ **Sororities**

F3. ROTC (program offered in cooperation with Reserve Officers' Training Corps)

Army ROTC is offered:

- ☒ **On campus**
☐ At cooperating institution (name): _____

Naval ROTC is offered:

- ☐ On campus
☐ At cooperating institution (name): _____

Air Force ROTC is offered:

- ☐ On campus
☐ At cooperating institution (name): _____

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F4. Housing: Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Coed dorms | <input checked="" type="checkbox"/> Special housing for disabled students |
| <input checked="" type="checkbox"/> Men's dorms | <input type="checkbox"/> Special housing for international students |
| <input checked="" type="checkbox"/> Women's dorms | <input type="checkbox"/> Fraternity/sorority housing |
| <input type="checkbox"/> Apartments for married students | <input type="checkbox"/> Cooperative housing |
| <input type="checkbox"/> Apartments for single students | |
| <input type="checkbox"/> Other housing options (specify): _____ | |

F4.1. Indicate housing policies at your institution:

- | | |
|--|--|
| <input type="checkbox"/> No college-affiliated student housing available | <input type="checkbox"/> Guaranteed on-campus housing for all undergraduates |
| <input type="checkbox"/> Guaranteed on-campus housing for freshmen | <input checked="" type="checkbox"/> Assistance in locating off-campus housing (not affiliated with the college) |

F4.2. Religious observance required?

- ☐ Yes ☒ **No**

F4.3. List up to 10 religious, political, ethnic, and social service organization available on campus:

Inter-Varsity Christian Fellowship
Black Student Union
Campus Crusade for Christ
United Students of Color
University Freethinkers
Barnabus Group
Navigators
Asian/Pacific Islander Association

F4.5. Are pets allowed in dorm rooms? ☐ Yes ☒ **No**

F4.6. Do you allow first-time, first year students to have a car on campus? ☐ Yes ☐ **No**

F5. Intercollegiate athletic association membership:

- ☐ National Association of Intercollegiate Athletics (NAIA)
☒ **National Collegiate Athletic Association (NCAA)**
☐ National Junior College Athletic Association (NJCAA)
☐ National Small College Athletic Association (NSCAA)
☐ National Christian College Athletic Association (NCCAA)

F6. Check the intercollegiate, intramural and club sports sponsored by your institution. Indicate if athletic scholarships are available.

	Intercollegiate		Intramural		Scholarships	
	Men	Women	Men	Women	Men	Women
Archery						
Badminton						
Baseball			X			
Basketball	X	X			X	X

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Bowling			X	X		
Boxing						
Cheerleading						
Cricket						
Cross-country	X	X			X	X
Diving						
Equestrian						
Fencing			X	X		
Field Hockey						
Football (tackle)						
Football (non-tackle)						
Golf	X				X	
Gymnastics						
Handball						
Ice Hockey						
Judo						
Lacrosse						
Racquetball						
Rifle						
Rodeo						
Rowing (crew)						
Rugby						
Sailing						
Skiing						
Skin diving						
Soccer	X				X	
Softball			X	X		X
Squash						
Swimming						
Synchronized swimming						
Table Tennis						
Tennis	X	X			X	X
Track and field	X	X			X	X
Triathlon						
Volleyball				X		X
Water polo						
Weight lifting						
Wrestling						

F7. List any other available club sports not listed in question F6. If restricted to men include “M”; if restricted to women include “W”.

Cycling
Karate

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Freshman Orientation

F8. Freshmen Orientation available ☒ Yes ☐ No

Mandatory: ☒ Yes ☐ No

Is there a separate charge: ☒ Yes ☐ No

Amount: **\$20**

Can you pre-register for classes: ☐ Yes ☒ No

Use these lines to describe your orientation program including when held and duration:

One-day sessions throughout summer help students enroll in fall classes and introduce them to campus personnel, programs, services, and facilities.

