

NEW PROPOSAL TEMPLATE for a Gainful Employment Program

Gainful Employment Electronic Announcement #5 dated June 1, 2011 and posted on www.ifap.ed.gov explains the process for institutional notification to the Department of new educational programs that prepare students for gainful employment in a recognized occupation (GE Programs). An institution’s notification to the Department of its intent to offer a new GE Program must include information to support the institution’s determination of the need for the program, as required by the regulations at 34 CFR 600.20(d)(2). *Institutions must wait for the Department of Education to approve programs for Title IV eligibility before disbursing Title IV funds and proposals must be submitted to the Department of Education 90 days before the first day of class begins for the program.*

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| 1. Institution Name: | | University of Colorado Colorado Springs | | | | | | |
| 1. OPEID: | | 004509 | | | | | | |
| 1. Proposed Program Name: | |  | | | | | | |
| 1. Contact Person: | |  | | | | | | |
| 1. Department Chair: | |  | | | | | | |
| 1. Website URL for program: | |  | | | | | | |
| 1. Narrative description of how the institution determined the need for the program. Describe what need this program will address and how the institution became aware of that need. If the program will be offered in connection with, or in response to, an initiative by a governmental entity, provide details of that initiative. | | | | | | | | |
| This certificate was developed in 2003 by the School of Public Affairs (SPA) in partnership with the University's Center for Homeland Security. A need for graduate education in homeland defense was identified to the University by US NORTHERN COMMAND. For the first few years of the certificate, there was a contract between the University and NORTHCOM for contracted training slots; that contract is no longer in effect although many active duty military members continue to complete this certificate. | | | | | | | | |
| 1. Narrative description of how the program was designed to meet local market needs, or for an online program, regional or national market needs. For example, indicate if Bureau of Labor Statistics data or State labor data systems information was used, and/or if State, regional, or local workforce agencies were consulted. Include how the course content, program length, academic level, admission requirements, and prerequisites were decided; including information received from potential employers about course content; and information regarding the target students and employers. | | | | | | | | |
| This four-course graduate certificate is available online to meet the need of military students who may or may not be in the area for the time it takes them to complete. Curriculum was developed by faculty and contracted content experts through the School of Public Affairs/Center for Homeland Security partnership. Other requirements were established similarly. In addition to military members, this certificate is also sought by first responders and emergency managers. | | | | | | | | |
| 1. Narrative description of any wage analysis the institution may have performed, including any consideration of Bureau of Labor Statistics wage data related to the new program. | | | | | | | | |
| Active duty military members are paid at their respective ranks for their service branch. The average salary for a defense contractor in Colorado Springs is $72,000 and in Colorado overall, $68,000; the average salary for an emergency manager in Colorado Springs is $58,000 and in Colorado overall, $55,000 (www.simplyhired.com). | | | | | | | | |
| 1. Was the program reviewed or approved by: |  | | | | | | | |
| 1. Narrative description of how the program was reviewed or approved by, or developed in conjunction with, the entities selected in #8. For example, describe the steps taken to develop the program, identify when and with whom discussions were held, provide relevant details of any proposals or correspondence generated, and/or describe any process used to evaluate the program. The institution must retain, for review and submission to the Department upon request, copies of meeting minutes, correspondence, proposals, or other documentation to support the development, review, and/or approval of the program. | | | | | | | | |
| The School of Public Affairs is accredited by the National Association of Schools of Public Affairs and Administration (NASPAA). The courses required for the graduate certificate in security intelligence are also courses in the Master of Public Administration degree, which is the NASPAA-accredited degree. NASPAA accreditation is for a period of seven years; re-accreditation visits are conducted by a team of external reviewers who, among other aspects, assess the quality and rigor of all courses offered within the MPA and the qualifications of the faculty who teach those courses. The same courses are also offered with a criminal justice number and also apply to the Master of Criminal Justice degree; however, the MCJ is not externally accredited.  At the University level, graduate degrees and certificates receive oversight from the Graduate Dean and Graduate Executive Committee and undergo program review every seven years; at the School level, faculty govern the curriculum. | | | | | | | | |
| 1. What is the first day the program will be offered to students? | | | | | 1/20/2004 | | | |
| 1. When do you intend to begin disbursing Title IV funds to students? | | | | | 1/17/2012 | | | |
| 1. Please list all admission criteria: | | | | | | | | |
| Earned baccalaureate degree from an accredited institution; transcripts required before certificate is issued. | | | | | | | | |
| 1. List the UCCS courses required to complete the program: | | | | | | | | |
| PAD 5950 Introduction to Homeland Defense  PAD 5951 Interagency Relationships  PAD 5952 Protection of Critical Infrastructure  PAD 5957 Understanding the Threat | | | | | | | | |
| 1. Describe how you will determine the on-time completion rate, job placement rate, and median loan debt in order to disclose the information on your departmental website. | | | | | | | | |
| Many students in this program are already employed and are taking the certificate for advancement opportunities, although a some are pre-service or looking for a career change. At this time, student self-report is the only way we have to obtain placement information; we do an alumni survey bi-annually, but of course response is voluntary. The Office of Institutional Research will provide statistics and work with the liaison to complete annual reporting. | | | | | | | | |
| 1. Estimate the cost of the program: | | | | Per Term: Annual: | | | | |
| Tuition and fees | | | |  | | | | |
| Room and board | | | |  | | | | |
| Books and supplies | | | |  | | | | |
| Additional explanation of costs, if necessary (e.g. cost per credit hour) | | | | The cost per three credit hour course is $1666.00; there are three terms per year. This certificate is online only, so each course has a $100 technology fee (included in the numbers above). To finish in one year, the student would need to take two courses during one of the terms, which is possible to do. The number per term above is the total cost averaged over three terms. The cost of books is approximately $100 per course. | | | | |
| 1. Select the *primary* occupational group for which the Gainful Employment Program will train the student. | | | | Management | | | | |
| 1. Refer to the [Standard Occupational Classifications](http://www.bls.gov/soc/major_groups.htm) and list all six-digit codes that reflect occupations in which the graduates of the proposed program will be trained for employment. | | | | | | | | |
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| 1. How many credits are required to earn this credential? | | | | | | | 12 | |
| 1. What is the anticipated length of the program, in semesters including summer? (e.g. 2 years = 6 semesters) | | | | | | | 3 | |
| 1. Have you read the Gainful Employment regulations as posted at <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html> and are you aware that failure to comply and failure to meet “gainfulness” could make your program ineligible for Title IV financial aid on an annual basis? | | | | | | |  | |
| THE REMAINING FIELDS ARE TO BE COMPLETED BY THE UCCS GAINFUL EMPLOYMENT COMMITTEE | | | | | | | | |
| CIP Code: | 43.0301 | | Plan Code: | | | NDGE-CERN | | |
| Career Code: | NDGR | | Subplan Code: | | | HMD | | |
| Program Code: | NFAEG | | Effective Date: | | | 1/17/2011 | | |
| Date Reviewed: | 12/9/2011 | | Preliminary GE? | | | Yes | | |
| TO SUBMIT, PLEASE EMAIL THIS FORM TO:  INSTITUTIONAL RESEARCH ([rmarschk@uccs.edu](mailto:rmarschk@uccs.edu)) & FINANCIAL AID COMPLIANCE ([asutz@uccs.edu](mailto:asutz@uccs.edu)). | | | | | | | |