

NEW PROPOSAL TEMPLATE for a Gainful Employment Program

Gainful Employment Electronic Announcement #5 dated June 1, 2011 and posted on www.ifap.ed.gov explains the process for institutional notification to the Department of new educational programs that prepare students for gainful employment in a recognized occupation (GE Programs). An institution’s notification to the Department of its intent to offer a new GE Program must include information to support the institution’s determination of the need for the program, as required by the regulations at 34 CFR 600.20(d)(2). *Institutions must wait for the Department of Education to approve programs for Title IV eligibility before disbursing Title IV funds and proposals must be submitted to the Department of Education 90 days before the first day of class begins for the program.*

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| 1. Institution Name:
 | University of Colorado Colorado Springs |
| 1. OPEID:
 | 004509 |
| 1. Proposed Program Name:
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| 1. Contact Person:
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| 1. Department Chair:
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| 1. Website URL for program:
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| 1. Narrative description of how the institution determined the need for the program. Describe what need this program will address and how the institution became aware of that need. If the program will be offered in connection with, or in response to, an initiative by a governmental entity, provide details of that initiative.
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|  This certificate prepares Masters - or Doctoral level sociologists to teach sociology at the university level or for existing instructors to enhance their teaching. The program consists of 12 credit hours, none of which are currently offered online. All 4 courses and will transfer into our Master's Degree in Sociology.Participants will have the opportunity for:• Training in devlopment of university-level syllabi development and diversification• Training in sociology-specific pedagogy, including lesson planning and instructional design• Training in assessment• Both in class and undergraduate guest lecture experience• Instruction in integrating technology into teaching • Training in how to teaching about the concepts of privilege and oppression in the classroom• Increase sensitivity to a variety of sociological phenomena that appear in university classrooms with regularity. |
| 1. Narrative description of how the program was designed to meet local market needs, or for an online program, regional or national market needs. For example, indicate if Bureau of Labor Statistics data or State labor data systems information was used, and/or if State, regional, or local workforce agencies were consulted. Include how the course content, program length, academic level, admission requirements, and prerequisites were decided; including information received from potential employers about course content; and information regarding the target students and employers.
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| The certificate consists of a three-semester sequence of courses, designed to prepare graduate students in sociology to teach at the university level. Individuals with a Masters in Sociology can teach undergraduate courses in sociology as adjuncts or instructors. Both community colleges and universities are increasingly utilizing non-tenure-track instructors to teach their courses. A number of local post-secondary institutions including the University of Colorado Colorado Springs, Pikes Peak Community College and Colorado College have hired our students earning this certificate.       |
| 1. Narrative description of any wage analysis the institution may have performed, including any consideration of Bureau of Labor Statistics wage data related to the new program.
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| N/A |
| 1. Was the program reviewed or approved by:
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| 1. Narrative description of how the program was reviewed or approved by, or developed in conjunction with, the entities selected in #8. For example, describe the steps taken to develop the program, identify when and with whom discussions were held, provide relevant details of any proposals or correspondence generated, and/or describe any process used to evaluate the program. The institution must retain, for review and submission to the Department upon request, copies of meeting minutes, correspondence, proposals, or other documentation to support the development, review, and/or approval of the program.
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| The courses in the Certificate in Teaching Sociology are part of the Master of Arts in Sociology. The program was originally developed in order to better prepare our graduate students to teach sociology at the university level. All documentation supporting the initial development are located in the Assistant Dean's office. It was reviewed and approved by Graduate Division in 2008.   |
| 1. What is the first day the program will be offered to students?
 | 1/7/2013 |
| 1. When do you intend to begin disbursing Title IV funds to students?
 | 1/7/2013 |
| 1. Please list all admission criteria:
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| The Graduate Certificate in Teaching Sociology will be offered to graduate students enrolled in the Masters Program in Sociology and others who hold a BA from an accredited university in sociology or a closely-related field with a GPA >2.75. Any student who has not been admitted into the Masters program must meet graeduate school admissions criteria.  |
| 1. List the UCCS courses required to complete the program:
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| Three required courses:SOC 5590 (3) SEMINAR IN TEACHING SOCIOLOGY SOC 5010.002 (3) TEACHING DIVERSITY SOC 5160 (3) SOCIAL THEORY II Additionally students must choose one of the following:  SOC 5100 (TEACHING PRACTICUM – GRADUATE STUDENT INSTRUCTOR) SOC 9500 - [PAID TEACHING ASSISTANTSHIP]       |
| 1. Describe how you will determine the on-time completion rate, job placement rate, and median loan debt in order to disclose the information on your departmental website.
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| Our department in COE will work with Institutional Research to review completion rate, job placement rates reports and the Financial aid department for reports on the median loan debt for this program. |
| 1. Estimate the cost of the program:
 | Per Term: Annual: |
| Tuition and fees |    |
| Room and board |   |
| Books and supplies |   |
| Additional explanation of costs, if necessary (e.g. cost per credit hour) | 12 credit hours = $6082 if completed in two semesters |
| 1. Select the *primary* occupational group for which the Gainful Employment Program will train the student.
 | Education, Training, and Library |
| 1. Refer to the [Standard Occupational Classifications](http://www.bls.gov/soc/major_groups.htm) and list all six-digit codes that reflect occupations in which the graduates of the proposed program will be trained for employment.
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| 1. How many credits are required to earn this credential?
 | 12 |
| 1. What is the anticipated length of the program, in semesters including summer? (e.g. 2 years = 6 semesters)
 | 3 |
| 1. Have you read the Gainful Employment regulations as posted at <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html> and are you aware that failure to comply and failure to meet “gainfulness” could make your program ineligible for Title IV financial aid on an annual basis?
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| THE REMAINING FIELDS ARE TO BE COMPLETED BY THE UCCS GAINFUL EMPLOYMENT COMMITTEE |
| CIP Code: |  | Plan Code: |  |
| Career Code: |  | Subplan Code: |  |
| Program Code: |  | Effective Date: |  |
| Date Reviewed: |  | Preliminary GE? | Yes No |
| TO SUBMIT, PLEASE EMAIL THIS FORM TO: INSTITUTIONAL RESEARCH (rmarschk@uccs.edu) & FINANCIAL AID COMPLIANCE (asutz@uccs.edu).  |