F9. Check each of the following services offered by your institution

- ☒ Adult (re-entering) student services/programs
- ☐ Alcohol/substance abuse counseling
- ☐ Campus ministries/chaplains
- ☒ Career counseling
- ☐ Economically disadvantaged student services
- ☒ Employment services for undergraduates
- ☐ Financial aid counseling
- ☒ Health services
- ☐ Legal services
- ☐ Minority student services
- ☒ On-campus daycare
- ☒ Personal counseling
- ☐ Placement service for graduates
- ☒ Veteran's counselor
- ☐ Women's services

F11. Services/facilities for the physically disabled

- ☒ Wheelchair accessibility
- ☒ Services and/or facilities for visually impaired
- ☒ Services and/or facilities for hearing impaired
- ☐ Services and/or facilities for those with speech or communication disorders

F12. Indicate the type of support services available for students with learning disabilities.

Comprehensive is defined as a specific program staffed by professionals experienced in the area of learning disabilities, designed to meet the needs of students with various types of learning disabilities.

Partial means support services are available on an individual, as-needed basis but there is no formal program offered.

- ☐ Comprehensive services available
- ☒ Partial services available

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G. ANNUAL EXPENSES

Provide 2002-2003 academic year costs for the following categories that are applicable to your institution.

G1. Undergraduate full-time tuition, required fees, room and board

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2002-2003 academic year. A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters or trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are *not* included in tuition (e.g., registration, health, or activity fees.) Do *not* include optional fees (e.g., parking, laboratory use).

	FIRST-YEAR (Est.)	UNDERGRADUATES (Est.)
PRIVATE INSTITUTIONS:	N/A	N/A
PUBLIC INSTITUTIONS In-district:	2790	3154
In-state (out-of-district):	2790	3154
Out-of-state:	12,662	12,409
NONRESIDENT ALIENS:		
REQUIRED FEES:	804	710
ROOM AND BOARD: (on-campus)	5896	5896
ROOM ONLY: (on-campus)	3353	3353
BOARD ONLY: (on-campus meal plan)	2547	2547

Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees): N/A

Other: Some courses have their own per course fees. Please see <http://www.uccs.edu/schedule/fall/Tuition&Fees.pdf> for specific information.

G2. Number of credits per term a student can take for the stated full-time tuition:

Minimum: **12**

Maximum: **15**

G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?

☒ Yes

☐ No

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G4. If tuition and fees vary by undergraduate instructional program, describe briefly:

	Freshmen Costs	
	2001-2002	2002-2003 (Est.)
Private Institution Tuition		
Public Institution Tuition In-district	2,490	2,790
In-state, out-of-district tuition: Provide only if different from the in-district rate.		
Out-of-State tuition	10,312	12,662
Tuition/Nonresident Aliens: Provide only if different from tuition for domestic first-year students		
Required Fees	757	804
Room and Board: (on-campus)	5,896	6,194

G5. Provide the estimated expenses for a typical full-time undergraduate student:

	Residents	Commuters (living at home)	Commuters (not living at home)
Books and supplies:	912	912	912
Room only:	3423		5303
Board only:	2473	2473	2473
Transportation:	972	972	972
Other expenses:	972	2492	2492

G6. Undergraduate per-credit-hour charges:

	2001-2002	2002-2003 (Est.)
Private Institutions:		
Public Institutions in-district:	119	146
In-state (out-of-district): Provide only if different from in-district rate		
Out-of-state	555	627
Nonresident Aliens: provide only if different from figure for domestic first-year students		

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H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduates

H1. Enter total dollar amounts **awarded** to full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns.** (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based gift aid” on the last page of the definitions section.)

Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:

☐ 2001-2002 estimated or ☐ 2000-2001 final

	Need-based	Non-need-based
	\$	\$
Scholarships/Grants		
Federal	2,929,322	0
State	1,588,247	0
Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	943,714	254,588
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	325,832	0
Total Scholarships/Grants	5,787,115	254,588
Self-Help		
Student loans from all sources (excluding parent loans)	10,169,982	0
Federal Work-Study	784,165	
State and other work-study/employment	558,219	199,194
Total Self-Help	11,512,366	199,194
Parent Loans	1,178,789	0
Tuition Waivers	0	0
Athletic Awards	163,947	137,592

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Number of Enrolled Students Receiving Aid

H2. List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and received financial aid. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.**

Numbers should reflect the cohort receiving the dollars reported in H1.

Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

Need-based awards	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2001 cohort)	741	3,812	1,238
b) Number of students in line a who were financial aid applicants (include applicants for all types of aid)	448	2,774	611
c) Number of students in line b who were determined to have financial need	303	2,055	429
d) Number of students in line c who received any financial aid	290	1,943	371
e) Number of students in line d who received any need-based gift aid	266	1,437	243
f) Number of students in line d who received any need-based self-help aid	129	1,344	262
g) Number of students in line d who received any non-need-based gift aid	16	122	13
h) Number of students in line d whose need was fully met (<u>exclude PLUS loans, unsubsidized loans, and private alternative loans</u>)	206	1,105	115
i) On average, the percentage of need that was met of students who received any need-based aid. Exclude any resources that were awarded to replace EFC (<u>PLUS loans, unsubsidized loans, and private alternative loans</u>)	78%	70%	100%
j) The average financial aid package of those in line d . Exclude any resources that were awarded to replace EFC (<u>PLUS loans, unsubsidized loans, and private alternative loans</u>)	4,906	6,646	4,834
k) Average need-based gift award of those in line e	3,293	3,848	2,454
l) Average need-based self-help award (<u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u>) of those in line f	3,693	4,386	4,126
m) Average need-based loan (<u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u>) of those in line f who received a need-based loan	2,781	3,627	3,625

H2A. Number of Enrolled Students Receiving Non-need-based Grants and Scholarships: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who received non-need-based gift aid. Numbers should reflect the cohort receiving the dollars reported in H1. **Note:** In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

Non-need-based awards	First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
n) Number of students in line a who had no financial need and who received non-need-based <u>gift</u> aid (exclude those receiving athletic awards and tuition benefits)	65	170	7
o) Average <u>dollar amount of non-need-based gift aid awarded</u> to students in line n	2,049	1,832	746
p) Number of students in line a who received a non-need-based athletic <u>grant or scholarship</u>	5	24	0
q) Average <u>dollar amount of non-need-based athletic grants and scholarships awarded</u> to students in line p	2,175	2,169	0

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H3: Which needs-analysis methodology does your institution use in awarding institutional aid?

- ☒ Federal methodology (FM)
☐ Institutional methodology (IM)
☐ Both FM and IM

H4. 25% Percent of the 2001 undergraduate class who graduated between July 1, 2000 and June 30, 2001 and borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution. _____%

H5. Average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions: **\$12,229**

H5.1. Is need-based financial aid available to full-time students ☒ Yes ☐ No

H5.2. Is need-based financial aid available to part-time students ☒ Yes ☐ No

H5.3. Do you practice need-blind admissions ☒ Yes ☐ No

H5.4. All financial aid based on need ☐ Yes ☒ No

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6. Indicate your institution's policy regarding financial aid for undergraduate degree-seeking nonresident aliens:

- ☐ College-administered need-based financial aid is available
☐ College-administered non-need-based financial aid is available
☐ College-administered financial aid is not available

If college-administered financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who received need-based or non-need-based aid: **0**

Total dollar amount of financial aid from all sources awarded to all undergraduate degree-seeking nonresident aliens: **0**

Process for First-Year/Freshman Students

H7. Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

- ☒ **FAFSA**
☐ Institution's own financial aid form
☐ CSS/Financial Aid PROFILE
☐ State aid form
☐ Non-custodial (Divorced/Separated) Parent's Statement
☐ Business/Farm Supplement
☐ Other:

H8. Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

- ☐ Institution's own financial aid form
☐ CSS/Financial Aid PROFILE
☐ Foreign Student's Financial Aid Application
☐ Foreign Student's Certification of Finances
☐ Other:

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H9. Indicate filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms: **April 1**

Deadline for filing required financial aid forms: **None**

No deadline for filing required forms (applications processed on a rolling basis): **Rolling basis**

H10. Indicate notification dates for first-year (freshman) students (answer a or b):

a. Students notified on or about (date): Students notified on a rolling basis

b. Students notified on a rolling basis: ☒ **Yes** ☐ **No** If yes, starting date: 04/15/02

H11. Indicate reply dates:

Students must reply by (date): _____ or within **3** weeks of notification.

Types of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12. Loans

FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)

- ☐ Direct Subsidized Stafford Loans
- ☐ Direct Unsubsidized Stafford Loans
- ☐ Direct PLUS Loans

FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)

- ☒ FFEL Subsidized Stafford Loans
- ☒ FFEL Unsubsidized Stafford Loans
- ☒ FFEL PLUS Loans

- ☒ Federal Perkins Loans
- ☐ Federal Nursing Loans
- ☐ State Loans
- ☒ College/university loans from institutional funds
- ☐ Other (specify): _____

H13. Scholarships and Grants

NEED-BASED:

- ☒ Federal Pell
- ☒ SEOG
- ☒ State scholarships/grants
- ☒ Private scholarships
- ☒ College/university gift aid from institutional funds
- ☐ United Negro College Fund
- ☐ Federal Nursing Scholarship
- ☐ Other (specify): _____

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H14. Check off criteria used in awarding institutional aid. Check all that apply.

Non-need	Need-based		Non-need	Need-based	
X	X	Academics	X		Leadership
X	X	Alumni affiliation	X	X	Minority status
X		Art			Music/drama
X	X	Athletics	X	X	Religious affiliation
		Job skills		X	State/district residency
X		ROTC			

H16. Tuition payment loans

- ☐ Prepayment discount
- ☐ External finance company
- ☒ **Installment payment**
- ☐ Deferred payment
- ☒ **Credit card payment**

H17. Are work-study programs available

- ☒ Nights
- ☒ For part-time students
- ☐ Weekends

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I. INSTRUCTIONAL FACULTY AND CLASS SIZE

11. Please report number of instructional faculty members in each category for Fall 2001.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Institutions are asked to EXCLUDE:

- (a) instructional faculty in pre-clinical and clinical medicine
- (b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status,
- (c) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like
- (d) faculty on leave without pay, and
- (e) replacement faculty for faculty on sabbatical leave.

Full-time: faculty employed on a full-time basis

Part-time: faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Also includes adjuncts and part-time instructors.

Minority faculty: includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.

Doctorate: includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.

First-professional: includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

	Full-time	Part-time	Total
Total number of instructional faculty	249	204	453
Total number who are members of minority groups	28	22	50
Total number who are women	98	106	204
Total number who are men	151	98	249
Total number who are nonresident aliens (international)	0	0	0
Total number with doctorate, first professional, or other terminal degree	236		
Total number whose highest degree is a master's but not a terminal master's	13		
Total number whose highest degree is a bachelor's	0		
Total number whose highest degree is unknown or other (Note: Items f, g, h, and i must sum up to item a.)	220		

Student to Faculty Ratio

12. Report the Fall 2000 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2000 Student to Faculty ratio: **17 to 1**

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Undergraduate Class Size

13. In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2001 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicum, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of **class sections** and **class subsections** offered in Fall 2001. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

Number of Class Sections with Undergraduates Enrolled

Undergraduate Class Size (provide numbers)

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
Class sections	122	166	239	93	101	67	11	799
Class subsections								

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J. DEGREES CONFERRED

Degrees conferred between July 1, 2000 and June 30, 2001

Reference: IPEDS Completions, Part A

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded.

CIP Discipline and Code Category	N	PCT
Biological/life sciences 26	54	6.79%
Business/marketing 52	142	17.86%
Communications/communication technologies 09	87	10.94%
Computer and information sciences 11	28	3.52%
Engineering/engineering technologies 14	30	3.77%
English 23	29	3.65%
Foreign languages and literature 16	5	0.63%
Health professions and related sciences 51	66	8.30%
Interdisciplinary studies 30	13	1.64%
Mathematics 27	16	2.01%
Philosophy, religion, theology 38	6	0.75%
Physical sciences 40	13	1.64%
Psychology 42	119	14.97%
Social sciences and history 45	166	20.88%
Visual and performing arts 50	21	2.64%
ALL (includes double majors)	795	100%

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◆ **All definitions related to the financial aid section appear at the end of the Definitions document.**

◆ Items preceded by an asterisk (*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

***Academic advisement:** Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

Accelerated program: Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

***Adult student services:** Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

American Indian or Alaska native: A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Applicant (first-time, first year): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution).

Application fee: That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

Bachelor's degree: An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black, non-Hispanic: A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).

Board (charges): Assume average cost for 19 meals per week or the maximum meal plan.

Books and supplies (costs): Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

***Career and placement services:** A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

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Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See **Postsecondary award, certificate, or diploma**.

Class rank: The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

College-preparatory program: Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

Common Application: The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

***Community service program:** Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

Commuter: A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

Cooperative housing: College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

Cooperative (work-study plan) program: A program that provides for alternate class attendance and employment in business, industry, or government.

***Counseling service:** Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

Credit: Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

Credit course: A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

Credit hour: A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

Cross-registration: A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

Deferred admission: The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

Degree: An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

Degree-seeking students: Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

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Differs by program (calendar system): A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See **Postsecondary award, certificate, or diploma.**

Distance learning: An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

Doctoral degree: The highest award a student can earn for graduate study. The doctoral degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology. For the Doctor of Public Health degree, the prior degree is generally earned in the closely related field of medicine or in sanitary engineering.

Double major: Program in which students may complete two undergraduate programs of study simultaneously.

Dual enrollment: A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

Exchange student program-domestic: Any arrangement between a student and a college that permits study for a semester or more at another college in the United States without extending the amount of time required for a degree. **See also Study abroad.**

External degree program: A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

Extracurricular activities (as admission factor): Special consideration in the admissions process given for participation in both school and non-school-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

First professional certificate (post-degree): An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.

First professional degree: An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (BPharm, PharmD), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).

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First-time student: A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

First-time, first-year (freshman) student: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

First-year student: A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

***Freshman/new student orientation:** Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

Full-time student (undergraduate): A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

Geographical residence (as admission factor): Special consideration in the admission process given to students from a particular region, state, or country of residence.

Grade point average (academic high school GPA): The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

Graduate student: A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

***Health services:** Free or low cost on-campus primary and preventive health care available to students.

High school diploma or recognized equivalent: A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED), or another state-specified examination.

Hispanic: A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Honors program: Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

Independent study: Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

In-state tuition: The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International student: See **Nonresident alien**.

Internship: Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

***Learning center:** Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

***Legal services:** Free or low cost legal advice for a range of issues (personal and other).

Liberal arts/career combination: Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

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Master's degree: An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.

***Minority student center:** Center with programs, activities, and/or services intended to enhance the college experience of students of color.

Nonresident alien: A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

***On-campus day care:** Licensed day care for students' children (usually age 3 and up), usually for a fee.

Open admission: Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

Out-of-state tuition: The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

Part-time student (undergraduate): A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

***Personal counseling:** One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

Post-baccalaureate certificate: An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

Post-master's certificate: An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

Postsecondary award, certificate, or diploma: Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements—

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 60 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

Private institution: An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

Private for-profit institution: A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

Private nonprofit institution: A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See **Private for-profit institution**.

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Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

Quarter calendar system: A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

Race/ethnicity: Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

***Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

***Remedial services:** Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

Required fees: Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

Resident alien or other eligible non-citizen: A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

Room and board (charges)—on campus: Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

Secondary school record (as admission factor): Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

Semester calendar system: A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

Study abroad: Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

***Summer session:** A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

Talent/ability (as admission factor): Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

Teacher certification program: Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

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Transfer applicant: An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

Transfer student: A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

Transportation (costs): Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

***Tutoring:** May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

Unit: a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

Undergraduate: A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

***Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

***Visually impaired:** Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

Volunteer work (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White, non-Hispanic: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

***Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

Work experience (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

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Financial aid definitions

Financial aid applicant: Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

Indebtedness: Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution.

Institutional and external funds: Endowment, alumni, or external monies for which the institution determines the recipient or the dollar amount awarded.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

Need-based aid: College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and non-institutional student aid (grants, jobs, and loans).

Need-based gift aid: Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

Need-based self-help aid: Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

Non-need-based gift aid: Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

Note: Suggested order of precedence for counting non-need money as need-based:

- Non-need institutional grants
- Non-need tuition waivers
- Non-need athletic awards
- Non-need federal grants
- Non-need state grants
- Non-need outside grants
- Non-need student loans
- Non-need parent loans
- Non-need work

Non-need-based self-help aid: Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

Scholarships/grants from external sources: Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

Work-study and employment: Federal and state work-study aid, and any employment packaged by your institution in financial aid awards.